

TOWN OF LEWISBORO
Highway Department

P.O. Box 500 – 11 Main Street
South Salem, NY 10590
Tel: (914) 763-3166
Fax: (914) 763-8134

January 5, 2024

Dear Ladies and Gentlemen,

The enclosed specifications are for Removal of 2,000 yards of dirt/fill from existing pile located at the town Highway Department's yard (near 81 Spring St) Cost to include all labor and equipment to load and remove dirt/fill. ***Project must be completed within 60 days of award. Final price not to exceed original bid amount.*** The bids will be advertised in the, The Record Review.

The opening of bids will be at 11:00 a.m., January 26, 2024, at the Town of Lewisboro Highway Department.

MANDATORY SITE VISIT: Bidders must meet at the Highway Garage/11 Main Street, South Salem, NY 10590 at **12:00 p.m. on January 22, 2024.**

Please submit **SEALED BIDS** to the Highway Department at the above address and **shall bear on the face the name and address of the bidder, bid material, as well as the words SEALED BID.** Keep in mind that all submitted bids **MUST INCLUDE YOUR SIGNED/NOTARIZED NON-COLLUSION BID CERTIFICATE.** We cannot accept bids without a notarized Non-Collusion Bid Certificate.

Thank you,

John Winter

John Winter
Superintendent of Highways

DEADLINE FOR RETURN: By 11:00 A.M., January 26, 2024

TOWN OF LEWISBORO
BID SPECIFICATIONS FOR LEWISBORO HIGHWAY

Removal of 2,000 yards of dirt/fill from current pile:

Removal of 2,000 yards of dirt/fill from existing pile located at the town Highway Department's yard (near 81 Spring St) Cost to include all labor and equipment to load and remove dirt/fill.

1. **MANDATORY SITE VISIT IS REQUIRED TO SUBMIT BID** Pre-bid mandatory site visit to be held on **January 22, 2024, at 12:00pm near 81 Spring Street, South Salem, NY.**
2. Bidder must comply with all New York State labor laws including, but not exclusive of all others, specifically, Article 8 (220-223) and Article 9 (230-239) New York State Labor Law. Must comply with New York State Prevailing Wage Law. ***Prevailing Rate Case Number (PRC2024000419)***
3. A copy of the contractor's Workers Comp & Liability insurance policy is ***required before work can start.*** Liability policy must name the Town of Lewisboro as Certificate Holder. Minimum amounts and limits as per contractor's liability insurance to be attached to bid proposal
4. Submitted bids must include the notarized non-collusion bid certificate.
5. The bidder must have all licenses, certifications, permits, and approvals required by any and all local, State or Federal departments agencies to perform the work.
6. The contractor is responsible for compliance with all applicable safety standards.
7. The contractor is responsible for obtaining and maintaining all required permits.
8. Contractor shall be responsible to provide all labor, flaggers, material, equipment, and transportation that may be needed to complete the project,
9. Any areas/property (town or private resident) damaged, will be the responsibility of the selected contractor. The contractor will repair any damage at their expense. Town must approve all repairs and entire site work.
10. The earliest possible start dates must be included in the bid response. ***Project must be completed within 60 days of award.***
11. The Town of Lewisboro reserves the right to accept or reject any and all bids.
12. **Sealed bids must be received by 11:00 am on January 26, 2024.** *On the attached Bid Submission Form.* The bid opening will be held on January 26, 2024, at 11 Main Street, South Salem, NY 10590
13. Final price not to exceed original bid amount. The prices will remain in effect until December 31, 2024
14. Signed acknowledgement (see next page) of Bid Specifications 1 through 14 listed above on this sheet.

DEADLINE FOR RETURN: By 11:00 A.M., January 26, 2024

TOWN OF LEWISBORO
BID SPECIFICATIONS FOR LEWISBORO HIGHWAY
Removal of 2,000 yards of dirt/fill from current pile:

2,000 yards of dirt/fill near 81 Spring Street, South Salem, NY 10590

**Signed acknowledgement of Bid Specifications 1 through 14 listed on previous
page #2**

PLEASE PRINT

Name of Corporation: _____

Signature: _____

Printed Name _____

Title: _____

Date: _____

TOWN OF LEWISBORO
BID SPECIFICATIONS FOR LEWISBORO HIGHWAY

Removal of 2,000 yards of dirt/fill from current pile:

Bidder/Contractor Information & References

PLEASE PRINT

COMPANY _____

ADDRESS _____

CONTACT PERSON _____

SIGNATURE _____

EMAIL ADDRESS _____

PHONE NUMBER _____

Earliest possible project start date: _____

REFERENCES

Please Provide Three (3) References we can contact on your workmanship:

1) Name: _____

Phone Number: _____ Email Address: _____

Projected Completed for Person/Organization: _____

2) Name: _____

Phone Number: _____ Email Address: _____

Projected Completed for Person/Organization: _____

3) Name: _____

Phone Number: _____ Email Address: _____

Projected Completed for Person/Organization: _____

DEADLINE FOR RETURN: By 11:00 A.M., January 26, 2024

TOWN OF LEWISBORO
NOTICE TO BIDDERS

PLEASE TAKE NOTICE that the Town of Lewisboro Highway Department is seeking **SEALED BIDS** for the following services. Bids will be received at the Town of Lewisboro Highway Department, 11 Main Street/P.O. Box 500, South Salem NY 10590, until **11:00 a.m. on the 26th day of January 2024** at which time they will be opened and publicly read aloud.

Removal of 2,000 yards of dirt/fill from existing pile located at the town Highway Department's yard (near 81 Spring St) Cost to include all labor and equipment to load and remove dirt/fill.

Project must be completed within 60 days of award. Final price not to exceed original bid amount.

MANDATORY SITE VISIT: Bidders must meet at the Highway Garage/11 Main Street, South Salem, NY 10590 **on January 22, 2024, at 12:00pm**

The bids should have the following:

Contractor shall be responsible to provide all labor, flaggers, material, equipment, and transportation to complete the project.

Sealed bids must be submitted in sealed envelopes to the above address and shall bear on the face the name and address of the bidder, as well as the words **SEALED DIRT BID**. Keep in mind, that all submitted bids must include the notarized non-collusion bid certificate. Bid packets, including prevailing wage information are available on the Town of Lewisboro web site/'Bids & RFPS' www.lewisborogov.com

The right is reserved to reject any or all bids or to re-advertise for new bids or to accept any bid which is in the best interest of the Town of Lewisboro.

TOWN OF LEWISBORO

JOHN WINTER
SUPERINTENDENT OF HIGHWAYS

Dated at South Salem, New York
This 5th day of January 2024

DEADLINE FOR RETURN: By 11:00 A.M., January 26, 2024

NON-COLLUSION BID CERTIFICATE

Made pursuant to Section 103-d of the General Municipal law of the State of New York as amended by the Laws of 1966.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, under penalty of perjury, that to the best of his knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor. **The prices will remain in effect until December 31, 2024.**
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly, or indirectly to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.
 - a. A bid shall not be considered for award, nor shall any award be made where (a) 1, 2, and 3, above, have not been complied with; provided, however, that is in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons, therefore. Where (a) 1, 2, and 3, above, have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.
4. The Town of Lewisboro reserves the right to waive minor informalities, reject any and all Bids, and/or accept the Bid that in its judgment is in the best interest of the Town of Lewisboro.

I hereby affirm under the penalties of perjury that the foregoing statement is true.

State of New York) _____
County of _____) ss.: Vendor
Title

On the _____ day of _____, two thousand and twenty-two, before me personally came the individual described in and who executed the foregoing instrument and acknowledged that and executed the same.

Notary Public

TOWN OF LEWISBORO
BID SPECIFICATIONS FOR LEWISBORO HIGHWAY

Removal of 2,000 yards of dirt/fill from current pile:

BID SUBMISSION FORM:

COMPANY NAME: _____

BID PRICE FOR: \$ _____

Removal of 2,000 yards of dirt/fill from existing pile located at the town Highway Department's yard (near 81 Spring St) Cost to include all labor and equipment to load and remove dirt/fill.

Project must be completed within 60 days of award.

Final price not to exceed original bid amount.

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Attach: as per page #2

Item # 3 Workers Comp & Liability insurance Cert

Item #4 Notarized Non-Collusion Bid Certificate as per item

Item #15 Signed acknowledgement

Bidder/Contractor information/reference sheet

DEADLINE FOR RETURN: By 11:00 A.M., January 26, 2024