

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on January 14, 2008 at 7:30 p.m. at the South Salem Library, 15 Main Street, South Salem, New York.

PRESENT: Supervisor - Edward Brancati  
Councilmen - Peter DeLucia, Bruce Pavalow, Daniel Welsh  
Town Clerk - Kathleen G. Cory  
Town Attorney - Jessica Bacal

ABSENT: Councilman - Al Perruzza

Also attending was Deputy Supervisor Joann Vasi, Facilities Maintenance Manager Joel Smith and Director of Finance Virginia Bulzachelli-Todar.

Mr. Brancati called the meeting to order at 7:37 p.m.

PLEDGE OF ALLEGIANCE

The Supervisor led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

There was no comment from the public.

INSURANCE – Comment Re Insurance Rates

Mr. Brancati announced that the Town's insurance rates for this year are somewhat lower than last year's and should save the Town some money on premiums.

WATERSHED – Project Notification per New York City Watershed Agreement

Mr. Brancati advised that the Town has received notification pursuant to the City Watershed Memorandum of Agreement that Putnam County is notifying Lewisboro of a decision for use of East of Hudson funds in the amount of \$500,000 for septic upgrades. The notification was sent to the Town so Lewisboro can comment if it wishes to do so.

Ms. Bacal said the Town could also submit a letter of support for the project.

INSURANCE – Indemnification for Town Officials, Employees and Volunteers

Ms. Bacal said she received a fax from the Town's insurance agent, Michael Spain, confirming that he had received the proposed resolution the Board adopted regarding indemnification and had no objection to it. Mr. Brancati said an important part of the indemnification for officials, employees and volunteers is that they must ask the Town to defend them if they are named in a lawsuit.

HIGHWAYS – Silver Spring Road Culvert

Mr. Brancati said he spoke to the Highway Superintendent and the Town Engineer recently. They were hoping for warmer weather to pour concrete and to help cure the concrete. There was a section of road leading up to the bridge that needed stabilization. The contractor felt he should do it while the equipment was on the site. Mr. DeLucia said the opening of the road is “getting close.”

TOWN OFFICIALS AND EMPLOYEES – Approval of Maintenance Dept. Contract

The Board reviewed the contract with the Parks and Facilities Maintenance Department workers.

On motion by Mr. DeLucia, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby approve the agreement with the Facilities Maintenance and Parks Maintenance employees as amended, contingent upon approval of the agreement by those employees.

WATERSHED – Norwalk Watershed

Patrice Gillespie, Executive Director, and Lillian Willis, Board President of the Norwalk Watershed addressed the Town Board. They asked for the Town Board’s assistance in distributing a brochure they have prepared. The brochure explains the proper way to manage and landscape property in order to protect the watershed. The Board agreed to help distribute the brochures and to post it on the Town’s website. Mr. Brancati said the matter will be brought before the Town’s Stormwater Committee as well.

SUPERVISOR/DEPUTY SUPERVISOR – Authorization to Sign Civil Service Forms

On motion by Mr. DeLucia, seconded by Mr. Brancati, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize the Supervisor and Deputy Supervisor to sign civil service forms and reports with regard to personnel.

NEWSPAPER – Designation of Official Newspaper

On motion by Mr. Brancati, seconded by Mr. Welsh, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby designate the Lewisboro Ledger as the official newspaper for the Town for the year 2008.

RECEIVER OF TAXES – Annual Report

On motion by Mr. Brancati, seconded by Mr. DeLucia, the annual report from the Receiver of Taxes was received and filed.

DIRECTOR OF FINANCE – Authorization to Attend Association of Towns

On motion by Mr. Brancati, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that the Director of Finance be and hereby is authorized to attend the Association of Towns annual meeting to be held February 17 to February 20 in New York City, at a cost not to exceed \$350.

OPEN SPACE ADVISORY COUNCIL – Resignation of Charles Flayhan

On motion by Mr. Brancati, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that the resignation of Charles Flayhan from the Open Space Advisory Committee be and hereby is accepted with regret and thanks for his service to the Town.

EMERGENCY MANAGEMENT COMMITTEE – Appointment of Members

The Board discussed the members of the Emergency Management Committee. Mr. Brancati said the chairman will be the Emergency Manager when one is hired. Until then, the committee will decide the chairman.

On motion by Mr. Brancati, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that the following be and hereby are appointed to the Emergency Management Committee:

For two year terms ending December 31, 2009

Edward Brancati, Peter Ripperger, Michael Lynch, Robert Stoddard, Frank Secret

For one-year terms ending December 31, 2008

Gary Lawson, Walter Hughes, William Dingee

CLAIMS – Approved for Payment

On motion by Mr. DeLucia, seconded by Mr. Brancati the Board voted 4-0 to authorize payment of claims in the amount of \$135,998.46.

REPORTS – Monthly

The Board reviewed the monthly reports presented by the Police Department and the Planning Board. Mr. Pavalow suggested the “miscellaneous” category in the Police report be more clearly defined so the Town could be pro-active regarding any particular problem. On motion by Mr. DeLucia, seconded by Mr. Brancati, the reports were received and filed.

CABLE TELEVISION COMMITTEE – Appointment of Chairman

Mr. Brancati proposed a motion, seconded by Mr. Welsh, that Keith Thompson be appointed Chairman of the Cable Television Committee. Mr. DeLucia praised Dean Travalino for the work he has done for the committee, and said he was surprised that Mr. Travalino was replaced as Chairman.

THE VOTE:	Yes	- Brancati, Pavalow, Welsh	(3)
	No	- DeLucia	(1)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that Keith Thompson be and hereby is appointed Chairman of the Cable Television Committee for a term ending December 31, 2008.

CONSERVATION ADVISORY COUNCIL – Appointment of Craig Ungaro

On motion by Mr. Brancati, seconded by Mr. Pavalow, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that Craig Ungaro be and hereby is appointed to the Conservation Advisory Council for a two-year term ending December 31, 2009.

ARCHITECTURE AND COMMUNITY APPEARANCE REVIEW COUNCIL – Appointment of Diane Bilgore

On motion by Mr. Brancati, seconded by Mr. Pavalow, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that Diane Bilgore be and hereby is appointed to the Architecture and Community Appearance Review Council for a three-year term ending December 31, 2010.

ANTENNA ADVISORY BOARD – Authorization to Prepare Draft RFP

Mr. Brancati said the Antenna Advisory Board is looking for authority to begin the process of preparing a request for proposals for the provision of cellular telephone service in Town.

On motion by Mr. Brancati, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that the Antenna Advisory Board be and hereby is authorized to draft a Request for Proposal for cellular tower sites that will provide comprehensive coverage to the Town residents of Lewisboro. The draft will be reviewed and approved by the Town Board prior to issuance.

MAPPING – Authorize Renewal of Map Maintenance Agreement

The Board discussed the renewal of the tax map maintenance agreement with the vendor. On motion by Mr. DeLucia, seconded by Mr. Brancati, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that the Supervisor be and hereby is authorized to sign the 2008 Tax Map Maintenance Agreement with James W. Sewall Company.

TOWN ATTORNEY – Authorize Payment for Bar Association Meeting

On motion by Mr. Brancati, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize payment of fees not to exceed \$185 in connection with the Town Attorney’s attendance at a meeting of the New York State Bar Association.

WETLAND INSPECTOR – Home Rule re Residency

Ms. Bacal announced that as of January 4, 2008 the Town’s Home Rule Request for an amendment to Public Officers Law was approved by the State Legislature. The request was sponsored by State Senator Vincent Leibell, and provides that in the Town of Lewisboro the residency requirement for the person performing the duties of Wetland Inspector is waived.

The Board thanked Senator Leibell for his efforts.

STORMWATER – Response to Stormwater Legislation Notice

Ms. Bacal noted that the Town has received a letter from Ed Buroughs in the County Planning Department confirming their review of the stormwater legislation.

REPORTS

Mr. Welsh, Mr. Pavalow and Mr. Brancati reported on their attendance at the new officials' training in Albany. They all found it very helpful and informative.

MEETINGS – Dates Set

Upcoming meetings of the Town Board will be held as follows:

Regular meetings will be held on Monday, February 4 at 7:30 p.m. at the South Salem Library, and Tuesday, February 19 at 7:30 p.m. at the Town House.

Work sessions will be held on Tuesday, January 22 at 7:30 p.m. at the John Jay High School, and Monday, February 11 at 7:30 p.m. at the South Salem Library.

PUBLIC COMMENT PERIOD

There was no comment from the public.

EXECUTIVE SESSION – Employment History

On motion by Mr. Brancati, seconded by Mr. Pavalow, the Board voted 4-0 to go into executive session to discuss the employment history of a particular person.

On motion by Mr. DeLucia, seconded by Mr. Brancati the Board voted 4-0 to come out of executive session.

TOWN OFFICIALS AND EMPLOYEES – Hourly Rate Change for Cheryl Blamires

On motion by Mr. Brancati, seconded by Mr. DeLucia, the Board voted as follows:

THE VOTE:	Yes	- Brancati, DeLucia, Pavalow, Welsh	(4)
	No	- None	(0)
	Absent	- Perruzza	(1)

RESOLUTION

RESOLVED, that the hourly rate for Cheryl Blamires be and hereby is increased to \$16.00 per hour.

ADJOURNMENT

On motion by Mr. DeLucia, seconded by Mr. Brancati the Board voted 4-0 to adjourn at approximately 10:00 p.m.

Kathleen G. Cory  
Town Clerk