



TOWN OF LEWISBORO
Westchester County, New York

Comprehensive Plan Steering Committee
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COMPREHENSIVE PLAN STEERING COMMITTEE
AGENDA

Tuesday, April 6, 2021

7:30 pm- 9:00 pm

Via Zoom videoconferencing

Join Zoom Meeting: <https://zoom.us/j/93750336891?pwd=MHh4WDd4a1l0d2psZHIWdXV5L0pzQT09>

Meeting ID: 937 5033 6891
Passcode: 964869

I. MINUTES

Review and adoption of the Minutes of the Comprehensive Plan Steering Committee Meeting held on March 30, 2021.

II. DISCUSSIONS

- A. 7:35pm – 8:15pm: Committee members discussion of 1985 Plan
 - a. Overall impressions and observations (each Committee member, limit of 4 minutes)
 - b. Areas of personal interest (each Committee member, limit of 4 minutes)
 - i. What specific items or topics within the Plan are you personally most interested in exploring further in their current day context?
 - ii. Are there areas of personal interest for you not discussed in the Plan?
- B. 8:15pm – 8:30pm: Town Board liaisons comment on 1985 Plan or discussion
- C. 8:30 – 8:50pm: Committee members to revisit communications guidelines/principles
 - a. Discuss procedure for communicating re: timelines for completing action items
 - b. Discuss & vote on meeting frequency
 - c. Discuss & vote on email response principles
- D. 8:50pm – 9:00pm: Committee members discuss items for upcoming meetings
 - a. Continued review of 1985 Plan - Outcome of Plan goals (each Committee member, limit of 4 minutes)
 - i. Given the historical context and Lewisboro's evolution since 1985, what have been outcomes/results of the stated goals in the 1985 Plan?
 - b. Other topics, for example, proposed timeline (including when & how to interface with public), Committee goals, Committee mission statement
 - c. Any questions on open action items (see page 2)

- III. NEXT MEETING DATE: April 13, 2021
- IV. ADJOURN MEETING

Summary of open action items as of 3/30/21

Follow up by	Action item	Timeline
All	Deep dive into the 1985 Master Plan Be prepared to discuss at April 6 th meeting	April 6 th 2021
All	Review and provide comments/additions/edits on proposed timeline document and potential grant document, posted to Google Drive (Agendas & Meeting Materials, April 2021)	April
C Indelicato	Continue to schedule educational sessions for Committee members and County experts/resources Share sample RFP(s) via posting on Google Drive	April
All	Continue to update list of stakeholders via document posted on Google Drive	April/Ongoing
All	Share links or PDF file informational resources/data sources with all Committee members via Goggle Drive Review for discussion at future meetings	Aril/Ongoing
C Conran	Post list of educational speakers on Google Drive COMPLETE, in Education folder	April
K McGinn C Conran	Develop content for the Committee’s page on the Town web site	April
All	Develop bus tour/scavenger hunt around town	April/May
All	Watch Maureen Koehl’s lecture series on hamlets	April/May
J Andersen	Share what she has learned about ArcGIS	April/May