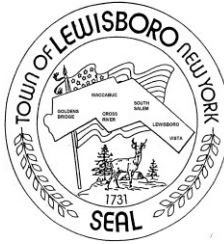


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## **Minutes of the AAB Meeting**

**March 16, 2021**

Meeting was held via Zoom videoconference and called to order by Joseph Neu at 6:38pm

Present: Joseph Neu (Chair), Rob Cummings, Tony Gonçalves (Councilman/Town Board Liaison), Brian Porco  
Absent: Jim Moreo, Neil Berman, Chris Nelson (KLSD Liaison)

### **Approval of Minutes and Housekeeping**

- Chair moved to approve adopt minutes from the January 28, 2021 meeting. Minutes were approved without objection.
- Chair confirmed that he was able to login successfully to the [AAB@lewisborogov.com](mailto:AAB@lewisborogov.com) email account, which had been set up.
- Distribution to the AAB board members will be set up as a next step.

### **Unfinished Business**

- Revisit the marketing/PR initiative. Chair had approved a motion to connect Rob and Jim with CityScape to piggyback communication from the AAB with their Community Poll (including to help the response rate) and offer to assist with distribution and awareness.
- AAB will work with the Town to identify available and appropriate communication channels, including email lists such as the community e-mail list, parks and rec and the library distribution list (plus posting on the town website and Facebook; pinned in the case of groups). These will be recommended to CityScape for their Community Poll distribution (see below).

### **New Business**

- Collaboration plan for CityScape Community Poll and Other Items.
  - AAB reviewed the Lewisboro Wireless Infrastructure Poll (aka the Community Poll) draft, provided by CityScape.
  - Board member familiar with the KLSD survey of family's broadband and wireless coverage noted that the CityScape Community Poll should provide a means to identify respondent's location, even if it not their exact street address; for example, their street, hamlet location/lake district etc. This can help correlate the responses with what the coverage mapping suggests. The Chair will pass along this recommendation to CityScape.
  - AAB will ask CityScape if we are able to add any questions to the poll, or include language with the distribution to solicit additional information and feedback on connectivity in Lewisboro (even if it is, please email the AAB with additional comments).

- The AAB will suggest to CityScape that a few questions on page 2 may require some clarifying instructions (for example, ranking order of preference for location and preference of Design Type), so respondents know how to answer.
- The question on which macro-based station was preferred (which included utility attachments), prompted discussion on main power lines passing through town park and up 121 to route 138.
- One AAB member also noted that they might deploy IP-address tracking to help prevent duplicate responses from the same person.
- AAB member also recommended that we ask CityScape for the raw results ahead of the study conclusion, if possible so we do not need to wait for the final report (and the execution by the other towns in the study area).
- Regarding the Inventory Catalog that CityScape provided the AAB, the AAB will reiterate that the proposed tower at the Salt Dome, should not impede an assessment of alternatives to that site.
- Further review also indicated:
  - L2 has been noted to favor coverage to the highway to the west vs. residences to the east, so we have had been some discussion with the carriers about the direction of the antenna on the tower and whether that might be altered or added to improve coverage for residents near that tower (your input on that would be welcomed).
  - L1 has been noted potentially to be “lacking” the most modern equipment standards (and height), which might reduce its full potential for coverage/quality of signal. AAB discussion pointed out coverage issues near Increase Miller to the southwest and Billingsley Trail to the northeast.
  - N9 and 10 are often pointed to as potentially upgradeable, so the AAB would welcome opinion from CityScape on that being possible and if it were what impact it could have on coverage for Lewisboro.
  - O14 caught the AABs attention as it would appear the water tanks would lend themselves to additional equipment from the other carriers AND the elevation might be such that it could help with coverage on the east side of Lewisboro from Lake Truesdale to the CT border. T-Mobile is listed as being on the tanks, so the AAB will follow up with AT&T and Verizon about locating on that site.
- Finally, with regard to the CityScape project, the AAB reiterated our dismay that CityScape represented during their Town Board presentation that the project would take 12-18 months to be completed. This is double to triple the duration originally expected from the earlier proposal of 4-6 months. In a phone call with they Chair, CityScape did say that the Lewisboro portion could be completed earlier if we worked proactively with them to accomplish the project milestones for our town. Tony will speak with Supervisor Parsons to see if he can speak to CityScape to reiterate our desire to get the Lewisboro results as early as possible.
- Working with the Master Plan Steering Committee on Items Within Our Purview. A member of the newly formed Comprehensive/Master Plan Steering Committee asked if the AAB would help with the communications/relevant portions. The AAB board voted in favor to do so and will reach out to the committee to offer this formally.
  - AAB will provide coverage maps and other information it has at its disposal to the committee as a baseline.
  - AAB also discussed work areas as part of the master plan; perhaps there

are locations within town that should be considered as workspaces as part of future hybrid work environments (e.g., .

- Fixed Wireless as an option for additional broadband coverage. Tony asked that we consider this after learning more about it recently from a friend. The concept is that homes would be equipped with equipment to bring in broadband wirelessly for the “last mile” from a tower or micro installation connected to fiber.
  - Preliminary research suggests that it is faster down, and maxes out at 50mps up.
  - Also, it may be more expensive than Optimum, based on an AAB member’s experience.
  - Starlink from SpaceX, is another option available in our area, which is likely to come down in price as more satellites are put up.
  - All this is to continue to apply pressure to Optimum/Altice to move on its fiber rollout in Lewisboro; plus, Verizon to expand Fios at the margin to more areas of town.

### **Polling of the Board and Other Action Items**

- Rather than waiting for CityScape, AAB will continue efforts to go back to the carriers to get their updated input on where infrastructure is needed.
- Board members will reach out to find out more about the Comprehensive/Master Plan Steering Committee.