



TOWN OF LEWISBORO
Westchester County, New York

Comprehensive Plan Steering Committee
79 Bouton Road
South Salem, New York 10590

Tel: (914) 763-5592
Fax: (914) 875-9148
Email: steering@planlewisboro.com

COMPREHENSIVE PLAN STEERING COMMITTEE
AGENDA

Tuesday, May 4, 2021

7:30 pm- 9:00 pm

Via Zoom videoconferencing and live streaming to Lewisboro TV YouTube channel
<https://www.youtube.com/channel/UCNUNE5gXs5rnHcyR4l6dikA>

I. MINUTES

Review and adoption of the Minutes of the Comprehensive Plan Steering Committee Meeting held on April 27, 2021.

II. DISCUSSIONS

- A. 7:30pm – 8:30pm: Committee members discuss Comprehensive Plan project
 - a. 7:30pm – 7:40pm: Revisit committee mission statement (use Steering “Ideas for Committee Mission Statement” from Google Drive, Agendas & Meeting Materials, April/May 2021)
 - b. 7:40pm – 8:00pm: Update on initial survey progress
 - c. 8:00pm – 8:20pm: Update on RFP to consultant progress
 - d. 8:20pm – 8:30pm: Discuss introductory meeting agenda
- B. 8:30pm – 8:45pm: Town Board liaisons comment or discussion
- C. 8:45 – 9:00pm: Committee members closing thoughts and/or questions/updates on open action items (see page 2)

III. NEXT MEETING DATE: May 11, 2021

IV. ADJOURN MEETING

Summary of open action items as of 4/27/21

Follow up by	Action item	Timeline
C Indelicato	Lead drafting of RFP for consultant services, coordinate with Committee members	May/June
L Mango	Lead drafting of kickoff survey for community members, coordinate with Committee members	May/June
K McGinn	Lead drafting of agenda & slides for introductory public meeting, potentially June 8 th	May/June
All	Share/identify potential ideas educational webinars/resources for public series	May/June
C Conran J Andersen J Wolf	Review if/which 1999 recommendations were implemented	May
K McGinn	Schedule Thursday evening Committee meeting with Jan Johannessen (Lewisboro Town Planner) re: overview of Comp Planning and Lewisboro context	May
C Indelicato	Schedule Norma Drummond (Commissioner – Westchester County Department of Planning) for Tuesday Committee meeting	May/June
C Conran	Schedule Lise Robertson (Tax Assessor) for Tuesday Committee meeting	May/June
K McGinn	Schedule Judson Siebert (Planning Board Counsel) for Tuesday Committee meeting	May/June
All	Discuss Hudson River Valley Greenway Community Grants opportunity (Deadline September 10 th) – approach/potential sub-committee?	June
All	Continue to update list of stakeholders via document posted on Google Drive	Ongoing
K McGinn C Conran	Develop content for the Committee’s page on the Town web site	Ongoing
All	Watch Maureen Koehl’s lecture series on hamlets	Ongoing
All	Develop bus tour/scavenger hunt around town	Long-term/Not urgent