



TOWN OF LEWISBORO
Westchester County, New York

Comprehensive Plan Steering Committee
79 Bouton Road
South Salem, New York 10590

Tel: (914) 763-5592
Fax: (914) 875-9148
Email: steering@planlewisboro.com

COMPREHENSIVE PLAN STEERING COMMITTEE
AGENDA

Tuesday, June 8, 2021

7:30 pm- 8:15pm

Via Zoom videoconferencing

For Public: <https://www.youtube.com/user/LewisboroTV>

I. PROJECT LAUNCH

- A. 7:30pm – 7:35pm: Welcome Remarks & Introduction to the Comprehensive Plan Steering Committee
- B. 7:35pm – 7:53pm: What & Why – Comprehensive Planning
- C. 7:53pm – 8:02pm: How – Comprehensive Planning
- D. 8:02pm – 8:11pm: How Can You Get Involved?
- E. 8:11pm – 8:15pm: Closing Remarks & Reminder to Take the Survey

II. ADJOURN MEETING

Summary of open action items as of 6/3/21

Follow up by	Action item	Timeline
C Indelicato	Lead drafting of RFP for consultant services, coordinate with Committee members Committee members to review and provide final edits	June
L Mango K McGinn	Finalize survey and link Draft survey flyer	June
K McGinn C Conran	Update Committee page on Town website to reflect survey information Coordinate with Town to post survey announcement and link to Committee page	June
C Conran	Print paper copies of survey	June
All	Coordinate paper copy and/or flyer distribution J Wolff – Parks & Rec (seniors & newcomers) J Crimmins – Town offices C Conran – Planning office TBD – Library, post offices	June
J Wolff	Lead drafting of CFA Grant opportunity, deadline July 10)	June
T Goncalves	Create a Grants Gateway login for J Wolff	June
All	Share/identify potential ideas educational webinars/resources for public series	June
C Indelicato	Coordinate review of census information and list of questions for County team	June
All	Discuss Hudson River Valley Greenway Community Grants opportunity (Deadline September 10 th)	June
C Conran	Schedule Lise Robertson (Tax Assessor) for Tuesday Committee meeting	July
All	Continue to update list of stakeholders via document posted on Google Drive	Ongoing
K McGinn C Conran	Develop content for the Committee’s page on the Town web site	Ongoing
All	Watch Maureen Koehl’s lecture series on hamlets	Ongoing