



**TOWN OF LEWISBORO**  
**Westchester County, New York**

**Comprehensive Plan Steering Committee**  
**79 Bouton Road**  
**South Salem, New York 10590**

**Tel: (914) 763-5592**  
**Fax: (914) 875-9148**  
**Email: [steering@planlewisboro.com](mailto:steering@planlewisboro.com)**

**COMPREHENSIVE PLAN STEERING COMMITTEE**  
**AGENDA**

**Tuesday, September 28, 2021**

**7:30 pm- 9:00pm**

**Via Zoom videoconferencing**

**For Public: <https://www.youtube.com/user/LewisboroTV>**

*Please note, for copyright reasons, the recording of tonight's meeting will not be available after the meeting.*

**I. PUBLIC EDUCATION SERIES**

- A. 7:30pm – 7:35pm: Welcome remarks from Committee Chair
- B. 7:35 – 8:35pm: Public education session
  - a. “Introduction to Planning, Zoning and Land Use.” Presented in partnership with the NY Planning Federation, by Donald A. Young, Esq.

**II. MINUTES & DISCUSSION**

- A. 8:35pm: Review and adoption of the Minutes of the Comprehensive Plan Steering Committee Meeting held on September 14, 2021.
- B. 8:35pm – 8:45pm: Update on survey
  - a. Response rate update
  - b. Confirm status of Post Office locations, ongoing collection of paper surveys
    - 1. Larry – Waccabuc & South Salem
    - 2. Mark – Goldens Bridge
    - 3. Charlene – Cross River
    - 4. John – Vista
    - 5. Ciorsdan – Planning Office, Library, Town House

**III. 8:45pm – 8:50pm: Town Board liaisons comment or updates**

**IV. 8:50pm – 9:00pm: Committee members closing thoughts and/or questions/updates on open action items**  
(see below)

**V. NEXT MEETING DATE: October 26, 2021**

**VI. ADJOURN MEETING**

Summary of open action items as of 9/14/21

Follow up by	Action item	Timeline
All	Distribute flyers and paper copies of survey – monitor Post Offices, send completed copies to C Conran Determine end date for post office collection	September/October
C Indelicato C Conran K McGinn	Coordinate respondent questions, submissions	September – November
K McGinn	Lead developing due diligence checklist and rating system for responses	September – November
All	Review information/materials received from Project for Public Spaces	September
K McGinn	Lead developing educational webinars/resources for public series Lead advertising/spreading word September 28 <sup>th</sup> first session	September 28 and ongoing
M Robbins	Lead drafting of Hudson River Valley Greenway Community Grants opportunity (Compact & Planning grants, early 2022 deadline)	September and ongoing
C Indelicato	Coordinate review of census information and list of questions for County team	September
All	Continue to update list of stakeholders via document posted on Google Drive	Ongoing
K McGinn	Develop content for the Committee’s page on the Town web site (Next up: FAQ section)	Ongoing
All	Watch Maureen Koehl’s lecture series on hamlets	Ongoing