



**TOWN OF LEWISBORO**  
**Westchester County, New York**

**Comprehensive Plan Steering Committee**  
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**COMPREHENSIVE PLAN STEERING COMMITTEE**  
**MINUTES**

Minutes of the meeting held by the Comprehensive Plan Steering Committee on Tuesday, December 7, 2021 via Zoom videoconferencing (Meeting ID: 917 0260 4116) and livestreaming to the Lewisboro TV's YouTube channel (<https://www.youtube.com/watch?v=-Akus58ZmtY>)

Present: Katie McGinn, Chair  
Charlene Indelicato  
Larry Mango  
Mark Robbins \* arrived at 7:52 p.m.  
John Wolff

Ciorsdan Conran, Administrator

Approximately two viewers on YouTube.

Ms. McGinn called the meeting to order at 7:30 p.m.

**I. MINUTES**

Review and adoption of the Minutes of the Comprehensive Plan Steering Committee meeting held on October 26, 2021.

Ms. McGinn made a motion to accept the minutes as presented; seconded by Mr. Wolff. In favor: Larry Mango, Katie McGinn and John Wolff. Absent: Mark Robbins. Abstain: Charlene Indelicato.

Review and adoption of the Minutes of the Comprehensive Plan Steering Committee meeting held on November 9, 2021.

Ms. McGinn made a motion to accept the minutes as presented; seconded by Ms. Indelicato. In favor: Charlene Indelicato, Larry Mango, Katie McGinn and John Wolff. Absent: Mark Robbins.

Review and adoption of the Minutes of the Comprehensive Plan Steering Committee meeting held on November 23, 2021.

Ms. McGinn made a motion to accept the minutes as presented; seconded by Mr. Wolff. In favor: Charlene Indelicato, Larry Mango, Katie McGinn and John Wolff. Absent: Mark Robbins.

Review and adoption of the Minutes of the Comprehensive Plan Steering Committee meeting held on November 30, 2021.

Ms. McGinn made a motion to accept the minutes as presented; seconded by Ms. Indelicato. In favor: Charlene Indelicato, Larry Mango, Katie McGinn and John Wolff. Absent: Mark Robbins.

## II. GUEST SPEAKER

Norma Drummond, Commissioner of the Westchester County Department of Planning, discussed the first data release of the 2020 Census; this data is for political redistricting purposes and focuses on the over 18 population. She noted that a lot more data such as detailed age/ethnicity/housing data will be coming out next year.

Ms. Drummond stated Westchester County's population broke a million people and is 1,004,457. She noted that American Community (65-question/monthly) survey data is taken from about 300,000 households and the (9-question/decennial) Census provides our county with better data.

Some other 2020 Census highlights include:

- US population is 331,449,281 (up 7.4%);
- US housing units is 140,498,736 (up 6.7%);
- New York is the fourth most populous state in the US;
- Westchester County is the 48th largest county in the US;
- Lewisboro had the 10th best response rate in the county;
- almost 80% of Lewisboro's population self-responded to the census; and
- Lewisboro had a 1.2% decrease in population (146 fewer people in 2020 than 2010 Census).

To see Ms. Drummond's presentation on Lewisboro's preliminary 2020 census data visit:

<https://www.lewisborogov.com/cmpsc/page/comprehensive-master-plan-steering-committee-meeting-12> and census blocks map and data are attached at the end of these minutes.

## III. RFP

Ms. McGinn noted that responses to the RFP are coming in and the Committee will be conducting initial interviews and then making its recommendations to the Town Board. She noted that this is Phase 1, an introductory phase geared toward hiring a consulting firm which will be followed by Phase 2, the Community engagement phase.

Ms. McGinn encouraged residents to read more about the Comprehensive Plan process at the Committee's web page <https://www.lewisborogov.com/cmpsc>

The Committee discussed the due diligence worksheet and interview schedule.

## IV. ACTION ITEMS

Summary of open action items as of 12/7/21

Follow up by	Action item	Timeline
<b>For Steering Committee and Chairs of Planning Board, Zoning Board of Appeals and Architecture &amp; Community Appearance Council</b>		
All	Upcoming meeting dates	Tuesday, January 4th, 7:30pm -

		Discussion part 1  Thursday, January 6th, 7:30pm - Discussion part 2/Decision on moving to round 2
All	Review RFP responses and fill out Scoring Worksheet for each firm Email worksheets to K McGinn  (Expect 5 – 8 hours of work)	Friday, December 31st - Deadline for submitting worksheets to Katie
J Andersen	Coordinate Round 2 interview dates for Planning Board with K McGinn	December/January
<b>For Steering Committee Only</b>		
L Mango	Review survey data/responses, prepare graphics/summary Let Committee know how we can help	December - January
K McGinn	Lead finalizing due diligence process – coordinate meeting dates with Planning Board, dates for interviews with consulting firms	January/Early 2022
K McGinn	Lead developing due diligence checklist and rating system for responses/interviews	January
K McGinn	Lead developing educational webinars/resources for public series Lead advertising/spreading word Next session: Census, Dec 7	December 7 and ongoing
All	Review information/materials received from Strong Towns & Project for Public Spaces	Ongoing
M Robbins	Lead drafting of Hudson River Valley Greenway Community Grants opportunity (Compact & Planning grants, early 2022 deadline)	Ongoing
All	Continue to update list of stakeholders via document posted on Google Drive	Ongoing
K McGinn	Develop content for the Committee's page on the Town web site (Next up: FAQ section)	Ongoing
All	Watch Maureen Koehl's lecture series on hamlets	Ongoing

## II. NEXT MEETING DATES:

December 14, 2021 - closed work session via Zoom videoconferencing for Committee members.

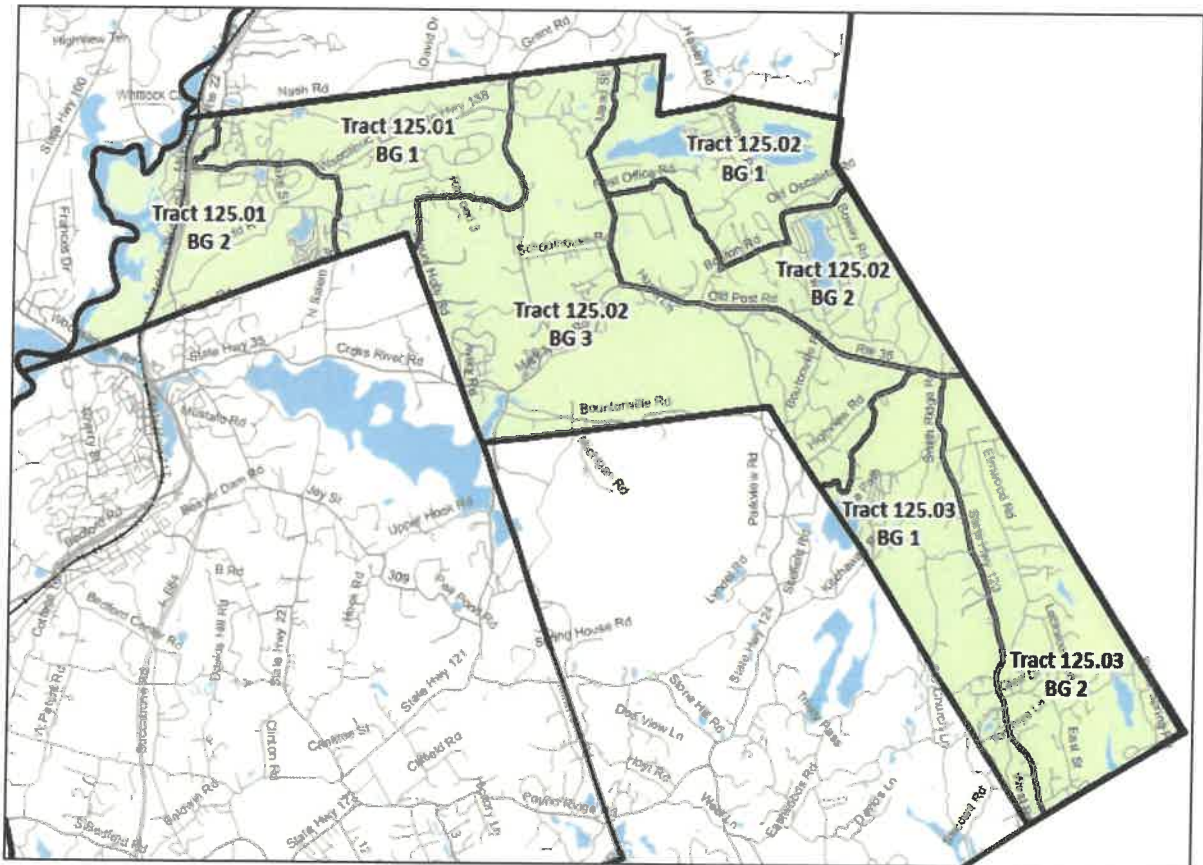
**III. ADJOURN MEETING** – With no further business, the meeting was adjourned by Ms. McGinn and seconded by Ms. Indelicato at 8:43 p.m. In favor: Charlene Indelicato, Larry Mango and Katie McGinn, Mark Robbins and John Wolff.

Minutes respectfully submitted by:

*Ciorsdan Conran*

Ciorsdan Conran  
Comprehensive Plan Steering Committee Administrator

**2020 Census Block Groups in Lewisboro, Westchester County**



**Population and Demographic Change 2010-2020, US Census Redistricting Data**

Lewisboro	2010 Census		2020 Census		Change 2010-2020	
	#	%	#	%	#	%
Total Population	12,411		12,265		-146	-1.2%
Not Hispanic or Latino	11,859	95.6%	11,296	92.1%	-563	-4.7%
White alone	11,187	90.1%	10,107	82.4%	-1,080	-9.7%
Black or African American alone	153	1.2%	191	1.6%	38	24.8%
American Indian and Alaska Native alone	8	0.1%	8	0.1%	0	0.0%
Asian alone	294	2.4%	435	3.5%	141	48.0%
Native Hawaiian and Other Pacific Islander alone	1	0.0%	0	0.0%	-1	-100.0%
Some other race alone	27	0.2%	71	0.6%	44	163.0%
Two or more races	189	1.5%	484	3.9%	295	156.1%
Hispanic or Latino	552	4.4%	969	7.9%	417	75.5%
Voting Age Population	8,998	72.5%	9,562	78.0%	564	6.3%
Under 18 Population	3,413	27.5%	2,703	22.0%	-710	-20.8%
Housing Units	4,854		4,867		13	0.3%
Occupied	4,453	91.7%	4,495	92.4%	42	0.9%
Vacant	401	8.3%	372	7.6%	-29	-7.2%
Group Quarters Population	32	0.3%	56	0.5%	24	75.0%
Correctional facilities	0	0.0%	0	0.0%	0	0.0%
Juvenile Institutions	0	0.0%	11	0.1%	11	N/A
Nursing homes	0	0.0%	0	0.0%	0	0.0%
Other institutional	0	0.0%	7	0.1%	7	N/A
Dormitories	0	0.0%	0	0.0%	0	0.0%
Other non-institutional	32	0.3%	38	0.3%	6	18.8%

Prepared by Westchester County Department of Planning, 2021

**Population and Demographic Change 2010-2020, US Census Redistricting Data**

Tract 125.01, Block Group 1	2010 Census		2020 Census		Change 2010-2020	
	#	%	#	%	#	%
Total Population	1,935		1,913		-22	-1.1%
Not Hispanic or Latino	1,867	96.5%	1,787	93.4%	-80	-4.3%
White alone	1,769	91.4%	1,582	82.7%	-187	-10.6%
Black or African American alone	33	1.7%	46	2.4%	13	39.4%
American Indian and Alaska Native alone	1	0.1%	0	0.0%	-1	-100.0%
Asian alone	28	1.4%	83	4.3%	55	196.4%
Native Hawaiian and Other Pacific Islander alone	0	0.0%	0	0.0%	0	0.0%
Some other race alone	1	0.1%	8	0.4%	7	700.0%
Two or more races	35	1.8%	68	3.6%	33	94.3%
Hispanic or Latino	68	3.5%	126	6.6%	58	85.3%
Voting Age Population	1,422	73.5%	1,444	75.5%	22	1.5%
Under 18 Population	513	26.5%	469	24.5%	-44	-8.6%
Housing Units	703		703		0	0.0%
Occupied	680	96.7%	668	95.0%	-12	-1.8%
Vacant	23	3.3%	35	5.0%	12	52.2%
Group Quarters Population	24	1.2%	32	1.7%	8	33.3%
Correctional facilities	0	0.0%	0	0.0%	0	0.0%
Juvenile Institutions	0	0.0%	0	0.0%	0	0.0%
Nursing homes	0	0.0%	0	0.0%	0	0.0%
Other institutional	0	0.0%	7	0.4%	7	N/A
Dormitories	0	0.0%	0	0.0%	0	0.0%
Other non-institutional	24	1.2%	25	1.3%	1	4.2%

Prepared by Westchester County Department of Planning, 2021

**Population and Demographic Change 2010-2020, US Census Redistricting Data**

Tract 125.01, Block Group 2	2010 Census		2020 Census		Change 2010-2020	
	#	%	#	%	#	%
Total Population	1,118		1,119		1	0.1%
Not Hispanic or Latino	1,044	93.4%	972	86.9%	-72	-6.9%
White alone	979	87.6%	865	77.3%	-114	-11.6%
Black or African American alone	24	2.1%	19	1.7%	-5	-20.8%
American Indian and Alaska Native alone	0	0.0%	3	0.3%	3	0.0%
Asian alone	30	2.7%	22	2.0%	-8	-26.7%
Native Hawaiian and Other Pacific Islander alone	0	0.0%	0	0.0%	0	0.0%
Some other race alone	3	0.3%	12	1.1%	9	300.0%
Two or more races	8	0.7%	51	4.6%	43	537.5%
Hispanic or Latino	74	6.6%	147	13.1%	73	98.6%
Voting Age Population	832	74.4%	872	77.9%	40	4.8%
Under 18 Population	286	25.6%	247	22.1%	-39	-13.6%
Housing Units	458		458		0	0.0%
Occupied	408	89.1%	425	92.8%	17	4.2%
Vacant	50	10.9%	33	7.2%	-17	-34.0%
Group Quarters Population	0	0.0%	0	0.0%	0	0.0%
Correctional facilities	0	0.0%	0	0.0%	0	0.0%
Juvenile Institutions	0	0.0%	0	0.0%	0	0.0%
Nursing homes	0	0.0%	0	0.0%	0	0.0%
Other institutional	0	0.0%	0	0.0%	0	0.0%
Dormitories	0	0.0%	0	0.0%	0	0.0%
Other non-institutional	0	0.0%	0	0.0%	0	0.0%

Prepared by Westchester County Department of Planning, 2021

**Population and Demographic Change 2010-2020, US Census Redistricting Data**

Tract 125.02, Block Group 1	2010 Census		2020 Census		Change 2010-2020	
	#	%	#	%	#	%
Total Population	1,204		1,184		-20	-1.7%
Not Hispanic or Latino	1,157	96.1%	1,098	92.7%	-59	-5.1%
White alone	1,118	92.9%	991	83.7%	-127	-11.4%
Black or African American alone	3	0.2%	13	1.1%	10	333.3%
American Indian and Alaska Native alone	0	0.0%	0	0.0%	0	0.0%
Asian alone	30	2.5%	29	2.4%	-1	-3.3%
Native Hawaiian and Other Pacific Islander alone	0	0.0%	0	0.0%	0	0.0%
Some other race alone	2	0.2%	3	0.3%	1	50.0%
Two or more races	4	0.3%	62	5.2%	58	1450.0%
Hispanic or Latino	47	3.9%	86	7.3%	39	83.0%
Voting Age Population	885	73.5%	953	80.5%	68	7.7%
Under 18 Population	319	26.5%	231	19.5%	-88	-27.6%
Housing Units	547		548	46.3%	1	0.2%
Occupied	446	81.5%	456	83.2%	10	2.2%
Vacant	101	18.5%	92	16.8%	-9	-8.9%
Group Quarters Population	0	0.0%	0	0.0%	0	0.0%
Correctional facilities	0	0.0%	0	0.0%	0	0.0%
Juvenile Institutions	0	0.0%	0	0.0%	0	0.0%
Nursing homes	0	0.0%	0	0.0%	0	0.0%
Other institutional	0	0.0%	0	0.0%	0	0.0%
Dormitories	0	0.0%	0	0.0%	0	0.0%
Other non-institutional	0	0.0%	0	0.0%	0	0.0%

Prepared by Westchester County Department of Planning, 2021



**Population and Demographic Change 2010-2020, US Census Redistricting Data**

Tract 125.02, Block Group 2	2010 Census		2020 Census		Change 2010-2020	
	#	%	#	%	#	%
Total Population	1,566		1,607		41	2.6%
Not Hispanic or Latino	1,522	97.2%	1,485	92.4%	-37	-2.4%
White alone	1,443	92.1%	1,342	83.5%	-101	-7.0%
Black or African American alone	5	0.3%	15	0.9%	10	200.0%
American Indian and Alaska Native alone	0	0.0%	4	0.2%	4	0.0%
Asian alone	36	2.3%	52	3.2%	16	44.4%
Native Hawaiian and Other Pacific Islander alone	0	0.0%	0	0.0%	0	0.0%
Some other race alone	10	0.6%	6	0.4%	-4	-40.0%
Two or more races	28	1.8%	66	4.1%	38	135.7%
Hispanic or Latino	44	2.8%	122	7.6%	78	177.3%
Voting Age Population	1,106	70.6%	1,238	77.0%	132	11.9%
Under 18 Population	460	29.4%	369	23.0%	-91	-19.8%
Housing Units	619		622		3	0.5%
Occupied	555	89.7%	563	90.5%	8	1.4%
Vacant	64	10.3%	59	9.5%	-5	-7.8%
Group Quarters Population	0	0.0%	0	0.0%	0	0.0%
Correctional facilities	0	0.0%	0	0.0%	0	0.0%
Juvenile Institutions	0	0.0%	0	0.0%	0	0.0%
Nursing homes	0	0.0%	0	0.0%	0	0.0%
Other institutional	0	0.0%	0	0.0%	0	0.0%
Dormitories	0	0.0%	0	0.0%	0	0.0%
Other non-institutional	0	0.0%	0	0.0%	0	0.0%

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**Population and Demographic Change 2010-2020, US Census Redistricting Data**

Tract 125.02, Block Group 3	2010 Census		2020 Census		Change 2010-2020	
	#	%	#	%	#	%
Total Population	2,854		2,770		-84	-2.9%
Not Hispanic or Latino	2,733	95.8%	2,602	93.9%	-131	-4.8%
White alone	2,532	88.7%	2,284	82.5%	-248	-9.8%
Black or African American alone	44	1.5%	38	1.4%	-6	-13.6%
American Indian and Alaska Native alone	3	0.1%	1	0.0%	-2	0.0%
Asian alone	97	3.4%	144	5.2%	47	48.5%
Native Hawaiian and Other Pacific Islander alone	0	0.0%	0	0.0%	0	0.0%
Some other race alone	2	0.1%	22	0.8%	20	1000.0%
Two or more races	55	1.9%	113	4.1%	58	105.5%
Hispanic or Latino	121	4.2%	168	6.1%	47	38.8%
Voting Age Population	2,036	71.3%	2,145	77.4%	109	5.4%
Under 18 Population	818	28.7%	625	22.6%	-193	-23.6%
Housing Units	1,060		1,048		-12	-1.1%
Occupied	990	93.4%	976	93.1%	-14	-1.4%
Vacant	70	6.6%	72	6.9%	2	2.9%
Group Quarters Population	0	0.0%	0	0.0%	0	0.0%
Correctional facilities	0	0.0%	0	0.0%	0	0.0%
Juvenile Institutions	0	0.0%	0	0.0%	0	0.0%
Nursing homes	0	0.0%	0	0.0%	0	0.0%
Other institutional	0	0.0%	0	0.0%	0	0.0%
Dormitories	0	0.0%	0	0.0%	0	0.0%
Other non-institutional	0	0.0%	0	0.0%	0	0.0%

Prepared by Westchester County Department of Planning, 2021

**Population and Demographic Change 2010-2020, US Census Redistricting Data**

Tract 125.03, Block Group 1	2010 Census		2020 Census		Change 2010-2020	
	#	%	#	%	#	%
Total Population	1,928		1,954		26	1.3%
Not Hispanic or Latino	1,813	94.0%	1,763	90.2%	-50	-2.8%
White alone	1,703	88.3%	1,583	81.0%	-120	-7.0%
Black or African American alone	28	1.5%	29	1.5%	1	3.6%
American Indian and Alaska Native alone	3	0.2%	0	0.0%	-3	0.0%
Asian alone	44	2.3%	57	2.9%	13	29.5%
Native Hawaiian and Other Pacific Islander alone	1	0.1%	0	0.0%	-1	0.0%
Some other race alone	3	0.2%	19	1.0%	16	533.3%
Two or more races	31	1.6%	75	3.8%	44	141.9%
Hispanic or Latino	115	6.0%	191	9.8%	76	66.1%
Voting Age Population	1,435	74.4%	1,580	80.9%	145	10.1%
Under 18 Population	493	25.6%	374	19.1%	-119	-24.1%
Housing Units	822		855		33	4.0%
Occupied	767	93.3%	805	94.2%	38	5.0%
Vacant	55	6.7%	50	5.8%	-5	-9.1%
Group Quarters Population	0	0.0%	13	0.7%	13	N/A
Correctional facilities	0	0.0%	0	0.0%	0	0.0%
Juvenile Institutions	0	0.0%	0	0.0%	0	0.0%
Nursing homes	0	0.0%	0	0.0%	0	0.0%
Other institutional	0	0.0%	0	0.0%	0	0.0%
Dormitories	0	0.0%	0	0.0%	0	0.0%
Other non-institutional	0	0.0%	13	0.7%	13	N/A

Prepared by Westchester County Department of Planning, 2021

**Population and Demographic Change 2010-2020, US Census Redistricting Data**

Tract 125.03, Block Group 2	2010 Census		2020 Census		Change 2010-2020	
	#	%	#	%	#	%
Total Population	1,806		1,718		-88	-4.9%
Not Hispanic or Latino	1,723	95.4%	1,589	92.5%	-134	-7.8%
White alone	1,643	91.0%	1,460	85.0%	-183	-11.1%
Black or African American alone	16	0.9%	31	1.8%	15	93.8%
American Indian and Alaska Native alone	1	0.1%	0	0.0%	-1	-100.0%
Asian alone	29	1.6%	48	2.8%	19	65.5%
Native Hawaiian and Other Pacific Islander alone	0	0.0%	0	0.0%	0	0.0%
Some other race alone	6	0.3%	1	0.1%	-5	-83.3%
Two or more races	28	1.6%	49	2.9%	21	75.0%
Hispanic or Latino	83	4.6%	129	7.5%	46	55.4%
Voting Age Population	1,282	71.0%	1,330	77.4%	48	3.7%
Under 18 Population	524	29.0%	388	22.6%	-136	-26.0%
Housing Units	645		633		-12	-1.9%
Occupied	607	94.1%	602	95.1%	-5	-0.8%
Vacant	38	5.9%	31	4.9%	-7	-18.4%
Group Quarters Population	0	0.0%	11	0.6%	11	N/A
Correctional facilities	0	0.0%	0	0.0%	0	0.0%
Juvenile Institutions	0	0.0%	11	0.6%	11	N/A
Nursing homes	0	0.0%	0	0.0%	0	0.0%
Other institutional	0	0.0%	0	0.0%	0	0.0%
Dormitories	0	0.0%	0	0.0%	0	0.0%
Other non-institutional	0	0.0%	0	0.0%	0	0.0%

Prepared by Westchester County Department of Planning, 2021