



TOWN OF LEWISBORO
Westchester County, New York

Comprehensive Plan Steering Committee
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COMPREHENSIVE PLAN STEERING COMMITTEE
MINUTES

Minutes of the meeting held by the Comprehensive Plan Steering Committee on Tuesday, January 4, 2022 via Zoom videoconferencing.

Present: Katie McGinn, Chair
Charlene Indelicato
Larry Mango
Mark Robbins
John Wolff

Janet Andersen, Planning Board Chair
Rose Bonanno, ACARC Chair
Robin Price, ZBA Chair

Ms. McGinn called the meeting to order at 7:30 p.m. and the Committee entered into a work session at 7:31 p.m.

I. ACTION ITEMS

Summary of open action items as of 1/4/22

Follow up by	Action item	Timeline
For Steering Committee and Chairs of Planning Board, Zoning Board of Appeals and Architecture & Community Appearance Council		
J Andersen	Coordinate Round 2 interview dates for Planning Board with K McGinn	December/January
For Steering Committee Only		
L Mango K McGinn	Review survey data/responses, prepare graphics/summary	December - January
K McGinn	Lead finalizing due diligence process – coordinate meeting dates with Planning Board, dates for interviews with consulting firms	January/Early 2022

K McGinn	Lead developing due diligence checklist and rating system for responses/interviews	January
K McGinn	Lead developing educational webinars/resources for public series Lead advertising/spreading word	December 7 and ongoing
All	Review information/materials received from Strong Towns & Project for Public Spaces	Ongoing
M Robbins	Lead drafting of Hudson River Valley Greenway Community Grants opportunity (Compact & Planning grants, early 2022 deadline)	Ongoing
All	Continue to update list of stakeholders via document posted on Google Drive	Ongoing
K McGinn	Develop content for the Committee's page on the Town web site (Next up: FAQ section)	Ongoing
All	Watch Maureen Koehl's lecture series on hamlets	Ongoing

II. NEXT MEETING DATES:

January 6, 2022 - closed work session via Zoom videoconferencing

III. ADJOURN MEETING – With no further business, the Committee exited the work session, and the meeting was adjourned by Ms. McGinn and seconded by Ms. Bonanno at 9:00 p.m. In favor: Janet Andersen, Rose Bonanno, Charlene Indelicato, Larry Mango, Katie McGinn, Robin Price, Mark Robbins and John Wolff.

Minutes respectfully submitted by:



Ciorsdan Conran
Comprehensive Plan Steering Committee Administrator