

The Organizational and regular meetings of the Town Board of the Town of Lewisboro, Westchester County, New York, were held on January 10, 2022, at 7:30 p.m. at The Lewisboro Library, 15 Main Street, South Salem, New York.

PRESENT:

Supervisor	Tony Gonçalves
Council Members	Andrea Rendo, Mary Shah, Richard Sklarin and Daniel Welsh
Town Clerk	Janet L. Donohue
Absent	None

Also attending was the Attorney for the Town Gregory Folchetti, Deputy Supervisor/Comptroller Leo Masterson, Facilities Maintenance Director Joel Smith, Maintenance Assistant Shawn Johannessen and Confidential Secretary/Benefits Coordinator Mary Hafter.

Approximately 7 residents/observers attended the live meeting and approximately 24 participated via Zoom.

Supervisor Gonçalves called the meeting to order at 7:30 p.m.

EMERGENCY PROCEDURE

Supervisor Gonçalves noted the exits to be used in the event of an emergency.

PLEDGE OF ALLEGIANCE

The Supervisor led the Pledge of Allegiance to the flag.

COMMUNICATIONS – Thank You to Volunteers

Supervisor Gonçalves thanked all of the residents for their volunteer service to the Town.

HIGHWAY – Thank You Letter

Supervisor Gonçalves read a letter from a resident who lives off of Cove Road thanking the Highway Department for a great job plowing and salting this past Friday during the snow storm.

COMMITTEES – Vacancies

Supervisor Gonçalves stated that the town will be documenting all of the committee vacancies on our website. Anyone who may be interested in serving on one of these committees should send a résumé along with a letter of intent to Mary Hafter, benefits@lewisborogov.com.

STAFF APPOINTMENTS

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows to make and approve the following Staff Appointments as one motion as written:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

Town Attorneys	Herodes Law PC
	Gregory Folchetti
Planning Board Attorney	Judson Seibert, Keane & Beane, P.C.
Town Engineers	Kellard Sessions Consulting, P.C.
Town Planner & Wetlands Inspector	Kellard Sessions Consulting, P.C.
Town Prosecutor	Gregory A. Monteleone
Town Auditor	PKF O'Connor Davies, LLP
Fire Inspectors	Joseph Angiello & Jeff Farrell
Supervisor's Confidential Secretary/Benefits Administrator	Mary Hafter
Deputy Supervisor	Leo Masterson
Deputy Receiver of Taxes	Anna Bauts
Elections Officer/Registrar of Vital Statistics/	
Records Management Officer	Janet Donohue
Deputy Town Clerk/Deputy Elections Officer/	
Deputy Registrar of Vital Statistics	Jennifer Caviola
Deputy Highway Superintendent	Joseph Posadas
Town Historian	Maureen Koehl
Cemetery Commissioner	Stephen T. Johnson
Deputy Building Inspector	Jeff Farrell
Comptroller	Leo Masterson
Wild Oaks Administrator	Leo Masterson
Oakridge Sewer and Water Administrator	Joel Smith
Oakridge Water Billing Administrator	Deirdre Casper

APPOINTMENT OF COMMITTEE MEMBERS

ADVISORY COMMITTEE FOR THE DISABLED – Reappointment of Member

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Deirdre Casper is hereby reappointed as a member of the Advisory Committee for the Disabled for a 3-year term ending December 31, 2024.

ARCHITECTURE & COMMUNITY APPEARANCE REVIEW COUNCIL – Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Abstain	- Rendo	(1)

RESOLUTION

RESOLVED, that Rose Bonano and Edward Ozols are hereby reappointed as members of the Architecture & Community Appearance Review Council for 3-year terms ending December 31, 2024.

BOARD OF ASSESSMENT REVIEW - Reappointment of Member

On motion by Supervisor Gonçalves, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Lawrence A. Mandelker is hereby reappointed as member of the Board of Assessment Review for a 5-year term ending September 30, 2026.

CONSERVATION ADVISORY COUNCIL – Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Hon. Eileen N. Nadelson, Linda Rae, Joseph Tansey and John Wolff are reappointed to the Conservation Advisory Council for 2-year terms expiring December 31, 2023.

EMERGENCY MANAGEMENT COMMITTEE – Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Peter Ripperger, Dan Murtha, Al Melillo, Michael DeVito, Jeffrey Peck, Adam Ochs, Joel Smith, Christopher Rust, Michael Lynch, Pamela Veith and Dana Mayclim hereby are reappointed to the Emergency Management Committee for 2-year terms expiring December 31, 2023.

GRANT ADVISORY COMMITTEE – Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Dottie Podolak and Robert Collins are hereby reappointed to the Grant Advisory Committee and Adam Ochs is appointed to the Grant Advisory Committee for 1-year terms expiring December 31, 2022.

HOUSING COMMITTEE – Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Linda Press Wolfe and Andrea Kirk are hereby re-appointed to the Housing Committee for 2-year terms ending December 31, 2023.

LANDMARKS ADVISORY COMMITTEE - Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that W. Theodore Strauss, Janice Strauss, Maureen Koehl and Albert Koehl are hereby re-appointed to the Landmarks Advisory Committee for 2-year terms ending December 31, 2023.

OPEN SPACE AND PRESERVES ADVISORY COMMITTEE – Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Abstain	- Rendo	(1)

RESOLUTION

RESOLVED, that Rose Bonanno, Steven Morowitz, George Scott and Jim Berenson are hereby reappointed members of the Open Space and Preserves Advisory Committee for 2-year terms expiring December 31, 2023.

PARKS AND RECREATION ADVISORY COUNCIL – Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Ian Harris, Meg Kaplan, Jennifer Castelhana, Rich Ellrodt, Pietro Cipriano, Daniella Goldman and Melissa LeSavage are hereby reappointed members of the Parks and Recreation Advisory Council for 2-year terms expiring December 31, 2023 and Valerie Cancro is hereby appointed as Associate Member of the Parks and Recreation Advisory Council for 1-year term expiring December 31, 2022.

PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE – Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Abstain	- Rendo	(1)

RESOLUTION

RESOLVED, that Patrick Morris-Suzuki and Christine Schopen are hereby reappointed members of the Pedestrian and Bicycle Advisory Committee for 4-year terms expiring December 31, 2026.

PLANNING BOARD – Reappointment of Member

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Janet Andersen is hereby reappointed as a member of the Planning Board for a 5-year term expiring December 31, 2026.

STORMWATER MANAGEMENT COMMITTEE – Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Ron Tetelman and Joseph Angiello are hereby reappointed as members of the Stormwater Management Committee for 2-year terms expiring December 31, 2023.

SUSTAINABILITY COMMITTEE – Reappointment of Members

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Abstain	- Rendo	(1)

RESOLUTION

RESOLVED, that Robert Fischman, Robert Karpel and Thomas Kelly are hereby reappointed as members of the Sustainability Committee for 2-year terms expiring December 31, 2023.

VETERANS ADVISORY COMMITTEE – Appointment of Members

On motion by Supervisor Gonçalves, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Frank Kelly, Adam Ochs, Doreen Nastasio and Leah Pizer are hereby appointed members of the Veterans Advisory Committee for 2-year terms expiring December 31, 2023.

ZONING BOARD OF APPEALS – Reappointment of Member

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Thomas Casper is hereby reappointed as Member of the Zoning Board of Appeals for a 5-year term expiring December 31, 2026.

APPOINTMENTS OF CHAIRPERSONS OF COMMITTEES, COUNCILS & BOARDS

On motion by Mr. Sklarin, seconded by Mr. Welsh, the Board voted 5-0 to make the following appointments of Chairpersons of Committees and Councils:

Advisory Committee for the Disabled	Alexandra Morris
Antenna Advisory Board	Joseph Neu
Architecture and Community Appearance Review Council	Rose Bonanno
Board of Assessment Review	Lawrence A. Mandelker
Cable Television Advisory Committee	Dean Travalino
Conservation Advisory Council	John Wolff
Emergency Management Committee	Adam Ochs & Tony Gonçalves as Deputy
Grant Advisory Committee	Dottie Podolak
Housing Committee	Andrea Kirk
Landmarks Advisory Committee	W. Theodore Strauss
Open Space and Preserves Advisory Committee	Gregory A. Monteleone
Parks and Recreation Advisory Council	Ian Harris
Pedestrian and Bicycle Advisory Committee	Doris Peter
Planning Board	Janet Andersen
Stormwater Management Committee	Paul Lewis
Sustainability Committee	Robert Fischman

Veterans Advisory Committee
Zoning Board of Appeals

John Lemke
Robin Price, Jr.

APPOINTMENTS, APPROVALS & AUTHORIZATIONS

PROCUREMENT POLICY

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board has adopted an amended procurement policy as of October 24, 2016 and said policy should be reviewed by the Town Board on an annual basis.

AUTHORIZE ATTENDANCE AT CONFERENCES AND MEETINGS

On motion by Supervisor Gonçalves, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED that authorization be given for instate travel to the Supervisor, Town Board members and other municipal officials and employees for attendance at annual meetings and training sessions and be it further

RESOLVED that said municipal officials and employees of the Town shall submit a request for attendance at such meetings along with an estimate of costs to the Town Board in advance of such meeting and

BE IT FURTHER RESOLVED that attendees be reimbursed by the Town for reasonable budgeted expenses incurred by their attendance at the meeting/training sessions.

MEMBERSHIPS – Authority to Join Organizations and Pay Dues

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that memberships in the professional organizations for 2022 are approved, and the required 2022 dues be paid.

ASSOCIATION OF TOWNS – Authority to Join & Pay Dues; Training School; Re-appointment of Delegate and Alternate

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby approve the continuation of the membership of the Town of Lewisboro in the Association of Towns for 2022 and pay the annual membership dues in the amount of \$1,500.00 and be it further

RESOLVED that Supervisor Gonçalves is hereby appointed as the 2022 delegate and Councilman Daniel Welsh is hereby re-appointed as the 2022 alternate delegate and are authorized to vote on behalf of the Town of Lewisboro at the Annual Meeting & Training School of the Association of Towns of New York State to be held virtually, on February 20-23, 2022.

PARKS AND RECREATION - Set Seasonal Salary Ranges

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the 2022 part-time seasonal staff salary ranges as proposed by the Superintendent of Parks and Recreation in a memo dated January 7, 2022 is hereby approved.

MILEAGE – Rate Set

On motion by Supervisor Gonçalves, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Town employees and elected officials shall be reimbursed for use of a personal vehicle for Town business, when a Town-owned vehicle is not available for use, at the per-mile rate set by the IRS.

KENNEL - Authorize Agreement

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor is hereby authorized to sign a one-year agreement, for a term expiring December 31, 2022, between the Town and the South Salem Animal Hospital that provides for holding and sheltering dogs, in accordance with the provisions of the New York State Agriculture and Market Law, and in accordance with the provisions of Chapter 105 of the Code of the Town of Lewisboro, at a cost of \$45.00 per twenty-four hours or part thereof, and \$37.00 if dog belongs to the Town of Lewisboro and is waiting to be adopted out, said approval subject to counsel's review of the agreement.

LIBRARY – Authorize Annual Agreement

Councilwoman Rendo stated that she is not anti-library, however she feels it is important for the residents to understand that the Lewisboro Library is not a municipal library and it's not owned or run by the town. It's not a library that has its own taxing district, so the money that they use to run the library does not come from collecting taxes on behalf of it as a taxing district. Instead, they are a library association and that means they receive the majority of their money to run the library from the town and that money is taken out of our taxes and given a budget line. Most of the money goes there and therefore the Town has a contract with the library, through which they pay this amount.

She stated that the library has their own board, and they determine the budget and the expenditures and the employees, and the town has no say over the runnings of the library.

Councilwoman Rendo stated that this year, the library has determined it will cost a total of \$642,167.45 to run the library and of that amount approximately \$455,000 goes towards salary and benefits of the library employees and approximately \$95,000 goes towards books, media, programs and services to the public. This year the town has budgeted a total of \$455,914 to the library.

Councilwoman Rendo stated that Councilwoman Shah is the liaison to the library, so she hopes that she can help her to better understand the cost benefit analysis for the town.

Councilman Sklarin stated that he was a trustee of the library for six years. The Lewisboro Library is an association library and does not have the ability to raise funds directly by way of

taxes to sustain the operations. He also stated that if you look at the other Westchester libraries, our town is 35 out of 35 per capita.

Councilwoman Shah stated that she was on the library board for 8 years and she knows that the Board of Trustees run a tight ship and come up with creative ways to fundraise. She also stated that several years ago, the library board attempted to have a vote to change the status of the library from an association library to a separate tax line item and it was voted down by the residents with a 2 to 1 vote.

Councilman Walsh also feels that salaries of the employees are services as well.

Supervisor Gonçalves suggested that this topic be discussed at a future meeting.

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Abstain	- Rendo	(1)

RESOLUTION

RESOLVED, that the Supervisor be and hereby is authorized to sign the 2022 agreement with the Lewisboro Library.

NEWSPAPER – Designation of Official Newspaper and Alternative

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby designate the Record Review as the official newspaper for the Town of Lewisboro along with the Journal News, which is a daily paper, as an alternative paper.

FINANCE – Designation of Banks

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that J. P. Morgan Chase and Signature Bank are hereby approved as the depositories for Town funds during the year 2022.

FINANCE – Approve Bank Depository Agreements

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor hereby is authorized to sign bank depository agreements.

FINANCE – Transfer Authorization

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, the Town Supervisor and the Town Comptroller are hereby authorized to make transfers of funds not to exceed \$10,000 a month, among the appropriation lines of the 2022 Town Budget.

HIGHWAY DEPARTMENT – Authorization to Purchase Tools

On motion by Supervisor Gonçalves, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that pursuant to Section 142 of the Highway Law, the Superintendent of Highways of the Town of Lewisboro is hereby authorized to purchase equipment, tools and other implements to be used for highway maintenance, construction or reconstruction during 2022, subject to the limitations of budgetary appropriations and public bidding requirements.

HIGHWAY DEPARTMENT – Agreement to Spend Funds

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that pursuant to the provisions of Section 284 of the Highway Law, the Agreement to Spend Town Highway funds budgeted for the year 2022, as presented to the Town Board by the Superintendent of Highways, is hereby approved.

HIGHWAY DEPARTMENT – Highway Estimate and Budget

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Annual Highway Estimate and Budget for 2022, as presented by the Superintendent of Highways, hereby is approved.

MEETINGS – Dates Set

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Town Board meetings for the Town of Lewisboro shall normally take place on the second and fourth Mondays of the month. Such meetings will normally be held at the Town House, 11 Main Street, South Salem, New York or at The Lewisboro Library, 15 Main Street, South Salem, New York at 7:30 p.m. Additional meetings will be held as the Board deems necessary.

LIAISONS – Supervisor’s 2022 Liaisons List

On motion by Councilman Welsh, seconded by Councilwoman Rendo, the Board voted 5-0 to approve the following 2022 Town Board Liaison List as written below.

TOWN OF LEWISBORO 2022 TOWN BOARD LIAISON LIST

Advisory Committee for the Disabled	Mary Shah
Architectural & Community Appearance Review Council	Andrea Rendo
Antenna Advisory Board	Tony Gonçalves
Assessor's Office / Board of Assessment Review	Andrea Rendo
Benefit’s Administration Department	Mary Shah
Building Department	Tony Gonçalves
Cable Television Committee	Andrea Rendo
Comprehensive Plan Steering Committee	Andrea Rendo
Conservation Advisory Council CAC	Mary Shah
Court Clerk's Office	Richard Sklarin
East of Hudson Watershed Corporation	Tony Gonçalves
Emergency Management Committee	Tony Gonçalves & Mary Shah
Ethics Board	Andrea Rendo
Finance Department	Tony Gonçalves
Grants Committee	Richard Sklarin
Highway Department	Richard Sklarin
Housing Committee	Dan Welsh
Katonah-Lewisboro School Board	Tony Gonçalves & Mary Shah
Labor Negotiations	Richard Sklarin
Landmarks Advisory Committee	Andrea Rendo
Library	Mary Shah
Maintenance Department	Tony Gonçalves
Oakridge & Wild Oaks Water/Sewer District	OWD - Tony Gonçalves & Andrea Rendo Wild Oaks Sewer - Richard Sklarin
Open Space & Preserves Advisory Committee OSPAC	Dan Welsh
Parks & Recreation. Advisory Council	Tony Gonçalves & Mary Shah
Parks & Recreation Department	Tony Gonçalves & Mary Shah
Pedestrian & Bicycle Advisory Committee	Dan Welsh
Planning Board	Richard Sklarin
Police Department	Andrea Rendo
Sustainability Committee / Recycling Department	Dan Welsh
Stormwater Management Committee	Dan Welsh
Tax Receiver's Office	Tony Gonçalves
Town Clerk's Office	Tony Gonçalves
Veterans Advisory Committee	Tony Gonçalves
Zoning Board of Appeals	Mary Shah

REGULAR TOWN BOARD MEETING:

(Started at 8:02 p.m.)

COMMUNICATIONS

CONSERVATION ADVISORY COUNCIL – Annual Report Submitted

Supervisor Gonçalves stated that the Conservation Advisory Council submitted their 2021 Annual Report to the Town Board. He also thanked them for all of their work.

PUBLIC COMMENT PERIOD

Four residents spoke during the public comment period.

HIGHWAY ADVISORY COMMITTEE

A resident suggested that the town create a Highway Advisory Committee.

PUBLIC COMMENT PERIOD IN THE BEGINNING

A resident suggested that there be a public comment period in the beginning of the meeting and another one at the end of the meeting. This way residents can make their comments in the beginning and then get home. Supervisor Gonçalves stated during polling of the board that typically there are two public comment periods – one in the beginning and one at the end but tonight was a bit different due to the Organizational meeting.

COMMITTEES & COUNCILS – Minutes & Chairs Emails

A town resident stated that she has brought this to the Town Board's attention before that she would like to see minutes for all the committees on the town's website within 2 weeks. She stated that she realizes some of the minutes would be draft copies but suggested marking them as approved or unapproved.

She would also like to see the Committees & Councils Chairpersons emails listed on the website as well.

During polling of the board, Supervisor Gonçalves stated that he will address her concerns with the committees and councils.

SALT DOME

A resident again asked about the cleanup operation of the timber and mulch at the salt dome. She also asked how she could get a letter read into the minutes as she has sent several of them, but they have not been read. She would also like the Board to answer the questions that have been asked during the public comment portion of the meetings. She also stated that Lewisboro is a municipality, and the board needs to regulate themselves within the municipality as it is not commercial property. She also offered her knowledge and assistance as a 30-year property manager.

During polling of the board, Supervisor Gonçalves stated that they would be in touch with her regarding the progress at the salt dome. He also stated that if she would like a letter read into the minutes to email it to him and he will strive to do that.

OAKRIDGE SEPTIC

An Oakridge resident asked on 12/9/21 about a status update on septic issues on Fox Run. She stated that there has been another issue. She is again asking for updates on the septic issues; has any funding been obtained and what is the status update.

During polling of the board, Supervisor Gonçalves stated there was a problem about 3 months ago with a new and improved pump station. The recent problem was a clogged waste line. When it was unclogged, they found a lot of grease and many things that should not be flushed down toilets. A notice will be sent out with guidance as to what not to flush down the toilets.

Supervisor Gonçalves stated that they are still waiting to hear about the funding and he will be following up with his contact in the coming weeks.

CONSENT AGENDA

MINUTES- Approved

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the minutes of the December 9 and December 23, 2021 Town Board meetings were approved.

THE VOTE:	Yes	- Gonçalves, Sklarin, Welsh	(3)
	No	- None	(0)
	Abstain	- Rendo, Shah	(2)

REPORTS – Approved

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Building and Police Department monthly reports were received and filed.

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

EMPLOYEE ASSISTANCE PROGRAM – Authorize Supervisor to Sign Contract

On motion by Councilman Sklarin, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor be and hereby is authorized to sign the 2022 Employee Assistance Program contract, not to exceed \$2,500, as reviewed by counsel.

PARTNERS IN SAFETY – Authorize Supervisor to Sign Contract

On motion by Councilman Sklarin, seconded by Councilmen Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the Partners in Safety 2022 Complete Department of Transportation (DOT) program agreement as submitted and reviewed by counsel.

CLAIMS – Authorized for Payment

On motion by Councilman Welsh, seconded by Councilwoman Shah, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$249,441.62.

POLLING OF BOARD AND ANNOUNCEMENTS

VOLUNTEERS – Thanks

The Board thanked the numerous volunteers and dedicated staff that take part in the many committees in our community.

TOWN OFFICIALS AND EMPLOYEES – Councilwomen Rendo and Shah

The Board welcomed newly elected Councilwomen Andrea Rendo and Mary Shah to the Board and also wished everyone a very happy and healthy New Year.

SALARY & BENEFITS – Donating Back to Town

Councilwoman Rendo thanked all who voted her into office. She stated that she would be donating her salary back to the Town and would be taking no benefits.

COVID -19 – Updates

Councilwoman Shah thanked all who voted her into office. She also urged everyone to be vigilant and careful and to practice smart movement in public spaces. She stated that the local Covid numbers are up to 353.

EAGLE SCOUTS

Supervisor Gonçalves stated that six Scouts from Vista Boy Scout Troop 101 attained the rank of Eagle Scout which is the pinnacle of scouting. They are Logan Aceste, Christopher Catellon, Tejas Chimata, Jack O'Reilly, Ryan Parker, and Seth Samuelson. Supervisor Gonçalves plans on having these Eagle Scouts attend a future meeting so that they can each receive a proclamation.

MEETINGS – Dates Set

An upcoming meeting of the Town Board will include a meeting on Monday, January 24, 2022 at 7:30 p.m. at the Lewisboro Library, 15 Main Street, South Salem, New York.

EXECUTIVE SESSION – To Discuss Appointments to Committees & Real Estate Issues

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted 5-0 to go into executive session at 8:25 p.m. to discuss appointments to committees and real estate issues.

On motion by Councilman Sklarin, seconded by Supervisor Gonçalves, the Board voted 5-0 to come out of executive session at 10:40 p.m.

PLANNING BOARD – Appointment of Member

On motion by Councilwoman Shah, seconded by Councilmen Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that Bruce Thompson is appointed as a member of the Planning Board effective immediately to fill the unexpired term of Maureen Maguire with a term ending December 31, 2023.

ADJOURNMENT

On motion by Councilwoman Shah, seconded by Councilman Sklarin, the Board voted 5-0 to adjourn at 10:43 p.m.

Janet L. Donohue
Town Clerk