



**TOWN OF LEWISBORO
TOWN BOARD WORK SESSION
AGENDA
TOWN HOUSE
MONDAY, JULY 11, 2022
7:30 P.M.**

I. PUBLIC COMMENT I

II. COMMUNICATIONS

Resolutions Honoring Troop 301 Eagle Scouts Violet McCann and Katherine Barbarakis

III. CONSENT AGENDA

- a. Approval of Minutes of June 27, 2022**
- b. Monthly Reports June 2022**
 - i. Building Department**
 - ii. Police Department**

IV. NEW BUSINESS

- a. Resolution: Waiving Building Permit Fee for Library Fair Tent**
- b. Discussion: Approving Waiver of Fees for Columbus Day Event in Town Park and Stipend**

V. PUBLIC COMMENT II

VI. APPROVAL OF CLAIMS

VII. POLLING OF THE BOARD

VIII. ANNOUNCEMENTS

- a. Town Board Meeting - August 8, 2022, at 7:30 p.m., at the Town House, 11 Main Street, South Salem**

IX. MOTION TO GO INTO EXECUTIVE SESSION

Town Board Meetings Accessibility: The Town of Lewisboro is committed to providing equal access to all its facilities, services, and activities to the fullest extent possible. The Town House, Cyrus Russell Community House, Onatru Farmhouse, and the Bouton Road Town Offices are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled in-person meeting, and we will try to accommodate whenever possible.

Join Zoom Meeting

<https://us06web.zoom.us/j/81044655539?pwd=dnRIUE9rcDdVVXpXaXEvVC9nM1VXdz09>

Meeting ID: 810 4465 5539

Passcode: 306415

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 810 4465 5539

Passcode: 306415

TOWN OF LEWISBORO
Building/Zoning Department
79 Bouton Road
South Salem, NY 10590

M5 Fee Report
From 05/27/2022 To 06/28/2022

Count by Type

Fee Type	Count	Total
Additional Building Permit Fee	5	\$880.00
Additional CC Fee	3	\$20.00
Additional CO Fee	2	\$840.00
BUILDING PERMIT FEE	66	\$33,550.00
CERTIFICATE OF COMPLIANCE FEE	33	\$4,090.00
CERTIFICATE OF OCCUPANCY FEE	23	\$23,040.00
ENVIRONMENTAL QUESTIONNAIRE-BUILDING	10	\$500.00
FIREWORKS - SPECIAL PERMIT	1	\$100.00
MISCELLANEOUS	1	\$20.00
RE-INSPECTION	1	\$100.00
RECORDS MANAGEMENT FEE	62	\$126.00
RENEWAL FEE	11	\$3,292.00
SPECIAL PERMIT ZONING	1	\$502.00
Stormwater ADMIN	1	\$450.00
Wetland Administrative	3	\$1,050.00
ZONING BOARD APPLICATION	1	\$252.00
	224	\$68,812.00

TOWN OF LEWISBORO

Building & Zoning Department 79 Bouton Road, South Salem, NY 10590 914-763-3060

	2020		2021		2022	YEAR TO DATE INCREASE BY MONTH
	BUDGET REVENUE: \$484,900		BUDGET REVENUE: \$510,000		BUDGET REVENUE: 600,000	
MONTH	INCOME	MONTH	INCOME	MONTH	INCOME	
JAN	\$18,802.00	JAN	\$46,580.69	JAN	\$129,768.00	179%
FEB	\$30,148.50	FEB	\$46,052.00	FEB	\$295,108.75	541%
MAR	\$20,785.00	MAR	\$152,883.32	MAR	\$39,169.50	-74%
APR	\$49,473.50	APR	\$62,215.75	APR	\$71,303.00	15%
MAY	\$31,037.87	MAY	\$87,484.00	MAY	\$80,821.75	-8%
JUNE	\$106,037.00	JUNE	\$172,756.00	JUNE	\$68,812.00	-60%
JULY	\$72,945.50	JULY	\$72,809.49	JULY		
AUG	\$57,067.00	AUG	\$51,153.00	AUG		
SEPT	\$101,789.50	SEPT	\$107,715.18	SEPT		
OCT	\$83,161.00	OCT	\$111,226.00	OCT		
NOV	\$121,043.10	NOV	\$176,999.75	NOV		
DEC	\$85,554.21	DEC	\$50,350.00	DEC		
	\$777,844.18		\$1,138,225.18		\$684,983.00	



LEWISBORO LIBRARY

The Heart of the Community

July 1, 2022

Tony Goncalves
Supervisor
Town of Lewisboro
11 Main Street
South Salem, NY 10590

Dear Supervisor Goncalves,

The Lewisboro Library is requesting that the Town Board waive the building permit fee that is required for the large tent that will be installed at Onatru Farm town park for the Library Fair. I understand the fee is approximately \$125.

We appreciate the Town's support.

Thank you!

Sincerely,

Cindy Rubino

Director

2021

TOWN OF LEWISBORO
PARKS & RECREATION DEPARTMENT

2021

Telephone: 232-6162

Fax: 232-6165

LEWISBORO TOWN PARK - GROUP USE APPLICATION

FACILITIES REQUESTED (Check all that apply):

Lions Club Picnic Pavilion ☒
Basketball court (1) _____
Sand Volleyball court (1) _____
Ballfield _____
Pool (separate fee schedule) _____
Camp site _____
Pool picnic area (seasonal) _____

CIRCLE ONE: Private Service Organization Church SchoolTODAY'S DATE: 4/27/22NAME OF ORGANIZATION: GARIBALDI Society of LewisboroMAILING ADDRESS: P.O. Box 395CITY: CROSS RIVER NY STATE: NY ZIP: 10518TELEPHONE: 914-843-8892 FAX: _____NAME OF INDIVIDUAL IN CHARGE: GLENN DEFABERINDIVIDUAL'S ADDRESS: 2 HOWLAND DR.CITY: CROSS RIVER STATE: NY ZIP: 10518TELEPHONE: (DAY) _____ (NIGHT) _____ (CELL) 914-843-8892E-MAIL ADDRESS: LEWISBORO GARIBALDI@GMAIL.COM FAX: _____PURPOSE OF GROUP USE: Celebration of Italian HeritageESTIMATED NUMBER OF PARTICIPANTS - ADULTS: 25-50CHILDREN: 10-20RESIDENTS (NUMBER) 35-70 NON-RESIDENTS (NUMBER): 10WILL A FEE BE CHARGED FOR THIS EVENT: YES _____ NO X

IF YES, WHAT WILL THE PROCEEDS BE USED FOR? _____

WILL AN ALCOHOLIC BEVERAGE PERMIT BE REQUESTED? YES NO
If yes, an alcoholic beverage permit application must be filled out and approved by the Town Clerk (application is attached).

DATE(S) REQUESTED:

Day MONDAY Date 10/10/22 Time from 2PM to 8PM CAN BE ADJUSTED
Day _____ Date _____ Time from _____ to _____

NOTE: Dates for Town Park Lions Club picnic pavilion in the spring and summer are at a premium, therefore, rain dates cannot be reserved.

IS MATERIAL OR EQUIPMENT REQUIRED FROM MUNICIPALITY? YES _____ NO X

IF NEEDED, STATE WHAT TYPES AND FOR WHAT PURPOSE: _____

STATE THE NATURE OF ANY UNUSUAL EQUIPMENT YOU PLAN TO BRING TO THE PARK: _____

AMERICANS WITH DISABILITIES ACT: The Lewisboro Parks and Recreation Department is committed to ensuring that individuals with disabilities are able to utilize and enjoy our programs and activities to the fullest extent possible. Please let us know if you or a family member have any special needs.

FACILITY USE FEE (Lion's Club Pavilion):

There will be a minimum non-refundable fee charged of \$ _____ for the use of the facility. This fee must accompany the application. The fee for use is payable before use begins.

FACILITY SECURITY DEPOSIT (Lion's Club Pavilion):

There is a \$100.00 required security deposit which must also accompany the application. Any violation of "Park Rules," damage and especially if refuse and trash are not removed will result in forfeiture of the deposit.

AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the facilities. He/she, on behalf of (name of organization) BARIBALDI Society of waste does hereby covenant and agree to defend, indemnify and hold harmless the Town of Lewisboro Parks and Recreation from and against any and all liability, loss damages, claims, or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of The Town of Lewisboro Parks and Recreation's property, facilities and/or services by (name of organization) _____

BARIBALDI Society of Lewisboro
Signature of Organization's
Representative
(Must be a Lewisboro Resident)

Address: P.O. Box 3950
CROSS RIVER, NY

Telephone number: 914-843-8892

FOR OFFICE USE ONLY:

NAME OF INDIVIDUAL/ORGANIZATIONS: _____

- () Application approved
() Application denied
() Approval with the following conditions:

FOR OFFICE USE:

- () Permit fee paid - Amount \$ _____
() Deposit paid - Amount \$ _____
() Date recorded in reservation book
() Alcoholic beverage permit obtained
() Permit sent to registrant

SUPERINTENDENT, PARKS & RECREATION

DATE COPY OF APPLICATION SENT TO PARKS DEPARTMENT: _____

DATE COPY OF APPLICATION SENT TO LEWISBORO POLICE: _____

This form has to be approved by the Town Clerk

ALCOHOLIC BEVERAGE CONSUMPTION PERMIT (ABC)

For Town owned facility: Lewisboro Town Park

Permit for the serving and consumption of alcoholic beverages in a public place within the Town of Lewisboro.

TODAY'S DATE: 4/27/22 DATE(S) REQUESTED: 10/10/22

FACILITY REQUESTED: LIONS CLUB PICNIC PAULION

TIME: between the hours of 2 PM and 8 PM on the 10 day of Oct., 2022, in accordance with Section 78

Alcoholic Beverages, of the Code of the Town of Lewisboro.

GROUP OR ORGANIZATION: GARIBALDI SOCIETY OF LEWISBORO

ADDRESS: P.O. Box 395 Cross River, NY 10518

PERSON IN CHARGE: SKENN DeFABER

PURPOSE OF USE: ITALIAN HERITAGE CELEBRATION / COLUMBUS DAY

I hereby certify that I have read and understand the provisions of Section 78 Alcoholic Beverages, of the Code of the Town of Lewisboro regarding the consumption of alcoholic beverages in public places.

4/27/22 Date [Signature] Signature

Permission is hereby given for the consumption of alcoholic beverages in accordance with the above application, and Section 78 of the Town Code.

Date Town Clerk

- MUST BE POSTED -

cc Lewisboro Town Police