

A Town Board Work Session meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on August 22, 2022, at 7:30 p.m. at the at the Lewisboro Town House, 11 Main Street, South Salem, New York.

PRESENT:

Supervisor	Tony Gonçalves
Council Members	Andrea Rendo, Mary Shah, Richard Sklarin, Daniel Welsh
Town Clerk	Janet L. Donohue
Absent	None

Also attending was the Attorney for the Town Jennifer Herodes, Deputy Supervisor/Comptroller Leo Masterson, Facilities Maintenance Director Joel Smith, Maintenance Assistant Shawn Johannessen, Maintenance Assistant Christopher Curran and Confidential Secretary/Benefits Coordinator Mary Hafter.

Approximately 6 residents/observers attended the live meeting and approximately 13 participated via Zoom.

Supervisor Gonçalves called the meeting to order at 7:30 p.m.

EMERGENCY PROCEDURE

Supervisor Gonçalves noted the exits to be used in the event of an emergency.

PLEDGE OF ALLEGIANCE

The Supervisor led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

Two residents spoke during public comment period.

ITALIAN HERITAGE DAY/COLUMBUS DAY

A resident spoke about the Garibaldi Society not receiving any town funds and are disappointed in the Board's decision and feels that the Board should reassess their decision.

OAKRIDGE WATER

Two residents requested a moratorium on future development at Oakridge Commons, Oakridge Condos, Conant Valley Estates, and Laurel Ridge, and any other areas served by the Oakridge Water District, effective ASAP. During polling of the Board Supervisor Gonçalves stated that the Town Board had not received any information on additional units yet from the Planning Board and once they do, they will discuss at a Town Board meeting. He also stated that the construction plans for the new water filtration system are being reviewed by the County and Department of Health and once he hears back from them, he will send out another update. Supervisor Gonçalves stated there was also an issue with water capacity as irrigation systems were draining the water and that is why water was brought in as a precaution. Once a notice went out asking residents to conserve water, people complied, and the water table went up.

PUBLIC COMMENTS

A resident stated that she would appreciate it if the Board addressed and answered questions that were asked during public comment periods.

COMMUNICATIONSGRANT ADVISORY COMMITTEE – Resignation of Chair

Supervisor Gonçalves stated that the Grant Advisory Committee Chair Dotty Podolak resigned from the committee. The Board thanked Ms. Podolak for her volunteering for this committee.

CONSENT AGENDAMINUTES - Approved

On motion by Councilwoman Shah, seconded by Councilwoman Rendo, the minutes of the August 8, 2022, Town Board meeting were approved.

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

UNITED PUBLIC SERVICE EMPLOYEES' UNION (UPSEU) – Authorize Supervisor to Sign MOA

Supervisor Gonçalves stated that the maintenance and parks employees recognized the UPSEU as the collective bargaining representative on October 12, 2021 however those same members desire to return to their own Association for the purposes of collective bargaining.

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the Supervisor to sign the Memorandum of Agreement (MOA) with UPSEU, undoing the prior recognition of their representation of the Maintenance and Parks Unit.

TEAMSTERS UNION LOCAL 456 - Voluntary Recognition for Maintenance & Parks

On motion by Councilman Sklarin, seconded by Councilman Welsh, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does recognize the Local 456 Teamsters Union as the bargaining representative for the Maintenance Department Staff.

FEDERAL BUREAU OF INVESTIGATION (FBI) – Approval of Agreement

On motion by Supervisor Gonçalves, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the Federal Bureau of Investigation (FBI) to use the Town Park pool on August 29 and August 30, 2022, between the hours of 8 – 11 a.m. as per the terms of the agreement.

PLAYGROUND REPLACEMENT BID – Discussion (7:48 – 8:36 p.m.)

Supervisor Gonçalves stated that the town received two bids for the playground replacement at the town park. He stated that one bid was in the amount of \$721,943 from Yonkers Excavating Corporation and the second one in the amount of \$1,026,180 from Nicky Digs Excavation. The recommendation from Kellard Sessions, the town's engineering consultant, was to go with Yonkers Excavating however the Board needs to decide whether to accept the bid or not. Supervisor Gonçalves stated that the bid came in over the original quote for the installation and site work of \$333,000 and went on to explain that after receiving the original price quote they learned of extra requirements needed for the site work including the stormwater drainage which on its own is \$140,000.

Supervisor Gonçalves stated that after the town engineers Kellard Sessions, the town attorney Greg Folchetti and the consultant who is working on the playground renovation discussed the bids, they were able to identify \$105,000 of savings by removing and changing items that were in the original specifications and that it brought it down to \$616,000. However, even with those savings and \$400,000 in a State and Municipal Facilities Grant (SAM), approximately \$200,000 from fundraising, which is still ongoing, and \$127,000 in a Bond Anticipation Note (BAN), there is still a shortage of approximately \$217,000.

Supervisor Gonçalves introduced Valerie Cancro, the project manager of the Lewisboro Town Park Playground Improvement Project and Dina Carelli, Director of Fundraising. Ms. Cancro stated that the increase in the project cost of the work was partly due to work that was necessary in the space at the Town Park. On November 21, 2021 when the scope of the project was first discussed to now, 10 months later, site work changed after they received feedback from the community which include tree removals, storm drainage, stone dust trail from the walkway to the stage, a tree well, timber ramp, split rail fencing and landscaping. Ms. Cancro stated that the installation alone went up by 14%.

Councilman Sklarin asked if this project could be done in phases and could they go back and get more funding. Ms. Cancro stated that they have basically been in phases since this has been ongoing since 2019 and this is the project now. Also, they are continuing to fundraise. The equipment was purchased separately, and she feels that if they wait for the installation, it could possibly go up in price. Also, if the town delays and rejects the bid, the 2 bidders may not even come back with a bid.

Town Comptroller Leo Masterson gave a few options for making up the funding gap. The Board could decide to pull the money out of the fund balance, they could borrow the money, or they could use the American Rescue Plan Act funds (ARPA). Town Attorney, Jennifer Herodes stated that it was her understanding that the ARPA guidelines were that they can be used for the Lewisboro's playground improvement project, however, she will look into it and provide them with a definitive answer. Mr. Masterson also stated that with the new Silvermine development going in, the developer will be paying the town \$110,000 parks fee, however, he does not know when those quarterly increments would start so this might not be the best option.

Ms. Cancro stated that the new equipment was ordered in December of 2021 and was due to arrive on October 13, 2022 and the installers would need at least two weeks advance notice. The Board decided to hold off on their decision of awarding the bid until they get the feedback from counsel. They will discuss this further at the next town board meeting, if not sooner.

SALT DOME WOOD DEBRIS – Request for Proposal (RFP)

On motion by Councilman Sklarin, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the town to proceed with a request for proposal (RFP) for the salt dome wood processing lease agreement.

BLOCK PARTY- Kingswood Way

On motion by Councilman Sklarin, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the closure of Kingswood Way Cul-de-sac for a neighborhood block party on September 10, 2022, from 4 – 11 p.m.

PUBLIC COMMENT II

There were no public comments.

CLAIMS – Authorized for Payment

On motion by Supervisor Gonçalves, seconded by Councilman Welsh, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$726,757.76.

POLLING OF BOARD AND ANNOUNCEMENTS

SOUTH SALEM FIREMAN'S PARADE AND CARNIVAL

The Board stated that the South Salem Fireman's carnival was a success.

KIDS COMMUNITY CLUB

The Kids Community Club will be holding their 2nd Annual Hometown Heroes Ice Cream Social at the South Salem Firehouse on Saturday, August 28 from 1:30 – 3:30 p.m.

LIBRARY FAIR

The Library Fair will take place at Onatru Farm on September 17, 2022 from 10 am – 4 pm. Donations can be dropped off at Onatru Farm on August 13, 20 & 27.

SUSTAINABILITY COMMITTEE

County Executive George Latimer attended a Lewisboro Sustainability Committee meeting and commended the members for all their hard work and all that they are doing for the Town of Lewisboro. They also discussed possible projects that the county could help out with such as EV charging, additional composting, landscaping swap, etc.

PRIMARY ELECTION

There is a Republican, Democrat and Conservative primary election tomorrow, August 23, 2022.

GOLDENS BRIDGE POCKET PARK

The Goldens Bridge Pocket Park is making progress and moving forward.

PARKS & RECREATION UPDATES

Tennis, platform tennis and pickle ball were items that were discussed at the Parks and Recreation Advisory Council meeting. They also stated that the summer camp was very successful.

COMPREHENSIVE MASTER PLAN COMMITTEE

The Comprehensive Master Plan Committee is currently working on hamlet maps and are also looking for hamlet point people. Please check out the website for more information.

WILD OAKS NYSEG LIGHTS

The town has reached out to NYSEG to work on the lighting in the Wild Oaks light district.

MEETINGS – Dates Set

An upcoming meeting of the Town Board will include a meeting on Monday, September 12, 2022, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

EXECUTIVE SESSION – To Discuss Personnel & Real Estate Issues

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted 5-0 to go into executive session at 8:55 p.m. to discuss personnel & real estate issues.

On motion by Councilwoman Shah, seconded by Councilman Welsh, the Board voted 5-0 to come out of executive session at 10:14 p.m.

ADJOURNMENT

On motion by Councilman Sklarin, seconded by Councilman Welsh, the Board voted 5-0 to adjourn at 10:15 p.m.

Janet L. Donohue
Town Clerk