



**TOWN OF LEWISBORO
TOWN BOARD MEETING AGENDA
TOWN HOUSE
MONDAY, SEPTEMBER 12, 2022
7:30 P.M.**

I. PUBLIC COMMENT I

II. COMMUNICATIONS

**Resignation of Parks and Recreation Advisory Council (PRAC) Member
Barbara Granata**

III. CONSENT AGENDA

- a. Approval of Minutes of August 22, 2022**
- b. Monthly Reports August 2022**
 - i. Building Department**
 - ii. Police Department**

IV. NEW BUSINESS

- a. Presentation: Tree Ordinance Awareness – Update from the Conservation Advisory Council**
- b. Resolution: Approving Funding for Tree Ordinance Awareness Mailer and Web Page**
- c. Resolution: Approving Funding for Comprehensive Plan Steering Committee Postcard Mailing**
- d. Resolution in Support of Amending NYS Environmental Conservation Law to Restore Certain Home Rule Rights to Local Governments**
- e. Resolution: Accepting Better Homes Electrical Inspection Services, Inc., as an Electrical Inspection Agency for the Town**
- f. Resolution: Awarding of Bid for Replacement of Back Stop**
- g. Discussion: Town Park Playground Funding**
- h. Resolution: Approving Agreement with NYSEG Regarding Light Emitting Diode (LED) Street Light Conversion and Authorizing the Supervisor to Sign**
- i. Resolution: Approving Police Chief Contract**

V. PUBLIC COMMENT II – For Current Agenda Items Only

VI. APPROVAL OF CLAIMS

VII. POLLING OF THE BOARD

VIII. ANNOUNCEMENTS

Town Board Meeting – TUESDAY, September 27, 2022, at 7:30 p.m., at the Town House, 11 Main Street, South Salem

IX. MOTION TO GO INTO EXECUTIVE SESSION

Town Board Meetings Accessibility: The Town of Lewisboro is committed to providing equal access to all its facilities, services, and activities to the fullest extent possible. The Town House, Cyrus Russell Community House, Onatru Farmhouse, and the Bouton Road Town Offices are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled in-person meeting, and we will try to accommodate whenever possible.

Join Zoom Meeting

<https://us06web.zoom.us/j/82352096129?pwd=UitOQm5obUEzTW4vbWgySFF0ejFBUT09>

Meeting ID: 823 5209 6129

Passcode: 062434

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 823 5209 6129

Passcode: 062434

From: Barbara Granata

Date: June 17, 2022 at 11:48:33 AM CDT

To: "Ian F. Harris"

Subject: Resignation from PRAC

Hi Ian,

I hope you and your family are doing well.

After much consideration, I've decided it is time for me to step down from PRAC and make the seat available for someone else, effective immediately. With increased work responsibilities and resumption of corporate travel, in addition to frequent visits to our children and grandchildren (we are up to eight!) across the globe, I'm finding myself increasingly conflicted on PRAC meeting nights and town events and do not feel I can continue to do the position justice.

I have enjoyed my time on PRAC and interacting with its various members in our shared goal to serve Lewisboro and preserve the mission of Parks and Rec. I truly appreciate the friendships I have formed as a result, especially with you, Dana, Laura, Meg, and many others, and I will always be proud of our success with helping open up the LES gym to the public again for Parks and Rec programs.

I wish Nicole and her team continued success and all the best for my fellow PRAC members, and I hope to see all of you again soon around town.

Best,
Barbara Granata

TOWN OF LEWISBORO

Building/Zoning Department

79 Bouton Road

South Salem, NY 10590

M5 Fee Report

From 07/27/2022 To 08/29/2022

Count by Type		
Fee Type	Count	Total
220-76c FEE	1	\$102.00
Additional Building Permit Fee	9	\$3,177.00
Additional CC Fee	1	\$10.00
Additional CO Fee	8	\$3,167.00
BUILDING PERMIT FEE	47	\$20,260.00
CERTIFICATE OF COMPLIANCE FEE	21	\$2,250.00
CERTIFICATE OF OCCUPANCY FEE	24	\$14,590.00
ENVIRONMENTAL QUESTIONNAIRE-BUILDING	10	\$500.00
RE-INSPECTION	2	\$200.00
RECORDS MANAGEMENT FEE	43	\$86.00
RENEWAL FEE	12	\$8,276.00
Stormwater ADMIN	1	\$450.00
VARIANCE	2	\$504.00
Wetland Administrative	3	\$1,850.00
ZONING BOARD APPLICATION	2	\$504.00
	186	\$55,926.00

Count by Status		
Paid	186	\$55,926.00
Total:	186	\$55,926.00

TOWN OF LEWISBORO

Building & Zoning Department 79 Bouton Road, South Salem, NY 10590 914-763-3060

	2020		2021		2022	YEAR TO DATE INCREASE BY MONTH
	BUDGET REVENUE: \$484,900		BUDGET REVENUE: \$510,000		BUDGET REVENUE: 600,000	
MONTH	INCOME	MONTH	INCOME	MONTH	INCOME	
JAN	\$18,802.00	JAN	\$46,580.69	JAN	\$129,768.00	179%
FEB	\$30,148.50	FEB	\$46,052.00	FEB	\$295,108.75	541%
MAR	\$20,785.00	MAR	\$152,883.32	MAR	\$39,169.50	-74%
APR	\$49,473.50	APR	\$62,215.75	APR	\$71,303.00	15%
MAY	\$31,037.87	MAY	\$87,484.00	MAY	\$80,821.75	-8%
JUNE	\$106,037.00	JUNE	\$172,756.00	JUNE	\$68,812.00	-60%
JULY	\$72,945.50	JULY	\$72,809.49	JULY	\$71,446.25	-2%
AUG	\$57,067.00	AUG	\$51,153.00	AUG	\$55,926.00	9%
SEPT	\$101,789.50	SEPT	\$107,715.18	SEPT		
OCT	\$83,161.00	OCT	\$111,226.00	OCT		
NOV	\$121,043.10	NOV	\$176,999.75	NOV		
DEC	\$85,554.21	DEC	\$50,350.00	DEC		
	\$777,844.18		\$1,138,225.18		\$812,355.25	

PATROL ACTIVITY 2022

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	YTD
INCIDENTS REPORTED													
Auto Accidents	18	12	13	12	13	12	18	19	0	0	0	0	117
Aided Cases	68	56	49	37	52	47	56	43	0	0	0	0	408
Alarms	31	18	24	29	31	24	24	32	0	0	0	0	213
Animal	3	6	5	8	14	8	12	7	0	0	0	0	63
Assist Other Depts.	5	4	2	1	1	5	9	2	0	0	0	0	29
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0
Civil Complaints	4	4	5	4	2	5	6	11	0	0	0	0	41
Criminal Activity	0	1	2	4	2	2	1	3	0	0	0	0	15
Domestic Incidents	2	3	5	1	2	6	6	5	0	0	0	0	30
Drug Related Activity	0	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	6	5	5	1	1	7	3	1	0	0	0	0	29
Larceny	0	1	2	3	4	3	2	2	0	0	0	0	17
Fingerprints	5	1	1	3	2	0	3	5	0	0	0	0	20
Fire	1	1	1	2	1	1	2	6	0	0	0	0	15
Property Lost / Found	3	5	3	3	2	6	3	0	0	0	0	0	25
Utilities	1	1	4	2	4	2	7	5	0	0	0	0	26
Miscellaneous	9	21	19	21	28	25	37	42	0	0	0	0	202
Mischief / Vandalism	3	2	5	1	1	1	3	3	0	0	0	0	19
Summons / Papers Served	1	3	5	0	4	1	8	6	0	0	0	0	28
Suspicious Activity	3	8	9	12	12	10	7	8	0	0	0	0	69
Trespass	0	1	1	2	1	4	5	2	0	0	0	0	16
Vehicles	15	15	21	17	19	13	17	21	0	0	0	0	138
MONTHLY TOTALS	178	168	181	163	196	182	229	223	0	0	0	0	1520
	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
D.W.I Arrests	0	0	0	0	0	0	1	0	0	0	0	0	1
Parking Summons	8	5	11	25	22	12	21	13	0	0	0	0	117
Appearance Tickets	0	0	0	0	2	3	1	1	0	0	0	0	7
MONTHLY TOTALS	8	5	11	25	24	15	23	14	0	0	0	0	125
	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
VEHICLE AND TRAFFIC TICKETS													
Speeding	33	36	62	61	69	77	76	65	0	0	0	0	479
Agg. Unlicensed	0	0	0	0	1	0	0	1	0	0	0	0	2
Stop Sign	4	8	10	16	2	30	25	10	0	0	0	0	105
Seat Belts	0	0	1	0	20	17	0	4	0	0	0	0	42
Cell / Text	0	0	1	15	1	4	1	0	0	0	0	0	22
Other	39	55	87	71	129	96	102	107	0	0	0	0	686
Parking	10	5	11	21	26	16	20	12	0	0	0	0	121
App Ticket	0	0	0	0	2	3	1	1	0	0	0	0	7
MONTHLY TOTALS	86	104	175	187	254	245	225	200	0	0	0	0	1464

From: Katherine McGinn <kmcginn@planlewisboro.com>
Sent: Tuesday, September 6, 2022 12:02 PM
To: Peter <supervisor@lewisborogov.com>; arendo@lewisborogov.com; dwelsh <dwelsh@lewisborogov.com>
Cc: Mary Hafter <benefits@lewisborogov.onmicrosoft.com>; Ciorsdan Conran <steering@planlewisboro.com>; Valerie Monastra
Subject: Items for upcoming Town Board meetings

Hello Dan & Andrea (and including Tony as well),

For your upcoming Board meeting, the Comp Plan Steering Committee would appreciate your discussing and voting on funding a postcard mailing - it will be mailed in late Sept or early October to alert residents of our participation survey. The cost should not exceed \$2,000. I will work with the Tax Assessor's office to obtain the mailing list and use Cilck2Mail.com - the same way we did last year for our kickoff survey. Let me know if you have any questions!

For October - we are due to give a quarterly update presentation to the Board. Whichever your October meetings you'd prefer will work for us. I can present via Zoom and share a PDF file of the presentation ahead of time. (I've copied Valerie so she is in the loop, but she/NPV will not be present for this update.)

Thanks so much, and happy to discuss if you have any questions.

Best, Katie

Katie McGinn (she/her)
Chair
Comprehensive Plan Steering Committee
Town of Lewisboro
<https://www.lewisborogov.com/cmpsc>

TOWN OF LEWISBORO

Resolution in SUPPORT OF Assembly Bill A-9079/Senate Bill S8378 Amending Environmental Conservation Law by Adding New Section 24-0513, Local Freshwater Wetlands Pesticide Prohibition

WHEREAS, New York State Assembly Bill A-9079 sponsored by Assemblymember Chris Burdick and by State Senator Peter Harckham in the State Senate seeks to amend the Environmental Conservation Law to restore certain home rule rights to local governments; and

WHEREAS, the legislation states as follows:

A local government that has implemented a freshwater wetlands protection law or ordinance in accordance with section 24-0501 of this title may adopt a local law or ordinance to prohibit the application of pesticides to wetlands it regulates; provided, however, that any such law or ordinance shall not prohibit pesticide applications for the control of invasive species identified pursuant to title 17 of article 9 of this chapter, pests of significant public health importance, noxious weeds designated by the department as injurious to ecosystem health, or for the protection of critical native plant species. Any local law or ordinance adopted pursuant to this section shall take effect on the first day of January after it shall have been adopted, and

WHEREAS, wetlands protection is critical to the Town of Lewisboro to protect drinking water and to provide flood plains protection.

Now THEREFORE, BE IT RESOLVED BY the Town of Lewisboro

1. That the Town Board does hereby support Bill Number A9079/S8378
2. The Town Board urges Governor Kathy Hochul to sign this critical legislation.
3. That a copy of this resolution be sent to the Office of the Governor, Senator Harckham, Assemblymember Burdick, Senate Majority Leader Andrea Stewart Cousins, Assembly Speaker Carl Heastie, County Executive George Latimer, Sustainable Westchester and the Westchester Municipal Officials Association.

BETTER HOMES
ELECTRICAL INSPECTION SERVICES INC.



5 Buckout Road
West Harrison, NY 10604
Phone: 914-906-0443
Email: betterhomes252@gmail.com

To whom it may concern, I Jimmy DeRaffele , President of Better Homes Electrical Inspection Services, would love the opportunity to service the electrical contractors, for the Town of Lewisboro. In my folder you will see all of my IAEL certifications, and certificates of insurance needed to perform electrical inspections, along with a copy of my electrical inspector license. I am recognized on the Westchester County Consumer Protection, and Licensing website. At this time I would kindly request for board approval. Thank you.

Sincerely yours,
Jimmy DeRaffele

TOWN OF LEWISBORO PARKS & RECREATION DEPARTMENT

99 Elmwood Road
South Salem, NY 10590
(914) 232-6162
Parks@lewisborogov.com

SOFTBALL BACKSTOP - ONATRU FARM PARK

BID RESULTS

	Name of Vendor Bids sent to:	BID RESULT
1	Garon Fence Bedford Hills, NY	No submission
2	Salem Fence Baldwin Place, NY	\$24,850.00
3	Sport-Tech Construction Brewster, NY	\$41,000.00



August 29, 2022

Town of Lewisboro
Tony Goncalves - Supervisor
P. O. Box 500
11 Main Street
South Salem, New York 10590

Re: Light Emitting Diode Street Light Conversion Letter Agreement

Dear Supervisor Goncalves:

This letter agreement (the "Agreement") effective as of the 29th day of August, 2022, shall be a binding agreement between New York State Electric & Gas Corporation ("NYSEG" or "Company") and the Town of Lewisboro ("Customer"), upon execution by an authorized representative of Customer and its return to Company.

1. Customer requested Company to replace the existing Company owned street light ("Non-LED") fixtures in the Town of Lewisboro with Light Emitting Diode street lights ("LED") fixtures. The existing Non-LED fixtures to be replaced are served pursuant to Company's PSC No. 121 – Schedule for Electric Service Street Lighting ("PSC No. 121") – Service Classification No. 3 – Standard Street Lighting Service – Available for Existing and New Standard Facilities, and Limited Contiguous Expansion tariff, as may be amended from time to time ("SC No. 3"). The LED fixtures to be installed will also be served pursuant to SC No. 3. Company agrees to perform such removal and installation, subject to the terms and conditions of this Agreement.

2. Customer agrees to pay Company for the unexpired life of the existing Company owned Non-LED fixtures when invoiced by the Company. Company and Customer agree the unexpired life value of the Non-LED fixtures to be replaced is Four Thousand Seven Hundred Forty Eight and 73/100 Dollars U.S. (\$4,748.73). This unexpired life charge is valid for 180 days for the conversion of equipment as described in Attachment A of this agreement.

3. Schedule A attached hereto illustrates the LED lumen equivalent for LED fixtures available pursuant to SC No. 3 with the corresponding comparable existing Non-LED fixture. Schedule B attached hereto represents the Non-LED fixtures Customer requests to be replaced with the relevant LED fixture information concerning wattage selection and the Correlated Color Temperature (in Kelvin) ("CCT").



NYSEG, 18 Link Drive, Venice, New York 13902
www.nyseg.com

Internal Use

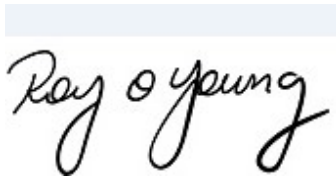
4. The rate applicable for service for the LED fixtures will be pursuant to SC No. 3.

5. Customer acknowledges and agrees that if Customer desires to remove, modify or replace the LED fixtures installed by Company for any reason, including but not limited to wattage or lumen reduction/increase, removal of light or change of CCT, such removal, modification or replacement shall be at the Customer's sole cost and performed by the Company in accordance with its PSC No. 121. The Company shall invoice Customer for the actual resulting costs and Customer agrees to pay such invoice within thirty (30) days of receipt.

6. Company will use reasonable utility standard practices in the implementation of work zone traffic control. If the location of the Non-LED fixture requires special work zone traffic control, as required by the Customer or other governing agency, to install the LED fixture, the Company shall invoice Customer for the actual costs and Customer agrees to pay such invoice within thirty (30) days of receipt.

If Customer is in agreement with the terms of this Agreement and wishes to proceed with the replacement of the Non-LED fixtures with the Customer requested LED fixtures described hereto, please indicate the Customer's agreement with a signature, as indicated below, from a duly authorized representative of Customer.

New York State Electric & Gas Corporation



Roy O. Young
Customer Services – Programs & Products

ACCEPTED:

Town of Lewisboro

By (print): _____

Name(sign): _____

Title: _____ Duly Authorized

Date: _____

SCHEDULE A

Non-LED Fixture vs. LED Fixture Lumen Equivalent

The below table represents the LED Fixture lumen equivalent lights available pursuant to New York State Electric & Gas Corporation's PSC No. 121 – Schedule for Electric Service Street Lighting ("PSC No. 121") – Service Classification No. 3 – Standard Street Lighting Service – Available for Existing and New Standard Facilities, and Limited Contiguous Expansion ("SC No. 3") tariff for existing Non-LED Cobra Head style street lights. *The below LED lights are available in a Correlated Color Temperature (CCT) of 3,000 Kelvin or 4,000 Kelvin.*

Existing Non-LED Fixture	Recommended LED Fixture Equivalent
50 Watt Street Light	2,000 Lumen LED Street Light
70 Watt Street Light	3,000 Lumen LED Street Light
100 Watt Street Light	4,500 Lumen LED Street Light
150 Watt Street Light	6,700 Lumen LED Street Light
250 Watt Street Light	10,000 Lumen LED Street Light
400 Watt Street Light	15,000 Lumen LED Street Light

Schedule B

Customer LED Fixture Selection

Customer would like Company to replace the Existing Non-LED Fixtures and install the indicated selected LED Fixture as represented in this Schedule B and indicated below, all with a Correlated Color Temperature (CCT) of **3,000** Kelvin.

LED Fixture	Count of Selected LED Fixture
2,000 Lumen LED Cobra Head	N/A
3,000 Lumen LED Cobra Head	N/A
4,500 Lumen LED Cobra Head	N/A
6,700 Lumen LED Cobra Head	N/A
10,000 Lumen LED Cobra Head	N/A
15,000 Lumen LED Cobra Head	N/A

4,500 Lumen LED Post Top light	50
10,000 Lumen LED Flood light	N/A
15,000 Lumen LED Flood light	N/A