



**TOWN OF LEWISBORO  
TOWN BOARD MEETING AGENDA  
TOWN HOUSE  
MONDAY, DECEMBER 5, 2022  
7:30 P.M.**

- I. PUBLIC HEARING Proposed Override of State Tax Cap Legislation**
- II. PUBLIC HEARING 2023 Preliminary Budget**
  - Discussion: Considering Adoption of Final 2023 Budget**
- III. PUBLIC COMMENT**
- IV. COMMUNICATIONS**
- V. CONSENT AGENDA**
  - a. Approval of Minutes of November 21, 2022**
  - b. Monthly Reports November 2022**
    - i. Building Department**
    - ii. Police Department**
- VI. NEW BUSINESS**
  - a. Discussion: Setting Public Hearing for Senior Citizens and Disability Exemptions**
  - b. Discussion: Sludge Hauling Bid**
  - c. Discussion: NYS DOT Crosswalks at Routes 35 and 121 Intersection**
  - d. Authorization to Pursue the Bridge NY 22 Grant Application – Oscaleta Culvert**
  - e. Resolution: Considering Appointment of Town Comptroller**
- VII. OLD BUSINESS**
- VIII. APPROVAL OF CLAIMS**
- IX. POLLING OF THE BOARD**
- X. MOTION TO GO INTO EXECUTIVE SESSION**

**Town Board Meetings Accessibility:** The Town of Lewisboro is committed to providing equal access to all its facilities, services, and activities to the fullest extent possible. The

**Town House, Cyrus Russell Community House, Onatru Farmhouse, and the Bouton Road Town Offices are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled in-person meeting, and we will try to accommodate whenever possible.**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/88040564503>**

**Meeting ID: 880 4056 4503**

**Dial by your location**

**+1 929 205 6099 US (New York)**

**Meeting ID: 880 4056 4503**

**TOWN OF LEWISBORO**  
**Building/Zoning Department**  
**79 Bouton Road**  
**South Salem, NY 10590**  
**M5 Fee Report**  
**From 10/26/2022 To 11/29/2022**

Count by Type		
Fee Type	Count	Total
Additional Building Permit Fee	9	\$13,530.00
Additional CC Fee	2	\$70.00
Additional CO Fee	7	\$13,460.00
BUILDING PERMIT FEE	49	\$31,576.00
CERTIFICATE OF COMPLIANCE FEE	27	\$1,860.00
CERTIFICATE OF OCCUPANCY FEE	21	\$25,166.00
ENVIRONMENTAL QUESTIONNAIRE-BUILDING	13	\$650.00
Flood Development Plan Permit	1	\$250.00
RE-INSPECTION	1	\$100.00
RECORDS MANAGEMENT FEE	46	\$92.00
RENEWAL FEE	7	\$19,451.50
Wetland Administrative	3	\$800.00
ZONING BOARD APPLICATION	2	\$504.00
	188	\$107,509.50

TOWN OF LEWISBORO						
Building & Zoning Department    79 Bouton Road, South Salem, NY 10590    914-763-3060						
	2020		2021		2022	YEAR TO DATE INCREASE BY MONTH
	BUDGET REVENUE: \$484,900		BUDGET REVENUE: \$510,000		BUDGET REVENUE: 600,000	
MONTH	INCOME	MONTH	INCOME	MONTH	INCOME	
JAN	\$18,802.00	JAN	\$46,580.69	JAN	\$129,768.00	179%
FEB	\$30,148.50	FEB	\$46,052.00	FEB	\$295,108.75	541%
MAR	\$20,785.00	MAR	\$152,883.32	MAR	\$39,169.50	-74%
APR	\$49,473.50	APR	\$62,215.75	APR	\$71,303.00	15%
MAY	\$31,037.87	MAY	\$87,484.00	MAY	\$80,821.75	-8%
JUNE	\$106,037.00	JUNE	\$172,756.00	JUNE	\$68,812.00	-60%
JULY	\$72,945.50	JULY	\$72,809.49	JULY	\$71,446.25	-2%
AUG	\$57,067.00	AUG	\$51,153.00	AUG	\$45,824.00	-10%
SEPT	\$101,789.50	SEPT	\$107,715.18	SEPT	\$91,686.50	-15%
OCT	\$83,161.00	OCT	\$111,226.00	OCT	\$39,835.75	-64%
NOV	\$121,043.10	NOV	\$176,999.75	NOV	\$107,509.50	-39%
DEC	\$85,554.21	DEC	\$50,350.00	DEC		
\$777,844.18		\$1,138,225.18		\$1,041,285.00		

# Town Of Lewisboro Police Department

## Monthly Activity Report

Search Type

Start Date

End Date

Incident

01/01/2022

11/30/2022

INC TYPE CATEGORY	January	February	March	April	May	June	July	August	September	October	November	Row Total
Aided Case-EMS	44	39	27	25	38	27	39	33	31	33	39	375
Aided-Assist Citizen	33	23	25	27	28	22	25	23	27	32	25	290
Alarms (Burg./ Fire/ Panic)	20	15	23	32	29	37	23	28	25	33	31	296
Animal	3	6	5	8	15	9	13	9	6	7	8	89
Assist Other Agency	5	1	2		2	5	9	2	7	5	2	40
Civil Comp	1	2	3	3	1	1	3	7	2	5	5	33
Criminal Act			2	1				1	2			6
Criminal Mischief			1		3	1	2	2	1			10
Detail		1	4	3	3	2	15	45	29	24	22	148
Discon/ Disturbance	4	5	3	4	5	7	5	8	4	13	10	68
Domestics	2	2	6	1	3	6	5	4	4	3	1	37
Fire	9	3	1	2	2	1	2	6	2	1	1	30
Fraud/ Identity Theft	2	4	4	2	5	1	1	1	2	2	4	28
Harassment	6	4	3			7	3	1	3	4	2	33
Larceny		1	2	5	4	4	1	2	5	5	2	31
Mental Health Incident		2	3	3	1	2	1	2	2	3		19
Miscellaneous	10	4	1	5	2	3	2	8	5	3	7	50
Motor Vehicle Accident	3	7	13	11	15	15	19	26	19	18	20	166
Property	17	13	12	11	2	6	2		4	3	3	73
Property Check		40	281	239	173	160	169	439	573	640	620	3334
Records			2	2	5	1	9	11	8	3	11	52
Road	2	7	5	4	3	5	8	6	8	10	8	66
Summons Served/Attempted	1	3	5		3		8	7	4		1	32
Suspicious	2	5	10	9	10	14	8	5	8	10	11	92
Trespass		2	1	2	1	3	6	2	1			18
Utility			4	2	4	2	5	4	6	2	5	34
Vehicle	8	7	7	9	8	10	15	5	9	11	9	98
Vehicle-V/T	42	58	83	81	128	116	107	107	80	80	60	942
Warrant							1					1
totals	214	254	538	491	493	467	505	795	877	950	907	6491

V & T TICKETS	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
Speeding	33	36	62	61	69	77	76	66	42	67	61	0	650
Agg. Unlicensed	0	0	0	0	1	0	0	1	0	0	1	0	3
Stop Sign	4	8	13	19	6	32	25	20	17	10	5	0	159
Seat Belts	0	0	1	0	20	17	0	2	3	0	0	0	43
Cell / Text	0	0	1	15	1	4	1	0	1	1	0	0	24
Other	39	55	87	71	129	96	102	108	115	103	74	0	979
Parking	10	5	11	21	26	16	20	14	24	15	19	0	181
App Ticket	0	0	0	0	2	3	1	1	2	0	1	0	10
<b>MONTHLY TOTALS</b>	<b>86</b>	<b>104</b>	<b>175</b>	<b>187</b>	<b>254</b>	<b>245</b>	<b>225</b>	<b>212</b>	<b>204</b>	<b>196</b>	<b>161</b>	<b>0</b>	<b>2049</b>

## NON-COLLUSION BID CERTIFICATE

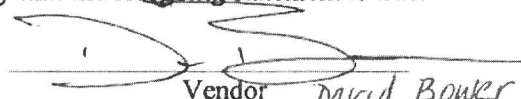
Made pursuant to Section 103-d of the General Municipal law of the  
State of New York as amended by the Laws of 1966.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, under penalty of perjury, that to the best of his knowledge and belief:


1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor. Prices will remain in effect until November 1, 2025.
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly, or indirectly to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.
  - a. A bid shall not be considered for award nor shall any award be made where (a) 1, 2, and 3, above, have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where (a) 1, 2, and 3, above, have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

I hereby affirm under the penalties of perjury that the foregoing statement is true.

State of NEW JERSEY  
County of SUSSEX ss.:

  
Vendor David Bowler  
North East Area Manager  
Title

On the 26<sup>th</sup> day of October, 2022, before me personally came the individual described in and who executed the foregoing instrument and acknowledged that and executed the same.

  
Notary Public

Lisa Marie Tucci  
Notary Public of New Jersey  
My Commission Expires 4/16/2023

**TOWN OF LEWISBORO**


**CONTRACTING AGENCY PREVAILING WAGE CERTIFICATION FORM**

I, David Bower, acting in my official capacity as North East Area Manager,  
authorized representative title  
for Wind River Environmental, LLC, located at 99 Maple Grange Rd. Vernon NJ 07462  
contracting agency dba EarthCure business address

do hereby certify that all the employees working on the public works project,

Sludge Removal, contract period 3 years from contract execution  
project name/number/description date  
located at Town of Lewisboro's Sewage Treatment Plants (Wild Acres & Oakridge Sewer)

will be paid at prevailing wage rates as specified by the New York State Department of Labor Law 230. I  
also certify that I will comply with all required reporting and record keeping as set forth by the New York  
State Prevailing Wage Law 230.

  
Signature of authorized representative  
David Bower

October 26, 2022  
Date of Signature



**PROPOSAL  
IN ACCORDANCE WITH SPECIFICATIONS  
FOR  
SLUDGE REMOVAL**

**TO: TOWN OF LEWISBORO**

The undersigned having a principal place of business at 99 Maple Grange Rd Vernon NJ 07462 and being responsible for the performance of same, agrees to furnish labor and equipment to perform the pumping, hauling, and properly disposing liquid sludge from the Town of Lewisboro's two Sewage Treatment Plants (Wild Oaks Sewer and Oakridge Sewer) for the Town of Lewisboro for 3 years from the date of execution of a contract by the Town Supervisor in accordance with the bid specifications.

**BID AMOUNT (IN NUMBERS)** \$ 0.223 per gallon

**BID AMOUNT (IN WORDS)** \$ Zero Dollars and Twenty Two and Three Tenths Cents/gallon

INDICATE ANY AND ALL VARIANCES WITH THE SPECIFICATIONS (ATTACH AN ADDITIONAL PAGE IF REQUIRED) N/A

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

UPON ACCEPTANCE OF THIS PROPOSAL, BIDDER AGREES TO COMPLY IN ALL RESPECTS WITH THE SPECIFICATIONS AS INDICATED.

DATED: October 26, 2022

Wind River Environmental LLC/dba EarthCare  
LEGAL NAME OF PERSON/FIRM/CORP

BY: 

99 Maple Grange Rd.  
STREET

Vernon  
CITY

NJ  
STATE

07462  
ZIP CODE

973-764-6100  
TELEPHONE NUMBER

973-764-9148  
FAX NUMBER

TOWN OF LEWISBORO TOWN OF LEWISBORO  
NOTICE TO BIDDERS  
SLUDGE REMOVAL

Notice is hereby given that sealed bids for pumping, hauling, and properly disposing of liquid sludge from the Town of Lewisboro's two Sewage Treatment Plants (Wild Oaks Sewer and Oakridge Sewer) for the Town of Lewisboro will be received by the Town of Lewisboro at the Office of the Town Clerk, 11 Main Street, P.O. Box 500, South Salem, New York 10590, until 11:00 a.m. Tuesday, November 1, 2022, and then at said place be publicly opened and read aloud.

Copies of the information for bidders, general requirements, bid specifications, non-collusive bidding certification, and bid proposals, may be obtained at the office of the Town Clerk or online at [www.lewisborogov.com](http://www.lewisborogov.com). Bids must be submitted in sealed envelopes at the above address and must bear on the face thereof the name and address of the bidder and the inscription: Bid for Sludge Removal, Town of Lewisboro. The Town reserves the right to reject any and/or all bids and to re- advertise for *new* bids. Bids shall be awarded in accordance with General Municipal Law Section 103.

DATED: September 21, 2022

BY ORDER OF THE TOWN BOARD  
TOWN OF LEWISBORO

HON. JANET L. DONOHUE, Town Clerk

### **TOWN OF LEWISBORO SLUDGE DISPOSAL BID SPECIFICATIONS**

Sealed bids will be received by the Town of Lewisboro, Town Clerk, P. O. Box 500, 11 Main Street, South Salem, New York 10590 until 11:00 am on November 1, 2022. All bids for pumping, hauling, and properly disposing liquid sludge from the Town of Lewisboro's two Sewage Treatment Plants (Wild Oaks Sewer and Oakridge Sewer) must conform to the following:

1. Signed and notarized Non-Collusion Bid Certificate included with sealed bid.
2. Oakridge Sewer sludge amount is approximately 150,000 to 300,000 gallons per year. Wild Oaks Sewer sludge is approximately 100,000 to 200,000 gallons per year. Minimum sludge pickup amount per day of requested pick up is: 6,500 gallons for Wild Oaks (NO TRACTOR TRAILERS PERMITTED); 13,000 gallons for Oakridge (ANY SIZE TRUCK PERMITTED)
3. Sludge will be properly disposed of in accordance with all Westchester County, New York State, and Federal Requirements.
4. The Contractor must have in existence an executed agreement with a licensed facility for the disposal of sludge. Said contract shall provide adequate disposal capacity for the term of this proposed contract.
5. The contractor must be available to remove the sludge within forty-eight (48) hours notice.
6. Sludge pick up receipts / tickets must be signed by the Plant operators.
7. The contractor agrees to be responsible for all spills within and outside of the Town properties during loading, unloading and transportation of the sludge.
8. The contractor is responsible for obtaining and maintaining all required permits. Copies of such permits must be received by the Town of Lewisboro with all bids.
9. The contractor is responsible for all laboratory testing required to obtain all required permits.
10. Sludge hauled will be approximately 1% - 5% solids.
11. All equipment for loading and unloading of sludge will be the responsibility of the contractor. The Town of Lewisboro will not be responsible for any item relative to loading and unloading.
12. The contractor is responsible for compliance with all applicable safety standards.
13. The contractor is responsible for the difference between the original bid and the actual amount expended by the Town of Lewisboro if another contractor must be hired due to lack of performance by the contractor.
14. The Town of Lewisboro or their representative reserves the right to inspect the equipment, and/or documents of the contractor at all times if a safety violation is believed to exist.
15. The Town of Lewisboro shall be a named insured on all policies of insurance, which shall be in effect throughout the period of the contract. All certificates of insurance shall be filed with the Town Clerk and shall be subject to the Town's approval for adequacy of protection. Said certificate shall contain a thirty-day notice of cancellation in favor of the Town of Lewisboro.
16. The bidder must have all licenses, certifications, permits and approvals required by any and all local, State or Federal departments or agencies to perform the work under the contract
17. The term of the contract shall be for one (3) years from the date of execution by the Town Supervisor
18. Contractor must meet New York State prevailing wage requirements for Westchester County.

THE TOWN OF LEWISBORO RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

Joel Smith (914) 490-4601  
E-mail: jsmith@lewisborogov.com