



**AGENDA  
TOWN OF LEWISBORO  
ORGANIZATIONAL &  
TOWN BOARD MEETING  
TOWN HOUSE  
JANUARY 9, 2023  
7:30 P.M.**

**ORGANIZATIONAL MEETING**

**I. CALL TO ORDER**

**II. STAFF APPOINTMENTS**

- |   |                                     |
|---|-------------------------------------|
| 1. Town Attorneys   | Gregory Folchetti/Herodes Law PC    |
| 2. Planning Board Attorney  | Judson Seibert, Keane & Beane, P.C. |
| 3. Town Engineers   | Kellard Sessions Consulting, P.C.   |
| 4. Town Planner & Wetlands Insp.  | Kellard Sessions Consulting, P.C.   |
| 5. Town Prosecutor  | Gregory A. Monteleone               |
| 6. Town Auditor   | PKF O'Connor Davies, LLP            |
| 7. Fire Inspectors  | Jim Perry                           |
| 8. Chief of Staff/Benefits Administrator  | Mary Hafter                         |
| 9. Deputy Supervisor  | Dan Welsh                           |
| 10. Deputy Receiver of Taxes  | Anna Bauts                          |
| 11. Elections Officer/Registrar of Vital Statistics/<br>Records Management Officer      | Janet Donohue                       |
| 12. Deputy Town Clerk/Deputy Elections Officer/<br>Deputy Registrar of Vital Statistics | Jennifer Caviola                    |
| 13. Deputy Highway Superintendent   | Joseph Posadas                      |
| 14. Town Historian  | Maureen Koehl                       |
| 15. Cemetery Commissioner   | Stephen Johnson                     |
| 16. Wild Oaks Administrator   | Tony Gonçalves                      |
| 17. Oakridge Sewer and Water Administrator  | Tony Gonçalves                      |
| 18. Oakridge Water Billing Administrator  | Deirdre Casper                      |

### **III. APPOINTMENT OF COMMITTEE MEMBERS**

- 1. Architectural & Community Appearance Review Council**
- 2. Board of Assessment Review**
- 3. Cable TV Committee**
- 4. Conservation Advisory Council**
- 5. Emergency Management Committee**
- 6. Grant Advisory Committee**
- 7. Housing Committee**
- 8. Open Space and Preserves Advisory Committee**
- 9. Parks and Recreation Advisory Council**
- 10. Pedestrian and Bicycle Advisory Committee**
- 11. Stormwater Management Committee**
- 12. Sustainability Committee**
- 13. Veterans Advisory Committee**

### **IV. APPOINTMENT OF CHAIRPERSONS OF COMMITTEES, COUNCILS & BOARDS**

- |   |   |
|---|---|
| <b>1. Advisory Committee for the Disabled</b>                   | <b>Alexandra Morris</b>                             |
| <b>2. Antenna Advisory Board</b>                                | <b>Joseph Neu</b>                                   |
| <b>3. Architectural and Community Appearance Review Council</b> | <b>Rose Bonanno</b>                                 |
| <b>4. Board of Assessment Review</b>                            | <b>Lawrence Mandelker</b>                           |
| <b>5. Cable Television Advisory Committee</b>                   | <b>Dean Travalino</b>                               |
| <b>6. Conservation Advisory Council</b>                         | <b>John Wolff</b>                                   |
| <b>7. Emergency Management Committee</b>                        | <b>Chair Adam Ochs/<br/>Deputy Chair Dan Murtha</b> |
| <b>8. Housing Committee</b>                                     | <b>Linda Press Wolfe/Linda Rae</b>                  |
| <b>9. Landmarks Advisory Committee</b>                          | <b>W. Theodore Strauss</b>                          |
| <b>10. Parks and Recreation Advisory Council</b>                | <b>Ian Harris</b>                                   |
| <b>11. Pedestrian and Bicycle Advisory Committee</b>            | <b>Doris Peter</b>                                  |
| <b>12. Planning Board</b>                                       | <b>Janet Anderson</b>                               |
| <b>13. Stormwater Management Committee</b>                      | <b>Paul Lewis</b>                                   |
| <b>14. Sustainability Committee</b>                             | <b>Christopher Cocco</b>                            |
| <b>15. Veterans Advisory Committee</b>                          | <b>John Lemke</b>                                   |
| <b>16. Zoning Board of Appeals</b>                              | <b>Robin Price, Jr.</b>                             |

## **V. APPOINTMENTS, APPROVALS & AUTHORIZATIONS**

- 1. Procurement Policy**
- 2. Attendance at Conferences and Meetings**
- 3. Memberships**
- 4. Association of Towns – Authority to Join and Pay Dues, Training School, and Re-Appointment of Delegate and Alternate**
- 5. Parks and Recreation Seasonal Salary Ranges**
- 6. Mileage**
- 7. Kennel Agreement**
- 8. Library Agreement**
- 9. Designation of Official Newspaper and Alternative**
- 10. Designation of Banks**
- 11. Approve Bank Depository Agreements**
- 12. Supervisor's and Comptroller's Authorizations to Transfer Funds**
- 13. Highway Department - Authorization to Purchase Tools, Etc.**
- 14. Highway Department - Agreement to Spend Funds**
- 15. Highway Department - Annual Estimate and Budget**
- 16. Meetings - Set Dates, Time, and Place**

## **VI. TOWN BOARD COMMITTEE LIAISONS**

- 1. Advisory Committee for the Disabled – Mary Shah**
- 2. Architectural & Community Appearance Review Council (ACARC) – Andrea Rendo**
- 3. Antenna Advisory Board – Tony Gonçalves**
- 4. Assessor's Office/Board of Assessment Review – Andrea Rendo**
- 5. Benefits Administration – Mary Shah**
- 6. Building Department – Tony Gonçalves**
- 7. Cable Television Committee – Andrea Rendo**
- 8. Comprehensive Plan Steering Committee – Andrea Rendo**
- 9. Conservation Advisory Council (CAC) – Mary Shah**
- 10. Court Clerks' Office – Richard Sklarin**
- 11. East of Hudson Watershed Corporation – Tony Gonçalves**
- 12. Emergency Management Committee – Mary Shah**
- 13. Ethics Board – Andrea Rendo**
- 14. Finance Department – Tony Gonçalves**
- 15. Grant Advisory Committee – Richard Sklarin**
- 16. Highway Department – Richard Sklarin**
- 17. Housing – Dan Welsh**
- 18. Katonah-Lewisboro School Board – Tony Gonçalves and Mary Shah**
- 19. Labor Negotiations – Richard Sklarin**
- 20. Landmarks Advisory Committee – Andrea Rendo**
- 21. Library – Mary Shah**
- 22. Maintenance Department – Tony Gonçalves**

23. **Oakridge & Wild Oaks Sewer/Water Districts**  
**OWD Tony Gonçalves and Andrea Rendo**  
**Wild Oaks – Richard Sklarin**
24. **Open Space and Preserves Advisory Committee (OSPAC) – Dan Welsh**
25. **Parks & Recreation Advisory Council – Mary Shah**
26. **Parks & Recreation Department – Mary Shah**
27. **Pedestrian & Bicycle Advisory Committee – Dan Welsh**
28. **Planning Board – Richard Sklarin**
29. **Police Department – Andrea Rendo**
30. **Sustainability Committee/Recycling Department – Dan Welsh**
31. **Stormwater Management Committee – Dan Welsh**
32. **Tax Receiver’s Office – Tony Gonçalves**
33. **Town Clerk’s Office – Tony Gonçalves**
34. **Veterans Advisory Board – Tony Gonçalves**
35. **Zoning Board of Appeals (ZBA) – Mary Shah**

### **REGULAR MEETING**

#### **VII. COMMUNICATIONS**

**Receipt of Conservation Advisory Council’s 2022 Annual Report**

#### **VIII. CONSENT AGENDA**

1. **Approval of Minutes of November 21 and 28, 2022; December 5, 2022**
2. **Monthly Reports – December 2022**
  - i. **Building Department**
  - ii. **Police Department**

#### **IX. NEW BUSINESS**

1. **Resolution: Authorizing the Planning Board to Consider and Act Upon 65 Old Bedford Road, LLC’s’s Request for Partial Release of Performance Bond for Guarantee of Completion of Project Infrastructure**
2. **Resolution: Approving Employee Assistance Program (EAP) Agreement and Authorizing Supervisor to Sign**
3. **Resolution: Approving Mayfield Sanitation LLC’s Application to Collect and Dispose of Refuse and Recyclables**
4. **Resolution: Setting Public Hearing for Volunteer First Responders Property Tax Exemption for January 23, 2023**

#### **X. PUBLIC COMMENT**

#### **XI. APPROVAL OF CLAIMS**

#### **XII. POLLING OF BOARD**

### **XIII. ANNOUNCEMENTS**

**Town Board Meeting Monday, January 23, 2023 at 7:30 p.m. at the Town House, 11 Main Street, South Salem**

### **XIV. MOTION TO GO INTO EXECUTIVE SESSION**

**Town Board Meetings Accessibility:** The Town of Lewisboro is committed to providing equal access to all its facilities, services and activities to the fullest extent possible. The Town House, Onatru Farmhouse, and the Town Offices at 79 Bouton Road are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled meeting, and we will try to accommodate whenever possible.

### **REMOTE ACCESS INSTRUCTIONS:**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/88040564503>**

**Meeting ID: 880 4056 4503**

**Dial by your location**

**+1 929 205 6099 US (New York)**

**Meeting ID: 880 4056 4503**



# Town of Lewisboro

## Parks & Recreation Department




**Nicole Caviola**  
Recreation Supervisor

**Michael Portnoy**  
Recreation Assistant

**Laura Stone**  
Senior Office Assistant

**Pam Veith**  
Senior Adult Coordinator

TO: Tony Goncalves, Supervisor  
Town Board Members

FROM: Nicole Caviola, Recreation Supervisor 

DATE: January 4, 2023

RE: Proposed Part-Time Seasonal Staff Salary Ranges - 2023

Below please find the proposed salary ranges for part-time seasonal employees for 2023 which have been accounted for in the approved 2023 Parks and Recreation Department budget. Please remember minimum wage is \$15 an hour in Westchester County.

### DAY CAMP

#### MAIN EVENT & LITTLE EXPLORERS CAMPS

DIRECTOR	\$6,120.00 - \$ 7,380.00
ASSISTANT DIRECTOR	4,485.00 - 5,850.00
COUNSELOR SUPERVISORS	3,705.00 - 5,265.00
SPECIALISTS	2,925.00 - 4,290.00
HEAD COUNSELOR	2,925.00 - 4,290.00
COUNSELORS	2,535.00 - 3,218.00
JUNIOR COUNSELORS	500.00 - 1,500.00
C.I.T.S	300.00 - 600.00

#### TEEN TREKS CAMP (3 Day)

DIRECTORS	\$4,104.00 - \$ 6,175.00
ASSISTANT DIRECTORS	3,192.00 - 4,256.00
COUNSELORS	2,546.00 - 3,496.00

#### TEEN TREKS CAMP (5 Day)

DIRECTORS	\$5,760.00 - \$ 7,440.00
ASSISTANT DIRECTORS	4,485.00 - 5,850.00
COUNSELORS	2,925.00 - 4,290.00

#### AFTER CAMP

DIRECTOR	\$2,000.00 - \$ 3,150.00
COUNSELORS	1,170.00 - 1,500.00

#### AQUATICS PROGRAM (CAMP)

DIRECTOR	\$5,000.00 - \$ 6,500.00
INSTRUCTORS/LIFEGUARDS	14.00 - 18.00/HR.

#### POOL

DIRECTORS	\$20.00 - 25.00/HR.
ASSISTANT DIRECTORS	19.00 - 22.00/HR.
SWIM TEAM COACH	3,600.00 - 6,000.00
SWIM TEAM ASSISTANT COACHES	1,200.00 - 2,000.00
DIVING COACH	1,200.00 - 2,500.00
HEAD LIFEGUARDS	17.00 - 20.00/HR.
LIFEGUARDS	14.00 - 18.00/HR.
GATE ATTENDANTS	14.00 - 18.00/HR.

#### PARKS/POOL

MAINTENANCE LABORER SEASONAL	\$15.00 - \$ 18.00/HR.
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#### PROGRAM INSTRUCTORS

TENNIS	\$40.00 - 75.00/HOUR
YOUTH/SPORTS	15.00 - 75.00/HOUR
YOUTH/TODDLER/ADULT	30.00 - 100.00/CLASS
ADULT	30.00 - 100.00/HOUR

#### OFFICIALS - PER GAME

YOUTH BASKETBALL - 1/2 COURT	\$55.00
FULL COURT	55.00
ADULT SOFTBALL	52.00 - 55.00
LEWISBORO OFFICIALS ADMIN. FEE (PER GAME ALL SPORTS)	2.00 - 4.00

#### OTHER

RECREATION LEADERS	\$14.00 - \$ 50.00/HR.
RECREATION ASSISTANTS	14.00 - 40.00/HR.
RECREATION ATTENDANTS	14.00 - 30.00/HR.

**TO:** Town of Lewisboro Town Board  
Town of Lewisboro Planning Board

**FROM:** Lewisboro Conservation Advisory Council

**SUBJECT:** CAC Annual Report for 2022

**DATE:** December 20, 2022

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The Conservation Advisory Council (CAC) presents its annual report for 2022 to the Town of Lewisboro, as required by state law.

The CAC is comprised of volunteers appointed by the Town Board to work on conservation issues that are important to the town and its residents. Since town residents get their water from local wells and lakes, and about one third of the residents of Lewisboro are members of lake communities, the CAC recognizes the importance that town residents put on protecting water resources. As our role demands, we work together on the committee to preserve and protect Lewisboro's environment including its watercourses and wetlands.

The CAC meets monthly, on the first or second Monday of each month. Meetings are open to the public, and agendas are posted to the town website prior to each meeting. Minutes for all of the meetings are available through the Town Clerk and posted on the town website. Preparation of the draft CAC memos is shared among the members, and review, comments, and revisions of memos and minutes take place by email. For 2022, with the Covid-19 pandemic, the CAC continued the meeting as a virtual meeting using Zoom. A notice for the public to be able to attend was placed both in the Record Review newspaper and in the CAC agenda which is posted on the town website. Zoom information is included on the agenda, posted on the town website or can be obtained from the CAC chair.

During 2022, the CAC operated with seven members through April and then nine thereafter. Two new members were approved by the board in April and joined the committee for the May meeting. Attendance for the year was 86% among active members. Three CAC members plus the chairperson terms expire at the end of 2022. All three have indicated the desire to remain on the CAC and will be recommended for renewal to the Town Board. We are dependent upon the appointment or reappointment of capable, knowledgeable, committed members with environmental interests and adequate time to support CAC activities.

#### Advisory Role to Planning Board

During 2022, the CAC issued 22 letters to the Planning Board concerning applications or issues before that board. In addition, the CAC has provided a letter of support for the Town's BridgeNY grant application. Public attendance continued to be higher than pre-Covid years.



This is primarily due to virtual access via Zoom and the enhanced publication of CAC meeting dates and times. A CAC representative, generally the Chair, attends and participates in Planning Board meetings. This participation at Planning Board meetings enables the CAC to express their views on applications and environmental issues, and to stay informed on the activities in front of that board. Four members participated in the four site visits. Attendance at the walks enables more insightful comments by the CAC.

While the number of letters is one indicator of activity, a more important parameter may be the ability to provide informed advice. We believe that the CAC has continued to build a trusted and respected advisory relationship with the Planning Board regarding conservation and environmental issues. We are gratified that the members of the Planning Board solicit and thoughtfully consider our input. As a result, many of the CAC recommendations have been incorporated into applicants' plans and into the approved resolutions.

#### Committee Participation with other Town committees and boards

The CAC also reaches out to other boards and committees in addition to the Planning Board. The CAC provides environmental views, opinions and other information to the Town Board. In 2021 the CAC presented a draft tree removal ordinance at the request of the Town Board, which was passed with minor modifications. In April of 2022, the CAC reviewed the effectiveness of the ordinance and found that no permits had been issued. A number of violations came to the attention of members of the CAC and these were communicated to the building inspector, who has enforcement responsibility. Two things became clear with the enforcement of the tree ordinance. First, much of the public was not aware of the ordinance and second, the building department, being overwhelmed by its other duties, had a difficult time enforcing the ordinance.

The CAC has taken the following actions to help enhance the effectiveness of the ordinance:

- A Tree Removal Ordinance web page has been added to town website with a direct URL [www.lewisborotreeordinance.com](http://www.lewisborotreeordinance.com)
- A postcard mailing has been sent to town residents informing them of the ordinance, its highlights and providing them the links to the pertinent town website pages.
- The CAC is proposing changes to the current ordinance to clarify an issue with new construction sites, align the Lewisboro ordinance with Westchester County on licensing and make the ordinance consistent with current special character district policy on tree removal.

The main issue with a successful tree removal ordinance continues to be enforcement and enforcement resources.

Regarding town committees, a CAC member is very active on the OSPAC and reports to the CAC on their activities. The CAC has contacts with the PRAC committee to share information and discuss items of mutual interest. Our newest member is active on the Sustainability Committee.

The CAC chair is a member of the Comprehensive Plan Steering Committee. The CAC members provided input to the Comprehensive Plan consultant in October of 2022.

The CAC continues to publicize the town's septic system law that requires inspection every five years. The Information is available on the CAC page of the Lewisboro website has been recently updated and a new septic system map replaces the one that is more than 5 years old. In conjunction with the Stormwater Committee, a poster describing the requirements and enforcement dates and a map of septic systems that have been pumped recently is displayed at the office of the Building Inspector.

The Westchester County Executive, George Latimer, attended the February CAC meeting.

#### Intermunicipal Cooperation

Lewisboro CAC members continue to work with individual municipalities in comparing municipal codes and approaches to common concerns. The CAC chair is in contact with the ELLA (Environmental Leaders Learning Alliance).

#### Appreciation

The CAC members contribute their valuable time, varied perspectives, and interest in serving the Town on this volunteer committee. While we don't always agree, each member remains committed to considering what is best for Lewisboro, and we are fortunate and more effective because of that participation and intent.

TOWN OF LEWISBORO  
Building/Zoning Department  
79 Bouton Road  
South Salem, NY 10590

M5 Fee Report  
From 11/30/2022 To 12/21/2022

Count by Type

Fee Type	Count	Total
Additional Building Permit Fee	10	\$4,570.00
Additional CC Fee	3	\$190.00
Additional CO Fee	7	\$4,380.00
BUILDING PERMIT FEE	51	\$26,130.00
CERTIFICATE OF COMPLIANCE FEE	31	\$3,170.00
CERTIFICATE OF OCCUPANCY FEE	19	\$17,790.00
ENVIRONMENTAL QUESTIONNAIRE-BUILDING	10	\$500.00
RECORDS MANAGEMENT FEE	49	\$98.00
RENEWAL FEE	3	\$273.50
Wetland Administrative	2	\$300.00
	185	\$57,401.50

**TOWN OF LEWISBORO**

**Building & Zoning Department    79 Bouton Road, South Salem, NY 10590    914-763-3060**

	2020		2021		2022	YEAR TO DATE INCREASE BY MONTH
	BUDGET REVENUE: \$484,900		BUDGET REVENUE: \$510,000		BUDGET REVENUE: 600,000	
MONTH	INCOME	MONTH	INCOME	MONTH	INCOME	
JAN	\$18,802.00	JAN	\$46,580.69	JAN	\$129,768.00	179%
FEB	\$30,148.50	FEB	\$46,052.00	FEB	\$295,108.75	541%
MAR	\$20,785.00	MAR	\$152,883.32	MAR	\$39,169.50	-74%
APR	\$49,473.50	APR	\$62,215.75	APR	\$71,303.00	15%
MAY	\$31,037.87	MAY	\$87,484.00	MAY	\$80,821.75	-8%
JUNE	\$106,037.00	JUNE	\$172,756.00	JUNE	\$68,812.00	-60%
JULY	\$72,945.50	JULY	\$72,809.49	JULY	\$71,446.25	-2%
AUG	\$57,067.00	AUG	\$51,153.00	AUG	\$45,824.00	-10%
SEPT	\$101,789.50	SEPT	\$107,715.18	SEPT	\$91,686.50	-15%
OCT	\$83,161.00	OCT	\$111,226.00	OCT	\$39,835.75	-64%
NOV	\$121,043.10	NOV	\$176,999.75	NOV	\$107,509.50	-39%
DEC	\$85,554.21	DEC	\$50,350.00	DEC	\$57,401.50	14%
	\$777,844.18		\$1,138,225.18		\$1,098,686.50	

# Town Of Lewisboro Police Department

## Monthly Activity Report

Search Type  
Incident

Start Date  
01/01/2022

End Date  
12/31/2022

INC TYPE CATEGORY	January	February	March	April	May	June	July	August	September	October	November	December	Row Total
Aided Case-EMS	44	39	27	25	38	27	39	33	31	33	40	29	405
Aided-Assist Citizen	33	23	25	27	28	22	25	23	27	32	25	32	322
Alarms (Burg./ Fire/ Panic)	20	15	23	32	29	37	23	28	25	33	32	39	336
Animal	3	6	5	8	15	9	13	9	6	7	8	7	96
Assist Other Agency	5	1	2		2	5	9	2	7	5	2	4	44
Civil Comp	1	2	3	3	1	1	3	7	2	5	5	2	35
Criminal Act			2	1				1	2		1		7
Criminal Mischief			1		3	1	2	2	1			4	14
Detail		1	4	3	3	2	15	45	29	24	22	19	167
Discon/ Disturbance	4	5	3	4	5	7	5	8	4	13	10	2	70
Domestics	2	2	6	1	3	6	5	4	4	3	1	4	41
Fire	9	3	1	2	2	1	2	6	2	1	1	8	38
Fraud/ Identity Theft	2	4	4	2	5	1	1	1	2	2	5	4	33
Harassment	6	4	3			7	3	1	3	4	2	3	36
Larceny		1	2	5	4	4	1	2	5	5	2	1	32
Mental Health Incident		2	3	3	1	2	1	2	2	3			19
Miscellaneous	10	4	1	5	2	3	2	8	5	3	7	1	51
Motor Vehicle Accident	3	7	13	11	15	15	19	26	19	18	21	15	182
Property	17	13	12	11	2	6	2		4	3	3	1	74
Property Check		40	281	239	173	160	169	439	573	640	628	568	3910
Records			2	2	5	1	9	11	8	3	11	3	55
Road	2	7	5	4	3	5	8	6	8	10	13	5	76
Summons Served/Attempted	1	3	5		3		8	7	4		1		32
Suspicious	2	5	10	9	10	14	8	5	8	10	11	12	104
Trespass		2	1	2	1	3	6	2	1			1	19
Utility			4	2	4	2	5	4	6	2	6	4	39
Vehicle	8	7	7	9	8	10	15	5	9	11	9	10	108
Vehicle-V/T	42	58	83	81	128	116	107	107	80	80	62	56	1000
Warrant								1					1
totals	214	254	538	491	493	467	505	795	877	950	928	834	7346

**TOWN OF LEWISBORO**  
**Westchester County, New York**



**Planning Board**  
**79 Bouton Road**  
**South Salem, New York 10590**

**Tel: (914) 763-5592**  
**Fax: (914) 875-9148**  
**Email: [planning@lewisborogov.com](mailto:planning@lewisborogov.com)**

December 22, 2022

**VIA EMAIL AND HAND DELIVERY**

Honorable Tony Gonçalves, Supervisor and  
Members of the Town Board  
Town of Lewisboro  
11 Main Street  
South Salem, New York 10590

Re: Mandia Residences  
65 Old Bedford Road  
Cal. #02-20 PB  
Authorization to Approve Release of Partial Performance Security

Dear Supervisor Gonçalves and Members of the Town Board:

I submit this letter, on behalf of the Planning Board, in connection with a request by 65 Old Bedford Road, LLC for the partial release of a performance security held by the Town guaranteeing completion of infrastructure associated with the above-referenced project. Specifically, I request that the Town Board authorize the Planning Board to conduct a public hearing and act upon this request.

The performance security is in the form of a cash deposit held by the Town in the sum of \$46,351.00. This security was submitted to the Town in accordance with a condition of the Planning Board's Site Development Plan Approval for this project (the conversion of the former Goldens Bridge Community House into a multi-family dwelling). This approval is set forth in a Resolution adopted by the Planning Board on June 19, 2020, which states, in part:

. . . the applicant shall supply a performance bond, or other form of security, to guarantee completion of project infrastructure in a sum approved by the Town Engineer based on a cost estimate to be prepared by the applicant's design engineer. The form of the bond or performance security shall be acceptable to the Planning Board Attorney. The delivery and acceptance of this security does not relieve the applicant

Honorable Tony Goncalves, Supervisor and  
Members of the Town Board  
December 22, 2022  
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of the obligation to complete the project infrastructure. Said bond or performance security shall provide for project infrastructure to be completed within twenty-four (24) months of commencement of work and for the retention by the Town of 10% of the originally fixed amount for a period of one (1) year after the Certificate of Occupancy has been issued.

A Certificate of Occupancy for the multi-family residence has been issued. Consequently, the return of 90% of this deposit (equaling \$41,715.90) is sought.

The Planning Board seeks authorization from the Town Board to hear and decide this request because of the nature and purpose of this security.

Respectfully submitted,

A handwritten signature in cursive script that reads "Janet Andersen" followed by a small "cc" superscript.

Janet Andersen, Chair

cc: Gregory Folchetti, Esq.  
Planning Board Members  
Ms. Ciorsdan Conran  
Jan Johannessen, AICP, Kellard Sessions  
Judson K. Siebert, Esq.

TOWN OF LEWISBORO  
TOWN HOUSE  
11 MAIN STREET  
SOUTH SALEM, NEW YORK 10590

THIS IS AN APPLICATION FOR LICENSE TO COLLECT AND DISPOSE OF REFUSE AND RECYCLABLES IN THE TOWN OF LEWISBORO.

RESIDENTIAL X  
COMMERCIAL \_\_\_\_\_

If applying for renewal, date the current license expires 11/22/2022

The Town will ensure that confidential proprietary documents submitted as part of this license application are maintained under seal and free from Freedom of Information disclosure.

Applicant shall be responsible for designation of document to be so protected.

1. Name of Applicant MAN/Field SANITATION LLC  
Business Address PO Box 242 Bedford Hills NY 10507  
Business Telephone & Fax Numbers 914-666-2200  
Home & Emergency Telephone Numbers \_\_\_\_\_

2. VEHICLES

<u>Make</u>	<u>Model</u>	<u>Body Type</u>	<u>License Number</u>
Freightliner	FL70	Rear load	

It is understood that all equipment is and shall be maintained in good working condition.

3. FEES (Suggested: See note re Town Rate)

COMMERCIAL:

N/A

<u>Size of Container</u>	<u>Pickup Frequency</u>	<u>Suggested Rate (Per Yard)</u>
_____	_____	_____
_____	_____	_____



Note: The Town Rate will be set by the Town Board each December for the following year. Actual rate charged may not exceed Town Rate. The fee schedule filed with the Town for the license period shall remain in effect for the license period, as defined herein, unless any change therein is filed with the Town no less than 60 days prior to date said revised fee schedule is to take effect.

RESIDENTIAL:

- A. Curbside \$145
- B. Driveway less than 125 feet \$60
- C. Driveway more than 125 feet \$60

4. METHOD OF BILLING

Monthly or by contract agreement

Monthly

5. AREAS TO BE SERVICED, IF NOT ENTIRE TOWN OF LEWISBORO

\_\_\_\_\_

6. LOCATION OF TRANSFER SITES

Winn Waste Service

7. PLACE OF DISPOSITION OF REFUSE

Winn Waste Service

8. WESTCHESTER COUNTY DEPARTMENT OF HEALTH PERMIT NO. 940

9. INSURANCE INFORMATION

<u>Name of Agent</u>	<u>Insurance Company</u>	<u>Policy No.</u>	<u>Policy Period</u>
CHRISTINE LERTZ	Emv Insurance	Q61 0213229	8/1/22 - 8/1/23

(Attach copy of Insurance certificate evidencing coverage amounts and naming Town as additional insured. New Certificate to be mailed automatically to Town upon renewal of change in and of the above information. Be sure to include Workmen's Compensation and Disability insurance coverage)

10. DETAILED DESCRIPTION OF APPLICANT'S EMPLOYMENT COMPLIMENT, INCLUDING JOB CLASSIFICATIONS

Self employed

11. SET FORTH ACTUAL OR BENEFICIAL OWNERS OF THE BUSINESS, OR IF CORPORATION, THE STOCKHOLDERS, DIRECTORS AND OFFICERS OF THE CORPORATION AND ALL RELATED BUSINESSES.

Tyone Mayfield

12. NUMBER OF CUSTOMERS

12 in South Scien


IF INITIAL LICENSE, NAMES AND ADDRESSES OF A MINIMUM OF FIVE COMMERCIAL ACCOUNTS.

N/A

13. CONTINGENCY PLANS (Set forth in detail plans for providing service in the event of equipment failure, labor disputes of disposal difficulties or other factors which would affect service).


I have a pickup for a spin

14. PLEASE MAKE SURE TO SEND THE TONAGE REPORT (TOTAL GARBAGE AND TOTAL RECYCLABLES) TO THE TOWN IN JANUARY OF EACH YEAR. IT CAN BE EMAILED TO [townclerk@lewisborogov.com](mailto:townclerk@lewisborogov.com).

 being duly sworn, does hereby depose and say that all the statements herein contained are true and correct, that I have received a copy of, have read and understand, and will comply with all of the provisions of the applicable Refuse Collection Law of the Town of Lewisboro, and that all personnel have been instructed to comply with the provisions of applicable Refuse Collection Law of the Town of Lewisboro.

12/23/22  
Date

  
Applicant

  
Title

(Corporate Seal)

Sworn to before me this 23 day of December, 2022.

  
Notary Public

Refuse License Fees:

Residential: \$35 for each truck over 10 cubic yards  
\$15 for each truck under 10 cubic yards

Commercial: \$100 for each truck over 10 cubic yards  
\$50 for each truck under 10 cubic yards

For office use:

Total fee paid: \_\_\_\_\_

Receipt No./Date: \_\_\_\_\_

Tara Anne Corvino  
Notary Public, State of New York  
Reg. No. 01C06405317  
Qualified in Putnam County  
Commission Expires 03/02/2024