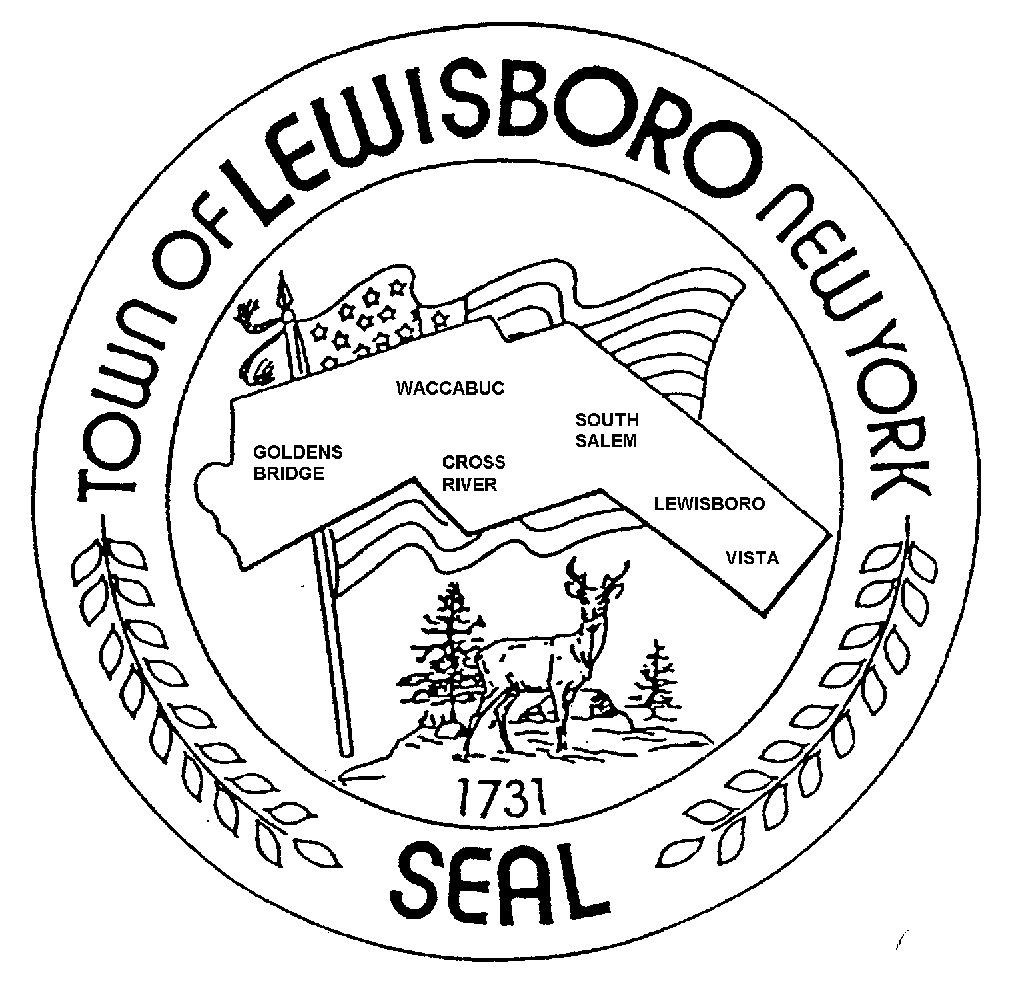
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**TOWN OF LEWISBORO**

**Westchester County, New York**

**Comprehensive Plan Steering Committee Tel: (914) 763-5592**

**79 Bouton Road Fax: (914) 875-9148**

**South Salem, New York 10590 Email: steering@planlewisboro.com**

#### COMPREHENSIVE PLAN STEERING COMMITTEE

#### AGENDA

**Thursday, February 23, 2023 7:30 pm- 9:00pm Via Zoom videoconferencing**

**For Public:** [**https://www.youtube.com/user/LewisboroTV**](https://www.youtube.com/user/LewisboroTV)

**For Committee: Link to Follow**

1. **WELCOME REMARKS, Committee Chair (7:30pm – 7:35pm)**
2. **PROJECT UPDATE, NPV (7:35 pm – 7:45 pm) NPV**
3. 7:30 pm – 7:45 pm: Summary of Round 1 public meetings participation
   1. Participation totals
   2. Participation expectations/comparative comments
4. **COMMITTEE BUSINESS (7:45 pm – 9:00 pm)**
5. 7:45 – 8:45pm: Project planning
   1. Project schedule
   2. Outreach/advertising efforts to date
   3. Brainstorm additional outreach/advertising methods
   4. Round 2 public meetings – formats, day of week/times
6. 8:45 – 9:00pm: Next steps
   1. Posting of public input summary, recordings of virtual meetings
   2. Review and update open action items (see next page)
   3. Outstanding questions for NPV
7. **NEXT MEETING DATE:** March 20, 2023 - 7:30PM via Zoom
8. **ADJOURN MEETING**

**Summary of open action items as of February 2022**

|  |  |  |
| --- | --- | --- |
| **Follow up by** |  | **Timeline** |
| All | Submit feedback on draft Inventory & Analysis Report by February 15, 2023 | February 15 - COMPLETE |
| Need volunteer  (Board liaisons?) | New resident social, February 26, 2023 – Volunteer to attend/share information | February 26 |
| J Wolff | Library volunteer fair, March 4, 2023 – John to coordinate informational table | March 4 |
| K McGinn | Presentation to Town Board, Monday, March 13, 2023  *Comprehensive Plan Project Update and Community Outreach and Engagement Plan overview* | March 13 |
|  |  |  |
| NPV | Alert Steering Committee of Grant opportunities | Ongoing |
| K McGinn | Coordinate Community Outreach Teams | Ongoing |
| K McGinn | Coordinate outreach/advertising methods and materials | Ongoing |
| K McGinn | Develop/update content for the Committee’s page on the Town website | Ongoing |
| C Conran | Coordinate continued updating of email addresses for stakeholder list/Constant Contact mailing list | Ongoing |
|  |  |  |