

A Town Board meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on April 10, 2023, at 7:30 p.m. at the Lewisboro Town House, 11 Main Street, South Salem, New York.

**PRESENT:**

Supervisor	Tony Gonçalves
Council Members	Andrea Rendo, Mary Shah, Richard Sklarin, Daniel Welsh
Town Clerk	Janet L. Donohue
Absent	None

Also attending was the Attorney for the Town Gregory Folchetti & Maintenance Employees Shawn Johannessen and Joel Smith.

Approximately 1 resident/observer attended the live meeting and approximately 11 participated via Zoom.

Supervisor Gonçalves called the meeting to order at 7:30 p.m.

**EMERGENCY PROCEDURE**

Supervisor Gonçalves noted the exits to be used in the event of an emergency.

**PLEDGE OF ALLEGIANCE**

The Supervisor led the Pledge of Allegiance to the flag.

**PUBLIC COMMENT PERIOD I**

**HOUSING**

A resident spoke about the town evicting him from his home. The Supervisor asked the resident to call him in the morning.

**COMMUNICATIONS**

**K-9 VEHICLE DONATION**

The Board thanked Adam Rose and Peter McQuillan of AP Farm for their very generous donation of \$52,000 to be used towards the purchase of a new K-9 vehicle.

**COMMUNITY FUNDING PROJECT GRANT**

Supervisor Gonçalves stated that he received a letter from NY State Representative, Michael Lawler stating that the town's application was not chosen but he did share the application with our Senators who do not have a cap on the amount of projects that they can assist with so Supervisor Gonçalves will follow up with their offices.

CONSENT AGENDAMINUTES & REPORTS - Approved

On motion by Supervisor Gonçalves, seconded by Councilwoman Rendo, the minutes of the March 27, 2023, Town Board meeting and the monthly March Building & Police Reports were approved and filed.

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

FEE SCHEDULE – Amendment

On motion by Councilwoman Rendo, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does amend the Master Fee Schedule to include a one-day marriage officiant license in the amount of \$25.00.

WILD OAKS SEWER DISTRICT – Renew Service Agreement

On motion by Councilwoman Rendo, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the renewal of the Hach Service Contract for the Wild Oaks Sewer District.

JUSTICE COURT - Accept Audit ReportFINANCE – Accept Justice Court Audit Report

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby accept and acknowledge the receipt of the 2019, 2020, 2021 and 2022 Town Justice Court Audits.

EAST OF HUDSON WATERSHED CORPORATION (EOHWC) – Approve & Authorize Supervisor to Sign Agreement

On motion by Supervisor Gonçalves, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby approve the East of Hudson Watershed Corporation (EOHWC) agreement for the stormwater retrofit projects L-CR-805, Salem Hill Road and be it further,

RESOLVED, that the Supervisor is authorized to sign said agreement.

UNITED PUBLIC SERVICE EMPLOYEES' UNION (UPSEU) – Approve & Authorize Supervisor to Sign Agreement

On motion by Councilwoman Shah, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby approve the UPSEU Administrative Unit Collective Bargaining Agreement and be it further,

RESOLVED, that the Supervisor is authorized to sign said agreement.

DOWNSTATE JUNIORS' VOLLEYBALL CLUB – Authorize Supervisor to Sign Agreement

On motion by Councilwoman Shah, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does approve the amended cooperative use agreement with Downstate Juniors Volleyball Club, Inc. and be it further

RESOLVED, that the Supervisor is authorized to sign said agreement.

LEWISBORO ELEMENTARY SCHOOL GYM – Authorize Fundraiser

On motion by Councilwoman Shah, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the use of the Lewisboro Elementary School gym by Anthony Paccione for a fundraiser supporting UNICEF Ukraine and be it further

RESOLVED, that all fees be waived and be it further

RESOLVED, this approval is pending the consent from the Katonah-Lewisboro School District.

SOUL FUEL PRESENTS, LLC – Outdoor Special Events & Sales Permit

On motion by Councilwoman Shah, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does authorize the Town Clerk to issue an Outdoor Special Events & Sales Permit to Soul Fuel Presents, LLC to be used at the Yellow Monkey Village for a Cinco de Mayo event pending a more formal letter of authorization from the owner of the Yellow Monkey Village.

PARKS & RECREATION – Pool and Tennis Membership Discounted/Waived

On motion by Councilwoman Shah, seconded by Councilwoman Rendo, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED that the Town Board does authorize the Parks and Recreation to waive and/or discount the membership fees for the Lewisboro's Veterans and active-duty personnel in recognition of their service and sacrifice along with their immediate families based on the membership guidelines that are already established for the Town of Lewisboro pool and tennis memberships and be it further

RESOLVED that active duty and disabled veterans, as well as Goldstar families would be eligible for a pool OR tennis membership free of charge and non-active duty and any other Veterans would receive a 25% discount for a pool OR tennis permit.

POLICE – K-9 Vehicle Purchase

On motion by Councilwoman Rendo, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED that the Town Board does approve the purchase of the new K-9 vehicle using donated funds and that the existing K-9 vehicle will be sold and the monies collected will be put towards the purchase of the new vehicle.

TOWN POOL – Approve Contracts with Aquatic Groups

On motion by Councilwoman Rendo, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Rendo, Shah, Sklarin, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED that the Town Board does approve the pool rental agreements with Storm Aquatics of Mt. Kisco, NY, and Ridgefield Aquatics, of Ridgefield, CT allowing said groups use of the Town pool during specified days and hours and be it further

RESOLVED that the Supervisor is authorized to sign said agreements.

CODE OF ETHICS POLICY – Discussion (7:58 – 8:22 p.m.)

Councilwoman Rendo sent around her red-lined version of the ethics policy to the Board members on Friday and handed out a hard copy at tonight's meeting. She looked at what neighboring towns have for their Code of Ethics policies & handed those out as well.

One of the questions is who can make an inquiry? Residents, employees, business owners, Town Board? And to whom does the inquiry go to? Town Board, Town Clerk? Determination? Where does this go?

Supervisor Gonçalves feels that our policy is very similar to other towns so why do we want to overcomplicate and do something different. Councilman Sklarin suggested public awareness of the policy and what is the problem that we are trying to address. Councilwoman Rendo feels that the town can do better, make it clearer and more user friendly. This also came up during the campaign. Currently she does not feel that there is an avenue to file a complaint. She also does not agree with having a town employee on the Code of Ethics Board.

Supervisor Gonçalves also wants to encourage people to join. The Board will look through the information that Councilwoman Rendo handed out and will continue the discussion at an upcoming meeting.

PUBLIC COMMENT – New Business Only

A total of two residents spoke during public comment period.

CODE OF ETHICS POLICY

Two residents thanked Councilwoman Rendo for looking at the Code of Ethics Policy.

CLAIMS – Authorized for Payment

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$397,205.59.

POLLING OF BOARD AND ANNOUNCEMENTS

LIBRARY UPDATES

April is Poetry and Autism Awareness Month.

JUNETEENTH

The Juneteenth Celebration will take place on June 17, 2023 at the Town Park. If anyone wants to make a donation towards this celebration, they can mail it to the Town House in care of Mary Shah. In 2022, over \$4,800 was raised.

JJ TRAIL RUN

The John Jay Community Races are set for this coming Sunday, April 16th starting at 9am. Sign up is at: <https://runsignup.com/jjtrail>.

COMPREHENSIVE MASTER PLAN WORKSHOPS

**Opportunity Series 1:** Hamlet specific workshops (open house format)

**Saturday, May 13:** Goldens Bridge & Cross River Hamlets

**Saturday, May 20:** South Salem & Waccabuc Hamlets

**Saturday, June 10:** Lewisboro & Vista Hamlets

**Morning workshop:** 10:30AM – 12:30PM

**Afternoon workshop:** 2:00PM – 4:00PM

Childcare available (in partnership with Country Childrens Center) – registration recommended.

Drop in for either AM or PM workshop at your convenience and move at your own pace.

Provide input on the proposed vision & goals for a specific Hamlet and/or for the broader Town

There will be several different ways to engage, including independent activities and small group discussions.

**Opportunity 2:** All-Hamlets workshop (open house format)

**Sunday, June 11:** All Hamlets

**Evening workshop:** 6:30PM – 8:30PM

**Location for all:** Town Planning Offices, 79 Bouton Road, South Salem, NY 10590

Complete information can be found on the website at [lewisborogov.com/cmpsc](http://lewisborogov.com/cmpsc)

EARTH DAY

The Lions Club will again be coordinating the roadside cleanup on April 22 & 23. Orange bags can be picked up behind the Town House.

PEDESTRIAN & BICYCLE ADVISORY COMMITTEE

The Pedestrian & Bicycle Advisory Committee will be on an upcoming agenda to discuss bonding for sidewalks and biking.

LEWISBORO BASEBALL ASSOCIATION

The LBA will have opening day on Saturday, April 15 at the Town Park starting at 10 a.m. The Lewisboro Lions will be grilling for the event.

BLOOD DRIVE

The South Salem Fire Department and LVAC will be holding a blood drive at the South Salem Fire House on April 27 from 2-8 p.m. Reservations are encouraged by calling 800-933-2566 or online at [nybc.org/donate](http://nybc.org/donate).

PLAYGROUND COMMITTEE

Come celebrate with the community at the Ribbon Cutting (promptly at 11:30am) ceremony and the GRAND OPENING (starting at 12pm) on June 3rd (Rain Date June 4th) of the New Inclusive Playground! There will be food trucks, music, t-shirts for sale and lots of good fun for the whole family. This is a free event with food for purchase.

Happy Holidays to all!

MEETINGS – Dates Set

There will be a meeting on Monday, April 24, 2023, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

EXECUTIVE SESSION – To Discuss Personnel and Litigation Issues

On motion by Supervisor Gonçalves, seconded by Councilwoman Rendo, the Board voted 5-0 to go into executive session at 8:38 p.m. to discuss personnel and litigation issues.

On motion by Councilwoman Shah, seconded by Councilman Sklarin, the Board voted 5-0 to come out of executive session at 9:32 p.m.

ADJOURNMENT

On motion by Councilman Rendo, seconded by Councilman Sklarin, the Board voted 5-0 to adjourn at 9:33 p.m.