

MONTHLY MEETING, 4/20/2023

Meeting Details:

Time: April 20, 2023 07:30 PM Eastern Time (US and Canada)

Meeting Link: <https://us06web.zoom.us/j/87482637402?pwd=bFl6OXNFZ3RxZ1RUaExlWEIxQ2M4dz09>

ATTENDEES

Committee Members: Christopher Coccaro, Bob Karpel, Andrea Rojas, Jessica Gallagher

Town Board Liaison:

Lewisboro Residents:

AGENDA

Acceptance of the March Meeting Minutes

1. Bob Karpel made a motion to accept, Andrea seconded. Unanimously approved

Waste Reduction Initiatives

1. Food Scrap Recycling - Jessica Gallagher
 - a. Develop posts for new drop off sites for facebook, instagram, and town newsletter.
 - b. Fox Valley bins would benefit from being placed on a platform to make loading and uploaded easier
2. Compost give back day - Jessica Gallagher
 - a. Rooting for Lewisboro Seedling Date - April 27th, 10am - 6pm
 - b. Volunteer Schedule - Chris
 - c. Starter Kit Sales - 10 at the town house, 10 at parks and rec. We will pull from these for sales at the compost give back day.
3. Paintcare Trade-in Program - Andrea Rojas
 - a. May 20th in Town Park, 9am to 1pm
 - b. Action items

- i. Volunteer Schedule - Chris
 - 1. We will need up to 10-12 volunteers to assist with event
- ii. Traffic flow diagram - Chris
- iii. Maintenance of Traffic coordination: TOL Police and TOLS - Andrea
 - 1. Paintcare will need traffic cones, signage,
- iv. Outreach Plan - Andrea
 - 1. Facebook page, lewisboro community FB page, Instagram, KL Times - Chris, Next door, Town newsletter, library newsletter, Print 10-15 posters to be hung in local businesses
 - 2. Chris to reach out to Dan regarding funds from community solar campaign
- v. Additional coordination meetings - Chris

Town Coordination

- 1. Recycling Center Staffing - Bob Karpel
 - a. Bob is currently acting as the recycling center staffer
 - b. Bob to email town supervisor and town clerk about getting a listing posted on the town website

New Business

- 1. Katonah Lewisboro Sustainability Celebration - We have signed up for a booth. Bring flyers for the compost day, paint care day, and solicit volunteers for both events.

NOTES

- Next meeting May 18, 2023

ACTION ITEMS

- 1. Jessica Gallagher will develop posts for new drop off sites for facebook, instagram, and town newsletter.
- 2. Compost Give Back Day Actions
 - a. Chris Coccaro - Develop Volunteer Schedule
 - b. Andrea Rojas - Pick up starter kits from Town House and Parks and Rec
 - c. Chris Coccaro - Pick up tarps for compost drop off
- 3. PaintCare Action items
 - a. Chris Coccaro - Develop Volunteer Schedule

- b. Chris Coccaro - Develop Traffic flow diagram
 - c. Andrea Rojas - Coordinate with Lewisboro Police Department for Traffic Control day of event
 - d. Andrea Rojas - Develop posts for social media platforms and develop posters
 - e. Chris Coccaro - Coordinate with Dan Welsh about using Community Solar funds to pay for poster printing
 - f. Chris Coccaro - Schedule additional coordination meetings
4. Bob Karpel will email town supervisor and town clerk to create a job opening posting on the Town website