



**TOWN OF LEWISBORO
TOWN BOARD MEETING AGENDA
TOWN HOUSE
MONDAY, JUNE 26, 2023
7:30 P.M.**

I. PUBLIC COMMENT 1

II. COMMUNICATIONS

III. CONSENT AGENDA

- a. Approval of Minutes of June 12, 2023**

IV. NEW BUSINESS

- a. Resolution: Approving Annual Cycle of Support Charity Bike Ride Use of Town Roads**
- b. Resolution: Approving Police Department's Request to Purchase Pickup Truck**
- c. Resolution: Approving Police Department's Auctioning of Three Vehicles**
- d. Resolution: Approving 2022 Tri-Town Senior Citizen Nutrition Program Agreement and Authorizing Supervisor to Sign**
- e. Resolution: Approving Goldens Bridge Hamlet Organization's Request to Waive Building Fees**

V. OLD BUSINESS

- a. Pedestrian & Bicycle Safety Projects Bond Discussion**

VI. PUBLIC COMMENT II for New Business Only

VII. APPROVAL OF CLAIMS

VIII. POLLING OF THE BOARD

IX. ANNOUNCEMENTS

Town Board Meeting - Monday, July 10, 2023, at 7:30 p.m., at the Town House, 11 Main Street, South Salem

MOTION TO GO INTO EXECUTIVE SESSION

Town Board Meetings Accessibility: The Town of Lewisboro is committed to providing equal access to all its facilities, services, and activities to the fullest extent possible. The Town House, Cyrus Russell Community House, Onatru Farmhouse, and the Bouton Road Town Offices are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled in-person meeting, and we will try to accommodate whenever possible.

Join Zoom Meeting

<https://us06web.zoom.us/j/88040564503>

Meeting ID: 880 4056 4503

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 880 4056 4503

From: [Janet Donohue](#)
To: [Mary Hafter](#); [Tony Goncalves](#)
Subject: FW: Annual Cycle of Support Charity Bike Ride - Sunday, September 18
Date: Tuesday, May 16, 2023 11:01:00 AM
Attachments: [image001.png](#)
[2023 Cycle of Support Charity Bike Ride Cue Sheet.xls](#)
[COI Lewisboro.pdf](#)

Hi there,
Please see the attached and below. Can you put this on 5/22 agenda please.
Janet

***Janet L. Donohue, RMC
Town Clerk, Town of Lewisboro
11 Main Street, P.O. Box 500
South Salem, New York 10590
(914) 763-3511
Fax (914) 763-3678
www.lewisborogov.com
townclerk@lewisborogov.com***

From: glenn morton <glenn@g4events.com>
Sent: Tuesday, May 16, 2023 10:48 AM
To: Janet Donohue <Townclerk@lewisborogov.onmicrosoft.com>
Subject: Re: Annual Cycle of Support Charity Bike Ride - Sunday, September 18

Hello Janet,

I hope you are doing well.

I am doing the planning for the 2023 Cycle of Support Charity Bike Ride that will take place on Sunday, September 10. The ride starts and ends in Purchase and part of the route takes us through Lewisboro.

There will be approximately 120 riders and they will arrive in small groups starting around 8:30 and the last riders will leave Lewisboro around 11:30.

We are not requesting any road closures, are not using any barricades, riders follow all rules of the road and will use the shoulder or bike lane when available. There will be no impact on normal traffic.

I am including a map as well as a turn-by-turn cue sheet, the COI and this link to the [60 Mile Route](#) route in Google Maps.

LEWISBORO POLICE DEPARTMENT

David A. Alfano
Chief of Police



79 Bouton Road
South Salem, NY 10590

June 5th, 2023

Dear Supervisor Goncalves,

In year 2020, the Lewisboro Police Department received \$40,000.00 from an insurance claim as a patrol vehicle was involved in a motor vehicle accident and was considered a total loss. That money was then placed in 'Other Fund – Special Deposit Account – TA.0000.0085'. Due to supply chain issues and certain vehicle shortages a police truck was unattainable and never purchased in years 2020/2021. In year 2022, I budgeted \$14,200.00 with intentions to combine that with the \$40,000.00 in order to purchase the above-mentioned truck. However, once again I was unable to purchase said truck due to supply chain discrepancies and Chevrolet not taking in special orders. Considering the \$14,200.00 was never utilized in budget year 2022, it is my understanding that the money defaulted into the 'General Fund'.

The Lewisboro Police Department is respectfully requesting a 'Letter of Intent' from the Town to purchase a 2024 Chevrolet pickup truck from Denooyer Chevrolet for the cost of \$53,900.00 by utilizing funds from the \$40,000.00 'Special Deposit Account' and \$13,900.00 from the 'General Fund'.

Denooyer Chevrolet was the winning bid on NYS Office of General Services (bid # 13178).

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Alfano', written over a light blue horizontal line.

David A. Alfano
Chief of Police

LEWISBORO POLICE DEPARTMENT

David A. Alfano
Chief of Police



79 Bouton Road
South Salem, NY 10590

June 5th, 2023

Dear Supervisor Goncalves,

The Lewisboro Police Department is respectfully requesting a resolution from the Town Board to surplus the below three vehicles:

1. 2017 Chevrolet Tahoe, VIN # 1GNSKDEC6HR272175
2. 2016 Ford Explorer, VIN # 1FM5K8D84GGD16349
3. 2014 Ford Explorer, VIN # 1FM5K8AR8EGA33530

The vehicles will then be listed on 'Auctions International.' The Town of Lewisboro currently has an active account and there is no cost associated.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Alfano", with a stylized flourish at the end.

David A. Alfano
Chief of Police

OFFICE OF THE SUPERVISOR

Telephone
(914) 277-3637
Fax
(914) 276-0082

Town of Somers

WESTCHESTER COUNTY, N.Y.

SOMERS TOWN HOUSE
335 ROUTE 202
SOMERS, NY 10589

Robert Scorrano
SUPERVISOR



2022
MEMORANDUM OF AGREEMENT AMONG THE
TOWNS OF SOMERS, LEWISBORO, AND NORTH SALEM,
with regard to
THE SENIOR CITIZEN NUTRITION PROGRAM

The Town of Somers will provide a Senior Citizen Nutrition Lunch Program meeting the requirements of the Older Americans Act and the rules and regulations of the New York State Office for the Aging for the persons qualifying in the Towns of Somers, Lewisboro and North Salem. Such services will be provided in accordance with the Town of Somers' agreement with the County of Westchester.

The Town of Somers may terminate this Agreement if its arrangement with Westchester County is terminated. If the program is terminated by Westchester County, Somers will promptly notify the supervisors of Lewisboro and North Salem.

The Towns of Lewisboro and North Salem will furnish (1) appropriate insurance in accordance with the requirements of Westchester County, if applicable and (2) proof of insurance and indemnities to Westchester County as might be required by Westchester County.

The Towns of Lewisboro and North Salem will provide the Town of Somers with proof of existing General Liability Insurance containing Broad Form Contractual Liability coverage in the amounts listed below:

\$500,000 per occurrence for bodily injury
\$100,000 per occurrence for property damage

The Town of Somers will provide the Towns of Lewisboro and North Salem with certificates of insurance in like amounts and naming each as an additional insured with respect only to the activities at the congregate site.

If transportation is furnished by the Town of Lewisboro or the Town of North Salem, that town will provide proof of existing Automobile Liability Insurance coverage in the amounts listed below and in which the Town of Somers is named as an additional insured with respect to the Nutrition Program:

\$1,000,000 per occurrence for bodily injury
\$ 100,000 per occurrence for property damage

Nothing arising out of this agreement shall create or give to any third parties a claim or right of action.

The Town of Lewisboro agrees to pay the Town of Somers the sum of \$26,548.95 and the Town of North Salem agrees to pay the Town of Somers the sum of \$19,482.89 as indicated in the schedule below:

WIN - Wellness in Nutrition

<i>Lewisboro</i>	<i>\$26, 548.95</i>
<i>North Salem</i>	<i>\$19,482.89</i>
<i>Somers</i>	<i>\$127,339.27</i>

It is further understood that the attendance from each town impacts the cash amounts provided for in this Agreement.

In the event extraordinary and unanticipated expenses are incurred by the Nutrition Program, these expenses will be apportioned among the three towns according to percentage of attendance as indicated in the attached schedule for both the WIN, Wellness in Nutrition Program.

The period of time covered by this agreement is from January 1, 2022 to December 31, 2022.

Robert Scorrano, Town Supervisor
Town of Somers

Tony Gonçalves, Town Supervisor
Town of Lewisboro

Warren Lucas, Town Supervisor
Town of North Salem

2022 NUTRITION PROGRAM
LEWISBORO, NORTH SALEM, SOMERS
S.N.A.P.

SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM - S.N.A.P.

1. SALARIES

Program Director				64,929
Site Manager				33,198
Food Svc Help - F.T.				33,257
Chauffeur - 14.285%				4,259
			Total Salaries	135,643

2. EMPLOYEE BENEFITS

Program Director				
Health Insurance				9,473
Dental Insurance				432
Optical Insurance				27
Life Insurance				250
Retirement (Tier 4 at 12.9%)				8,376
Social Security (6.2%)				4,026
Medicare (1.45%)				941
MTA (.34%)				221
Workers' Compensation (1.559%)				1,012
Site Manager				
Health Insurance				0
Dental Insurance				1,366
Optical Insurance				67
Life Insurance				250
Retirement (Tier 6 at 8.10%)				2,689
Social Security (6.2%)				2,058
Medicare (1.45%)				481
MTA (.34%)				113
Workers' Compensation (1.5%)				518
Food Svc Helper - F.T.				
Health Insurance				9,473
Dental Insurance				432
Optical Insurance				27
Life Insurance				250
Retirement (Tier 4 at 12.9%)				4,290
Social Security (6.2%)				2,062
Medicare (1.45%)				482
MTA (.34%)				113
Workers' Compensation (1.675%)				518
Chauffeur - 14.285% of time				
Health Insurance				3,033
Dental Insurance				113
Optical Insurance				10
Life Insurance				36
Retirement (Tier 4 at 12.9%)				549
Social Security (6.2%)				264
Medicare (1.45%)				62
Workers' Compensation (4.181%)				178
MTA (.34%)				14
			Total Benefits	54,208

3. CONTRACTUAL					
6773.401 Subcontractor - Food					140,008
.402 Telephone					538
.404 Tray Goods/Utensils					14,394
.406 Miscellaneous					1,167
.407 Cold Food - Milk					0
.408 Janitorial Supplies					46
.775 Transportation - Transportation of Food from Central Kitchen					1,998
			Total Contractual		158,151
TOTAL S.N.A.P. EXPENSES					348,002
LESS REVENUES:					
FED GRANT IIIC-2					15,417
PROGRAM CONTRIBUTIONS WIN					40,897
STATE GRANT					74,915
NSIP					5,800
HDC3 MEALS 1 TIME GRANT					37,602
		TOTAL REVENUES			174,631
S.N.A.P.		TOTAL EXPENSES TO BE SHARED BY TOWNS			173,371
Towns participated at the following rates:			<u>Number of Meals</u>	<u>Participation</u>	
Somers			18,634	73.45%	
North Salem			2,851	11.24%	
Lewisboro			3,885	15.31%	
			25,370	100%	
Somers' Share			\$ 127,339.27	73%	
North Salem's Share			\$ 19,482.89	11%	
Lewisboro's Share			\$ 26,548.95	15%	
			\$173,371		

From: lateforthesky@optonline.net
To: supervisor@lewisborogov.com; dwelsh@lewisborogov.com; arendo@lewisborogov.com; MShah@lewisborogov.com; Rsklarin@lewisborogov.com
Cc: benefits@lewisborogov.com; [Organization, Golden's Bridge Hamlet](#)
Subject: Request for waiver of fees
Date: Wednesday, May 31, 2023 10:12:36 PM
Attachments: [GBHO Revocable Agreement Signature Page 0522.pdf](#)
[GBHO Revocable Agreement Signature Page 0522.pdf](#)

Supervisor and Town Board Members,

The Goldens Bridge Hamlet Organization (GBHO) respectfully requests the Town of Lewisboro (Town) waive the usual and customary fees associated with obtaining a building permit and any inherent additional fees required by the Town for the GBHO's Fairmount Corner Pocket Park project.

The GBHO is a 501c3 not for profit community engagement entity and has entered into an agreement with the Town to improve a Town owned property at the sole expense of the GBHO with the full knowledge that the agreement is revocable by the Town. We have maintained all specifics required in the attached agreement including maintaining liability insurance as specified.

We feel it would be a mutually beneficial decision to relieve us of the expense of these fees as we are a 100% volunteer organization entirely funded by donations from the community we aim to serve. The property is certainly benefiting from our efforts already.

We ask that our request be placed on the next available Town Board Meeting agenda.

Thank you in advance for your consideration.

Mickey DeNicola, GBHO Trustee