

A Town Board work session meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on August 14, 2023, at 7:30 p.m. at the Lewisboro Town House, 11 Main Street, South Salem, New York.

PRESENT:

Supervisor	Tony Gonçalves
Council Members	Mary Shah, Richard Sklarin, Daniel Welsh
Town Clerk	Janet L. Donohue
Absent	Andrea Rendo

Also attending was the Attorney for the Town Gregory Folchetti and Maintenance Employees Shawn Johannessen and Joel Smith.

Approximately 3 residents/observers attended the live meeting and approximately 8 participated via Zoom.

Supervisor Gonçalves called the meeting to order at 7:30p.m.

EMERGENCY PROCEDURE

Supervisor Gonçalves noted the exits to be used in the event of an emergency.

PLEDGE OF ALLEGIANCE

The Supervisor led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD I

BEARS

A local resident and her husband are very concerned with the bear activity around their home with a female bear and her 3 cubs. They back up to Leon Levy and the bears have already killed their neighbors' chickens. She would like the town to educate the residents on helping to minimize the activity of the bears by not feeding them and removing bird feeders, garbage cans, etc. She would like to feel safe in her own yard.

During polling of the board, it was announced that they would be putting something on the website about bear safety. Councilman Welsh stated that while he attended a meeting in Rye, NY the Department of Environmental Conservation made a presentation about black bears and he found it very informative.

COMMUNICATIONS

OAKRIDGE WATER PROJECT

Supervisor Gonçalves stated that he received an approval letter from the New York State Department of Health approving the plans and specifications of the Oakridge PFAS water system project.

CONSENT AGENDAMINUTES & REPORTS - Approved

On motion by Councilman Welsh, seconded by Councilwoman Shah, the minutes of the July 10, July 24 and July 27, 2023, Town Board meetings and the monthly July Building & Police Reports were approved and filed.

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Absent	- Rendo	(1)

ENHANCED 911 INTER MUNICIPAL AGREEMENT – Authorize Supervisor to Sign

On motion by Councilwoman Shah, seconded by Councilman Sklarin, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Absent	- Rendo	(1)

RESOLUTION

RESOLVED, that the Town Board authorizes the Supervisor to sign the 2022 – 2027 Inter-Municipal Agreement for Enhanced 911 services between the Town of Lewisboro and the County of Westchester.

REFUSE LICENSE – Renewal of Oak Ridge Hauling Refuse

On motion by Councilman Sklarin, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Absent	- Rendo	(1)

RESOLUTION

RESOLVED, that the Town Clerk be and hereby is authorized to issue a Commercial and Residential refuse license to Oak Ridge Hauling (formerly Winters Brothers Hauling of CT, LLC), for a period of one year ending August 4, 2024.

REFUSE LICENSE – Renewal of AAA Carting & Rubbish Removal Refuse

On motion by Councilman Welsh, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Absent	- Rendo	(1)

RESOLUTION

RESOLVED, that the Town Clerk is hereby authorized to issue a Commercial and Residential refuse license to AAA Carting and Rubbish Removal, Inc., for a period of one year ending August 25, 2024.

CABARET LICENSE – Renewal Issued for Waccabuc Country Club

On motion by Councilman Welsh, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Absent	- Rendo	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize a one-year renewal of a cabaret license for Waccabuc Country Club as submitted.

CLAIMS – Authorized for Payment

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted 4-0 to authorize payment of the Town's bills in the amount of \$809,224.86.

POLLING OF THE BOARDLIBRARY FAIR

The library fair will take place on Saturday, September 9th at Onatru Farm. Donation days will take place on Saturday, August 19 & 26 from 9 a.m. to 1 p.m. Businesses and vendors are invited to rent a table for the fair. More information can be found by visiting their website at www.lewisborolibrary.org.

Also, there is a Community Safety Series called Stop the Bleed that will be held on August 15th at 7 p.m. Registration is required.

SOUTH SALEM FIRE DEPARTMENT

The parade and carnival that was held last week was a great community event. The Board thanked all that attended and thanked the volunteers for all that they do for our community.

GRANT WRITER

The Board will explore the route of hiring a grant writer for the town.

MAUI FIRES

The Board acknowledged the horrible fires that have taken place in Maui.

MEETINGS – Dates Set

There will be a meeting on Monday, August 28, 2023, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

EXECUTIVE SESSION – To Discuss Personnel Issues & Appointments

On motion by Councilman Welsh, seconded by Councilwoman Shah, the Board voted 4-0 to go into executive session at 7:54 p.m. to discuss personnel issues and appointments.

On motion by Councilwoman Shah, seconded by Councilman Welsh, the Board voted 4-0 to come out of executive session at 8:18 p.m.

TOWN OFFICIALS & EMPLOYEES – Chief of Staff Appointment

On motion by Councilman Sklarin, seconded by Councilwoman Shah, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Absent	- Rendo	(1)

RESOLUTION

RESOLVED, that the Town Board does appoint Kerri Wolfe to the position of Chief of Staff effective immediately.

TOWN OFFICIALS & EMPLOYEES - Consulting/Contracting Transitional Services

On motion by Councilman Welsh, seconded by Supervisor Gonçalves, the Board voted as follows:

THE VOTE:	Yes	- Gonçalves, Shah, Sklarin, Welsh	(4)
	No	- None	(0)
	Absent	- Rendo	(1)

RESOLUTION

RESOLVED, that the Town Board does authorize consulting/contracting transitional services from Mary Hafter at her current hourly rate of pay, a maximum of 15 hours per week, effective immediately through October 31, 2023.

ADJOURNMENT

On motion by Supervisor Gonçalves, seconded by Councilwoman Shah, the Board voted 4-0 to adjourn at 8:23 p.m.

Janet L. Donohue
Town Clerk