



**TOWN OF LEWISBORO**  
**Westchester County, New York**

**Architecture and Community Appearance Review Council**  
**79 Bouton Road**  
**South Salem, New York 10590**

**Tel: (914) 763-5592**  
**Fax: (914) 875-9148**  
**Email: [acarc@lewisborogov.com](mailto:acarc@lewisborogov.com)**

**ARCHITECTURE AND COMMUNITY APPEARANCE REVIEW COUNCIL**  
**MINUTES**

Minutes of the meeting held by the Architecture and Community Appearance Review Council on Wednesday, September 13, 2023 at 79 Bouton Road, South Salem, NY.

Ms. Bonanno called the meeting to order at 8:00 p.m. and noted the exits.

Present:       Rose Bonanno, Chair  
                  Darren Mercer  
                  Steven O'Hara  
                  Chris Winter

Absent:       None  
  
                  Ciorsdan Conran, Administrator  
                  Kevin Kelly, Building Inspector

**I.       MINUTES**

**Review and adoption of the Minutes of the ACARC Meeting held on August 9, 2023.**

Mr. Mercer made a motion to approve the Minutes of the ACARC Meeting held on August 9, 2023, as submitted; seconded by Mr. O'Hara; In favor: Rose Bonanno, Darren Mercer, and Steven O'Hara. Abstain: Chris Winter.

**II.       SUBMISSIONS/REVIEWS**

**Cal #03-23ACARC/BD**

**Waccabuc Country Club, 74 Mead Street, Waccabuc, NY 10597; Sheet 22, Block 10802, Lot 23; Zoning District SCR4-A (Waccabuc Country Club, owner of record) – Amendment of the previous ACARC Resolution for the four pickleball courts (03/15/23); the modification is the installation of a berm topped by a fence.**

John Assumma, Waccabuc Country Club; and Dawn McKenzie, Insite Engineering; were present.

Ms. McKenzie stated the proposal is to install a 3' earthen berm topped by a 6' grey privacy fence around the western, southern and part of the eastern sides of the pickleball courts. She noted that 16 new evergreens (green giant arborvitae, Norway spruce and holly) will be added to the southern and western sides as well. Ms. McKenzie stated the additional fencing is for sound abatement.

Mr. Winter made a motion to approve the Waccabuc Country Club's application for a berm with fence around the pickleball courts at 74 Mead Street, as resubmitted with the condition that a building permit is issued; seconded by Mr. Mercer. In favor: Rose Bonanno, Darren Mercer, Steven O'Hara, and Chris Winter. Absent: None.

### **Cal #16-23ACARC/SC**

**Town of Lewisboro stonewalls / pillars, 99 Elmwood Road, South Salem, NY 10590; Sheet 44, Block 10057, Lot 05; Zone SCR-4A (Town of Lewisboro, owner of record)** – Application to widen the existing entrance in the stonewall at Onatru Farm.

No one was present on behalf of the owner.

Ms. Bonanno stated the proposal is to widen the main entrance at Onatru Farm. She noted that one of the pillars at that main entrance was hit by a car, knocking it over completely. Ms. Bonanno stated that entrance is not wide enough for larger trucks / vehicles to enter so the Town wants to rebuild the pillar further away to allow for a wider main entrance.

Mr. O'Hara made a motion to approve the Town of Lewisboro's application to widen the existing entrance and rebuild the stone pillars at the main entrance of Onatru Farm at 99 Elmwood Road, as submitted; seconded by Mr. Mercer. In favor: Rose Bonanno, Darren Mercer, Steven O'Hara, and Chris Winter. Absent: None.

### **III. CORESPONDENCE**

**South Salem Presbyterian Church grounds, 111 Spring Street, South Salem, NY 10590; Sheet 30, Block 10807, Lot 20; SC-RB (South Salem Presbyterian Church, owner of record)** - The Lewisboro Garden Club to plant a 120 ft. wide by 15 ft. deep bed of the Golden Roads Daffodil Mix.

The Council reviewed an update from the Lewisboro Garden Club that additional "Golden Roads" daffodil bulbs will be planted in the lawn at the South Salem Presbyterian Church grounds on November 4, 2023.

### **IV. NEXT MEETING DATE: October 11, 2023**

### **V. ADJOURN MEETING**

With no further applications, the meeting was adjourned on a motion by Mr. Winter; seconded by Mr. O'Hara at 8:12 p.m.; In favor: Rose Bonanno, Darren Mercer, Steven O'Hara, and Chris Winter. Absent: None.

Minutes respectfully submitted by:



Ciorsdan Conran  
ACARC Administrator