



TOWN OF LEWISBORO
Westchester County, New York

Comprehensive Plan Steering Committee
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COMPREHENSIVE PLAN STEERING COMMITTEE: ZONING SUB-COMMITTEE
AGENDA

Monday, November 20, 2023

7:30 pm- 9:30pm

Via Zoom videoconferencing

For Public: <https://www.youtube.com/user/LewisboroTV>

For Committee: Link to Follow

I. WELCOME REMARKS FROM STEERING COMMITTEE CHAIR

- A. Reminder of Zoning Sub-Committee Process & Goals
- B. Work to-date

II. ZONING UPDATES FROM NPV (7:35pm – 9:15pm)

- A. Final Review: First batch of proposed Zoning Code changes
 - 1. Steep Slopes
 - 2. Excavation & Fill
 - 3. Wetlands & Watercourses
- B. Questions & Discussion: Second batch of proposed Zoning Code changes
 - 1. Architecture & Community Appearance Review Council
 - 2. Cluster Development
 - 3. Exterior Lighting
 - 4. Landscaping, Screening & Buffer Areas
 - 5. Site Development Plan Approval
- C. Preview & preliminary discussion: Next batch of proposed Zoning Code changes

III. SUB-COMMITTEE/STEERING COMMITTEE BUSINESS (9:15 pm – 9:30 pm)

- A. Upcoming Meeting/Important Dates (See below)
- B. Resources Available on www.lewisborogov.com/cmpsc
- C. Open Action Items (See Page 2)

IV. NEXT MEETING/IMPORTANT DATES:

- Draft Comp Plan & Zoning updates - delivery goal to Committees - end of November (assuming all else is on time)
- Committees to pass final drafts to Town Board in December
- **12/14/23 via Zoom, 7:30PM - ZONING SUB COMMITTEE** - the last zoning sub-committee meeting because the proposed zoning amendments will be referred to the Town Board at that time
- **12/18/23 via Zoom, 7:30PM - FULL STEERING COMMITTEE** - meeting to receive comments on draft Comp Plan and discuss public workshop format and finalize dates (This assumes delivery of draft Comp Plan December 1st)

- 1/8/24 - NPV to attend the **Town Board** meeting to take any comments from the Town Board on the proposed zoning and the draft Comp Plan
- End of January 2024 - Public workshop goal
- February 2024 - Public hearing(s) goal

V. ADJOURN MEETING

Summary of open action items as of November 2023

Follow up by		Timeline
All	Zoning “Sub-Committee” Group Formation <ul style="list-style-type: none"> • Steering Committee Chair • Planning Board Chair • ZBA Chair • ACARC Chair • CAC Chair • Town Board liaisons • Steering Committee/Planning Board joint member 	Complete
K McGinn C Conran	Coordinate with Town Board, Town Planner, Town Attorney, and Planning Board Attorney to gather feedback on proposed Zoning Code updates	October - December
Outreach Teams	October “Did You Know” outreach/advertising campaign to keep engagement momentum going	Complete
NPV	Alert Steering Committee of Grant opportunities	Ongoing
K McGinn	Coordinate Community Outreach Teams	Ongoing
K McGinn	Coordinate outreach/advertising methods and materials	Ongoing
K McGinn	Develop/update content for the Committee’s page on the Town website	Ongoing
C Conran	Coordinate continued updating of email addresses for stakeholder list/Constant Contact mailing list	Ongoing