



TOWN OF LEWISBORO
Westchester County, New York

Comprehensive Plan Steering Committee
79 Bouton Road
South Salem, New York 10590

Tel: (914) 763-5592
Fax: (914) 875-9148
Email: steering@planlewisboro.com

COMPREHENSIVE PLAN STEERING COMMITTEE
AGENDA

Monday, December 18, 2023

7:30 pm- 9:00pm

Via Zoom videoconferencing

For Public: <https://www.youtube.com/user/LewisboroTV>

For Committee: Link to Follow

I. WELCOME REMARKS FROM COMMITTEE CHAIR

II. PROJECT UPDATE FROM NPV

- A. 7:35pm – 7:55pm: Draft Comprehensive Plan
- a. Responses to previously submitted comments and questions, from Steering Committee preliminary review
 - b. Next steps for updating draft
 - c. Next steps for sharing/presenting to Town Board
 - d. Next steps for posting on Steering Committee website
- B. 8:15pm – 8:30pm: Final public workshop
- a. Format & presentation contents
 - b. Next steps

III. COMMITTEE BUSINESS

- C. 8:30pm – 8:45pm: Committee action items
- a. Volunteers for January workshop
 - b. Approve minutes
 - c. Review open action items (see page 2)

IV. NEXT MEETING DATES:

- January 8, 2024 - NPV to attend the Town Board meeting re: the proposed zoning and the draft Comp Plan
- January, 29, 2024 - Public workshop
- February - Public hearing(s) goal
- March 18, 2024 - Hold for final (?) Steering Committee meeting

V. ADJOURN MEETING

Summary of open action items as of November 2023

Follow up by		Timeline
All	Zoning “Sub-Committee” Group Formation <ul style="list-style-type: none">Steering Committee ChairPlanning Board ChairZBA ChairACARC ChairCAC ChairTown Board liaisonsSteering Committee/Planning Board joint member	Complete
K McGinn C Conran	Coordinate with Town Board, Town Planner, Town Attorney, and Planning Board Attorney to gather feedback on proposed Zoning Code updates	October - December
Outreach Teams	October “Did You Know” outreach/advertising campaign to keep engagement momentum going	Complete
NPV	Alert Steering Committee of Grant opportunities	Complete
K McGinn	Coordinate Community Outreach Teams	Ongoing
K McGinn	Coordinate outreach/advertising methods and materials	Ongoing
K McGinn	Develop/update content for the Committee’s page on the Town website	Ongoing
C Conran	Coordinate continued updating of email addresses for stakeholder list/Constant Contact mailing list	Ongoing