

TOWN OF LEWISBORO
CYRUS RUSSELL COMMUNITY HOUSE
779 ROUTE 35
CROSS RIVER, NEW YORK

The Cyrus Russell Community House is available for Town of Lewisboro-domiciled not-for-profit organizations and Town of Lewisboro residents for meetings and parties. Capacity of the building is limited to 49 persons. A \$150 rental fee and \$100 security deposit are required for qualifying private use of the building.

The building is handicapped accessible and has an accessible restroom. The kitchen contains stove, sink, and refrigerator. You will need to bring your own cooking and serving utensils, pans, hot pads, dishwashing supplies, etc.

The building contains five eight-foot tables, one six-foot table, two low (children's size) tables, and 49 chairs. Please call the Town Clerk if any items are missing or damaged.

The security deposit will be returned within 30 days of your event provided the building and furnishings have been left in good condition, all refuse has been removed, and the key has been returned to the Town Clerk's office.

The rental fee will be refunded provided more than seven days' cancellation notice is given, however a \$5.00 cancellation charge will be imposed.

If you experience any difficulties while using the building, an emergency number is posted on the wall outside the kitchen. Please note there is no telephone in the building. If you do not have a cellular phone, (or cannot get cell phone reception) there is a pay phone at the nearby Fifth Division Market.

Please remember to pick up the community house key from the Town Clerk's office in advance of your event.