



**TOWN OF LEWISBORO  
TOWN BOARD WORK SESSION  
AGENDA  
TOWN HOUSE  
JULY 11, 2016  
7:30 P.M.**

**PUBLIC COMMENT**

**COMMUNICATIONS**

- **EnergizeNY's Project Profile of Lengyel House, Now Being Energy Efficient**

**CONSENT AGENDA**

- **Approval of Minutes of June 27, 2016**
- **Monthly Reports June 2016**
  - **Building Report**
  - **Police Department**

**NEW BUSINESS**

- **Discussion of the Lewisboro Garden Club's Plan for Alice Poor Garden at Onatru and Granting Permission to go Before ACARC**
- **Resolution Designating the *Record Review* as the Town's Official Newspaper**
- **Resolution Approving Familial Dysautonomia Cycle Tour's Fundraising Ride Through Lewisboro on Sunday, September 18, 2016**
- **Discussion with ACARC Regarding Hamlet Signs**

**APPROVAL OF CLAIMS**

**POLLING OF THE BOARD**

**ANNOUNCEMENTS**

- **Town Board Meeting July 25, 2016 at 7:30 p.m. at the Town House, 11 Main Street, South Salem**

**MOTION TO GO INTO EXECUTIVE SESSION**

**Town Board Meetings Accessibility:** The Town of Lewisboro is committed to providing equal access to all its facilities, services and activities to the fullest extent possible. The Town House, Cyrus Russell Community House, Onatru Farmhouse, and the Town Offices at Orchard Square are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled meeting, and we will try to accommodate whenever possible.



## PROJECT PROFILE: Lengyel House, Town of Lewisboro, NY

*Energize NY: simple, low-cost, long-term financing for clean energy upgrades*



**THE PROJECT**

### Building details:

- Built in 1881
- 4,900 sq ft
- Multifamily home owned by A-HOME since 1992
- Apartments for 8 adults with disabilities

### Energy Efficiency Measures

- Air sealing and insulation
  - Exterior walls
  - Perimeter walls
  - Attic
  - Crawl Spaces
- New high efficiency boiler
- Replaced aging windows

FINANCED BY



**ENERGIZE NY™**

**NY State's PACE Program**

**Amount financed:** \$77,200

**Term:** 20 years

**Interest rate:** 2.84%

*\*QECB enhanced interest rate*

**Financing Cost:** \$ 5,100/yr

**Energize NY member:**

Town of Lewisboro

**Project Completed:**

March 2016



**ESTIMATED SAVINGS**

**Energy savings:** \$5,150/yr

*"This project was a win-win for our non-profit as it enabled us to upgrade and replace the building's outdated infrastructure, including windows, and also reduce our energy costs without overburdening our budget. A-Home is now saving money, and our tenants are benefiting from a much more comfortable home."*

**-Gerry Granelli**  
Property Manager; A-Home



**Healthy Home**  
Energy & Consulting, Inc.



Energize NY is:

**NYSERDA**  
Supported

Get started with your efficiency or renewable energy project: [www.EnergizeNY.org](http://www.EnergizeNY.org) | (914) 302-7300

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on Monday, June 27, 2016, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York

PRESENT: Supervisor - Peter H. Parsons  
Councilmen - Peter DeLucia, Frank Kelly, John Pappalardo, Daniel Welsh  
Town Clerk - Janet Donohue  
Absent - None

Also attending was the Attorney for the Town Anthony Mole', Facilities Maintenance Manager Joel Smith, Park and Recreation Superintendent Dana Mayclim, and Confidential Secretary/Benefits Coordinator Mary Hafter.

And approximately eighteen (8) residents/observers.

Mr. Parsons called the meeting to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

PARKING – Park Road (7:33 – 7:47 p.m.)

Ryan Crook, who lives on Park Road in Goldens Bridge, NY, presented the following to the Board regarding a parking issue in Wild Oaks on Park Road:

Ryan Crook  
Park Rd, Goldens Bridge 10526

Date: 6/27/16  
Public Comment Period

**Ask:** To solve the parking issue on Park Rd.

**Problems:**

- Limited visibility of pedestrian traffic
- No free flow of vehicle traffic on Park Rd as a result from parked cars.
- Unsafe for pedestrians, children, pets, bicyclists, and runners due to speed limit of 30MPH
- Domestic animals often get killed
- Cedar Woods residents park on Park Rd.
- Wear-and-tear of private roads due to U-turns in driveways and courts from Cedar Woods residents
- Impossible for a fire truck to pass a parked car and passing car on Park Rd according to the following measurements:
  - Town Fire Truck width: 10' 6"
  - Width of widest vehicle which can park on Park Rd: 6' 75" (Hummer H1)
  - Park Rd is 22' 10" wide
  - Honda Civic (width: 5'9") would not be able to pass through given the above stats

**Cedar Woods Parking Stats:**

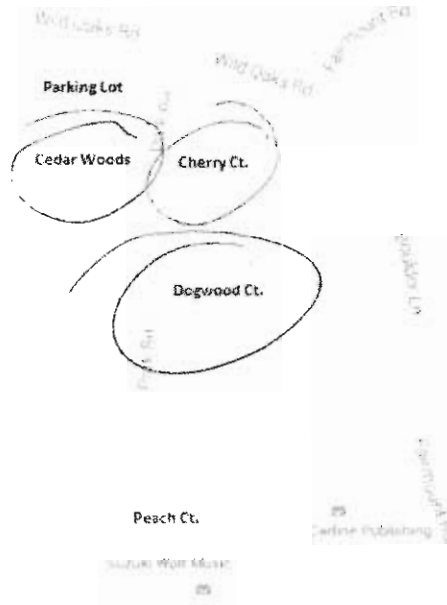
- Total number of park spaces available in Cedar Woods parking lot: 69 (including 1 handicapped spot)
- Ninety-five percent of cars parked on Park rd. belong to residents of the Cedar Woods Apartment Co-Op
- Average of 33 open parking spots in Cedar Woods parking lot at 7pm during weekdays over a 3 week period
- Average of 15 cars are parked on Park Rd. at 7pm during weekdays over a 3 week period

**Possible Solutions:**

- Amend Article III Chapter 212-12 to include prohibited parking 7 days per week from 5pm-5am on Park Rd.
- Sidewalks installed on East side of Park Rd. (Complete Streets resolution)

**Appendix**

Areas in yellow indicate where cars currently park.



**Article III****212-12 Parking prohibited certain hours**

No person shall park a vehicle between the hours specified in Schedule VIII (§ 212-29) of any day, unless otherwise indicated, upon any of the streets or parts of streets described in said Schedule VIII, attached to and made a part of this chapter.

**212-29** - No person shall park or permit a vehicle to stand between the times specified upon any of the following described streets or parts of streets, Monday through Friday, except state or national holidays:

Name of Street	Side	Hours	Location
Fairmount Road [Added 10-16-2001 by L.L. No. 5-2001]	West	2:00 a.m. to 7:00 a.m.	100 feet south of Quincy Court to 200 feet south of Quincy Court
Meadow Street	Both	At all times	Entire length
North Street	Both	At all times	Entire length
Old Bedford Road	Both	At all times	Entire length
Park Avenue	Both	At all times	Old Bedford Road to Meadow Street

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Mr. DeLucia suggested that Mr. Crook get a petition together from the neighbors and to also talk to the emergency departments to see if they have had issues getting to this area. Mr. DeLucia also mentioned that Mr. Crook suggests sidewalks which would be very costly.

Mr. Crook said that he looked on the website and saw information regarding complete streets but Mr. DeLucia stated that we look at that when roads are being repaved to see if it makes sense to put in sidewalks. Mr. Welsh's comment regarding the complete streets is that there is an aspirational part that our roads be open to all users.

Mr. Parsons suggested that all parties concerned should get together and resolve this on their own without town involvement. Mr. Welsh suggested parking stickers.

Jonathan Monti, who is involved with the Golden's Bridge Hamlet, asked about the town giving a "nudge" to Cedar Woods. Mr. DeLucia stated the town really cannot tell them not to park on a street that allows public parking.

Mr. DeLucia suggested that Mr. Monti speak with the Highway Superintendent and have him take a look at it. Mr. Pappalardo feels that Mr. Monti should also reach out to the managing agent and relay that he has petitioned the Board and they are investigating a no parking zone so if they don't want that to happen, have your residents park in the parking lot. Mr. Welsh suggested that in the meantime walkers should walk on the other side of the road that is grassy and it should be safer.

#### PLANNING BOARD DECISION – Adam Rose (7:47 – 8:26 p.m.)

Adam Rose, resident of Lewisboro, read the following at the Town Board meeting:

*Good evening. I am Adam Rose, resident of Lewisboro for over 20 years, and I address the Town Board tonight to ask you to seek an Administrative Warrant from a local judge. The purpose is to force my neighbors at 124/128 North Salem Road to allow the Building Inspector in to examine a large collection of buildings that have not been inspected for many decades. But before I present information regarding those buildings, I would like to briefly explain why I am also the party seeking an Article 78 against the Town's Planning Board to overturn a decision about those same properties and buildings.*

*I love this Town and have done everything within my power to help it grow, to foster community, and to support its organizations and institutions. In fact, this very Board (well, an earlier version of it) named June 20, 2000 as "Adam Rose Day" in the Town of Lewisboro in recognition of my work, and that was eight years before I donated the AP Farm Athletic Fields! It is my intention to continue to love this Town and to help it in any way that I can.*

*One way that I help the town is through the payment of taxes. In fact, I am in the top five residential taxpayers in the entire Town (I think I am actually #3, but I want to leave myself a little room for error) and I am on the top 10 list of all taxpayers including businesses and institutions. How did I get to be on this glorious list?*



*It's not that I have the largest house, because I don't, and it's not because I own the most land, because once again I don't. I pay this level of tax because of one simple fact: every time I build anything, I get a Building Permit, and then I get a C of O, and then the lovely Lisa (Town Assessor) pays me a visit and raises my taxes. Every structure, every shed, every generator, on any piece of property I own has a C of O. I think I have over a dozen. I just assumed that everyone did things this way, but I turned out to be naive.*

*For approximately 10 years I used to visit a single mother who lived across the street from us in a rental apartment where she raised her two kids. It was small but charming, and I never questioned its legality or zoning status. But last year when the collection of buildings and land went before the Planning Board for approval of a 3-lot subdivision, I looked at the publically available application and learned that the lovely home where my friend used to live was actually chicken coops and dog kennels which had mysteriously turned themselves into garages and stables and then into rental apartments. The owners of these buildings, Jocelyn and Christopher Hayes, for the past two decades have never gotten a building permit for anything, and have ignored or violated virtually every local ordinance, law, rule, and procedure....and the files are FULL of the documentation to prove it. And the Town has taken only the mildest action to prevent it and then never followed up.*

*Over my objection, and wiping away all of the evidence, the Planning Board approved the 3-lot subdivision. Now why, we must ask, would the Planning Board do something so blatantly wrong?*

*The members of the Planning Board are perfectly nice people with good intent, and in fact they are VOLUNTEERS trying to help the community with their service. I respect that and I thank them. But, unfortunately, volunteers come to reply on the consultants and experts, and over time the Board sees the same faces over and over and gets used to approving whatever is presented without actually examining it or questioning the veracity.*

*The entire system is based on a presumption of HONESTY. But as I will now show you, the package of information was anything but honest.*

*This is a mini-version of what we submitted to the Planning Board, and the Planning Board ignored it.*

*One doesn't need advanced training and technical expertise to read a simple drawing and understand a common sense explanation. The so-called "Levine" lot which is under 4 acres, is non-conforming, and has a bunch of buildings on it, is indirectly being approved if you allow the applicant to create a 3-lot subdivision all around it....but don't require the 4<sup>th</sup> lot to be part of the application. It's obvious, and that was the legal argument that we made.*

*The attorney for the Planning Board, Keane and Beane, submitted papers in the Article 78 a few weeks ago. I am now going to hand out one page from their court papers.*

*In their papers, they said that my submissions were "vague and speculative." Rather than attacking me, the Town's attorney should be thanking me for helping Town officials to do their jobs. It is incredibly hurtful to someone who follows the rules, and pays taxes on everything, to have a neighbor ignore the rules, pay almost no taxes, and get away with it.*

*In the applicant's (Hayes) attorneys' papers, the attorneys state "without any factual or legal foundation to support Petitioner's challenge, this case should be dismissed with prejudice" and it is signed by the three lawyers at Cuddy & Feder, including Taylor M. Palmer.*

*Well, a quick look at LexisNexis, a publically available database which is open to anyone who wishes to subscribe, shows that Taylor M. Palmer lives in 128 North Salem Road. That's the north collection of buildings that I have been discussing here tonight. It's right there in black and white. So Mr. Palmer knows exactly what is going on at these properties, and he cannot possibly claim that these structures are legal and conform to code.*

*On April 11 of this year, the Lewisboro Building Inspector wrote to the property owners, requesting permission to visit all of the buildings to see what is going on. That permission was denied.*

*Then, on May 11 of this year, I wrote the Town Board, urging it to seek an Administrative Warrant from a local judge to force the property owners to submit to the Building Department.*

*And that brings us to my two requests of the Town Board here tonight. My first request pertains to the Article 78 which is currently in front of a County judge. I would like to respectfully ask the Town Board to suggest that the Planning Board Attorney to withdraw its opposition papers. There is no legal requirement that the Town defend this action, and in light of the additional information that I have provided, the Town should change direction and do the honorable and moral thing. Withdraw the papers and decline to participate in defending the Article 78.*

*The second request to the Town Board is for it to apply to a local judge for an Administrative Warrant to get the Building Inspector into **every single structure** on these two properties. This aerial photo tells the story: there are two collections of buildings, owned by the same people, on non-conforming lots, with a potential total number of 6-9 residential units. The Town has been put on notice. If there were to be a fire or other tragic event in these buildings, and you failed to take appropriate enforcement action after receiving notice, the Town would have an unlimited liability.*

*I have one final comment: I believe the Town to be run by honest and caring people. Our officials are trying to do their jobs and give thought to the substance of their work. But so far the Town has attacked me and my credibility, in writing, and has granted a sub-division approval to the people across the street. Your Building Inspector requested access to the property, was rebuffed by the owners, and you have taken no action. The irony is beyond comprehension. I just can't accept the sinking feeling of disappointment, and betrayal, and injustice from the elected leaders of my own Town.*

*Surely the Town could use the revenue from 124 and 128 North Salem Road to assist the highway department or the police department. These owners have been running an illegal rental complex for at least 20 years and I have been subsidizing their use of municipal services. They need to clean up their act and start paying their fair share.*

*I beg you to do the right thing tonight. Thank you.*

Mr. Pappalardo thanked Mr. Rose for his efficient presentation. Mr. Pappalardo asked about the two objectives that Mr. Rose is looking to achieve, one of which is for the Town to withdraw their opposition to his application. The other is that the town is named in the suit as a parent to the Planning Board. Mr. Pappalardo asked if there was an option to be removed from this suit and the response from Mr. Rose's attorney was yes, that was an option.

Mr. DeLucia then stated that his issue is with health and safety. There are potential violations with septic, multi-family dwellings, etc.

Mr. Rose said that he has been accused of being a snob. Mr. Rose stated that there is a group home that is across the street from him and it is inspected several times a year because it is a group home. He has even sent them money so they could upgrade their outside lights to make it more attractive and safer for the residents.

Mr. DeLucia feels that they need a warrant to allow the Building Inspector, Tax Assessor, the Health Department and the police to see what is going on with this property.

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

### RESOLUTION

RESOLVED, that the Town Board directs the Building Inspector to pursue obtaining a warrant to do a full inspection of the entire 80 acre parcel and buildings known as Hayes/Stein (124 North Salem Road) property along with working with the Health Department, if possible, to have them inspect the same property.

### COMMUNICATIONS

#### PARKS & RECREATION – Fireworks

The Board thanked the many people who were involved with the fireworks that were held on Saturday, June 25. These people included Dana Mayclim and the entire Parks & Recreation Department, Joel Smith and his Maintenance Staff, Waccabuc Country Club for loaning us the golf carts, the police department and Arts Onatru who added a cultural flavor to the evening. The Board also thanked the Vista and South Salem Fire Departments, the Parks and Recreation Advisory Committee (PRAC) along with their Chairman Ian Harris, Town of Bedford Parks and Recreation Department, the Lions Club for their new food selection of sausage and peppers and pulled pork, and the donut, lemonade and ice cream trucks.

HIGHWAY – Interstate 684 as Restricted Highway

Mr. Parsons stated that he received communications from New York State informing the town that Route 684 has been temporarily designated as a restricted highway. He received a letter from Intercounty Paving Associates stating that prep work is set to begin approximately July 5, 2016. The section that they are paving is from Katonah (Exit 6) north to Croton Falls. Later on this year they plan on paving from Croton Falls to Route 84. Mr. DeLucia asked about the items that Mr. Monti had inquired about at a prior meeting. Mr. Parsons stated that they are trying to combine the two. They are also trying to obtain an emergency exit into Goldens Bridge.

CONSENT AGENDA

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 4-0 to approve meeting minutes of June 13, 2016.

MINUTES - Approved

THE VOTE:	Yes	- DeLucia, Kelly, Pappalardo, Welsh	(4)
	No	- None	(0)
	Abstain	- Parsons	(1)

KATONAH-LEWISBORO SCHOOL DISTRICT – Authorize Bus Lease Agreement

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Supervisor be and hereby is authorized to sign the 2016-2017 Bus Lease agreement with the Katonah-Lewisboro School District.

KATONAH-LEWISBORO SCHOOL DISTRICT – Authorize Supervisor to Sign Agreements

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(5)
	No	- None	(0)
	Absent	- None	(0)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the extension for the municipal cooperation agreement between the Katonah-Lewisboro School District and the Town of Lewisboro for fuel and salt and be it further

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the extension for the municipal cooperation agreement with the Katonah-Lewisboro School District for the use of the facilities with the elimination of the Goldens Bridge Community House and the elimination of the Lewisboro Elementary School.

RENEWAL OF BUILDING FEE EXEMPTION - Solar Panels

The Board felt that this was a good program. Mr. Welsh stated that there was approximately 10 installations of solar panels during this program. Mr. Welsh stated that many towns took advantage of Solarize Westchester and he would like to become more active in this. Mr. Parsons would like more specific figures from the Building Department and at our next meeting Mr. Parsons would like a thorough review of where we stand this year from a budget point of view before renewing this program.

POLLING OF THE BOARD

PARKS & RECREATION DEPARTMENT

Mr. DeLucia and Mr. Pappalardo wanted to thank the Parks & Recreation Department; Dana, Laura, Nicole, Reed and Camille for all that they have done for the town between the fireworks, the pool opening, and the start of town camps.

MEETINGS – Date Set

There will be a Town Board meeting on Monday, July 11, 2016 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

EXECUTIVE SESSION – To Discuss Personnel History

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to go into executive session at 8:35 p.m. to discuss personnel history.

On motion by Mr. Parsons, seconded by Mr. Welsh, the Board voted 5-0 to come out of executive session at 10:05 p.m.

ADJOURNMENT

On motion by Mr. DeLucia, seconded by Mr. Parsons, the Board voted 5-0 to adjourn at 10:06 p.m.

Janet L. Donohue  
Town Clerk

Separation

## MONTHLY REPORT JUNE 2016

Quantity	Bld Permit	Permit	CC/CO	RM	EQ
15	Res Minor Work	\$ 2,460.00	\$ 970.00	\$ 30.00	\$ 450.00
4	Res ADD	4300.00	3900.00	8.00	150.00
2	Res Acc Str	330.00	130.00	50.00	4.00
4	Res Alt	690.00	290.00	8.00	0.00
1	Res New	7850.00	7750.00	2.00	0.00
0	Res Renew	0.00	0.00	0.00	0.00
0	Comm Alt/Add	0.00	0.00	0.00	0.00
1	Comm Minor	120.00	20.00	2.00	0.00
2	ZBA	500.00	0.00	4.00	0.00
0	Other Permits	150.00	0.00	0.00	0.00
0	220-76C	0.00	0.00	0.00	0.00
4	Wetlands/EQ	300.00	0.00	0.00	150.00
5	Civil Penalty	1100.00	0.00	0.00	0.00
1425	Copies	356.25	0.00	0.00	0.00
0	Misc	0.00	0.00	0.00	0.00

Total	\$ 18,156.25	\$ 13,060.00	\$ 104.00	\$ 754.00
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Total Receipts :	\$ 32,074.25
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Total Deposits:	\$ 32,074.25
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Bldg Insp: Richard B. Smith

Date: 6/28/16

Total: \$ 32,074.25

32074.25

Difference

<u>Res. MW</u>	<u>BP</u>	<u>CC</u>	<u>RM</u>	<u>EQ</u>	<u>Residential Add</u>	<u>BP</u>	<u>CO</u>	<u>RM</u>	<u>EQ</u>	
Rodriguez	110		20	2	50	Lester	900	800	2	50
Carelli	160		60	2	50	Hollander	3100	3000	2	50
Residential Invmt	160		60	2	50	Sheehan	170	70	2	50
Puglisi	150		50	2	50	Tilden	130	30	2	0
Ripperger	140		40	2	0					
Bond	170		70	2	0					
McCarthy	260	160	2		0					
Benish	140	40	2		50					
Johnson	150	50	2		50					
Rogers	150	50	2		50					
Jimenez	260	160	2		0					
Grant	170	70	2		0					
Williams	180	80	2		0					
Repp	120	20	2		50	Column Total	4300	3900	8	150
Granacher	140	40	2		50	Subtotal		8358		
					<u>Comm. MW</u>	<u>BP</u>	<u>CO</u>	<u>RM</u>	<u>EQ</u>	
					WCC		120	20	2	0
					Column Total		120	20	2	0
					Subtotal			142		
					<u>Res. Alt</u>	<u>BP</u>	<u>CO</u>	<u>RM</u>	<u>EQ</u>	
					McCune		140	40	2	0
					Grobe		140	40	2	0
					Infanti		120	20	2	0
					Chasnov		290	190	2	0
					Column Total		690	290	8	0
					Subtotal			988		
					<u>Res. New</u>	<u>BP</u>	<u>CO</u>	<u>RM</u>	<u>EQ</u>	
					Ability Beyond		7,850	7750	2	0
					Column Total		7850	7750	2	0
					Subtotal			15602		
					<u>220-78C</u>	<u>BP</u>	<u>CO</u>	<u>RM</u>	<u>EQ</u>	

					Column Total					0	0	0	0								
					Subtotal					0											
					Res Renewal	BP		CO		RM	EQ										
					Column Total					0	0	0	0								
					Subtotal					0											
					Wetland	W/P		S/W		EQ											
					Fiorilli			300		0		0									
					Weinhaus							50									
					WLT			0		0		50									
					Desantis			0		0		50									
Column Total					2460		970	30		450											
Subtotal					\$ 3,910.00				Column Total					300	0	150					
										Subtotal					450						
Civil Penalty					CP						Other Permits					BP		CC	RM	EQ	
McCune					250						WCC						150		0	0	0
Infanti					250																
Grossman					100																
Tilden					250																
Catrini					250																
Subtotal					1100																
Comm. Add/Alt					BP		CO/CC		RM	EQ	Column Total					150	0	0	0		
										Subtotal					150						
										ZBA					Permit Application			RM			
										Colangelo					250		2				
										Sandler					250		2				
Column Total					0		0		0	0											
Subtotal					0																
Misc					BP		CO/CC		RM	EQ											



Column Total	0	0	0	0	Column Total	500	0	4	0
Subtotal	0				Subtotal	504			
Cash					Res. A/S	BP	CO	RM	EQ
photocopies	300				Fiorilli	200	100	50	2
photocopies	27				Catrini	130	30	0	2
photocopies	20								
photocopies	9.25								
					Column Total	330	130	50	4
Subtotal	356.25				Subtotal	514			





## Dysautonomia Foundation, Inc.

315 West 39th Street, Suite 701, New York, NY 10018

Tel: (212) 279-1066 • Fax: (212) 279-2066

www.familialdysautonomia.org • Email: info@familialdysautonomia.org

June 29, 2016

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P.O. Box 500  
South Salem, NY 10590

Dear Ms. Cory:

Thank you for supporting our 12th Annual Tour de Foliage, Familial Dysautonomia (FD) Cycle Tour last year. **Our 13th Annual Tour de Foliage will be held on Sunday, September 18, 2016.** The cycle tour will feature two routes, a 15 and 45-mile course. We anticipate approximately 100 riders for the two courses. The tour will start and finish at Brookside Elementary School in Ossining, New York. The 15-mile route will tour through Ossining, Croton Hudson, and Yorktown Heights. The 45-mile route will tour through Ossining, Yorktown Heights, Millwood, Golden's Bridge, Katonah, Lewisboro, Croton Hudson, and Somers. (See enclosed cue sheets.)

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Gail E. Sonenshein, PhD  
Boston University Medical

We will have the same two rest stops as last year: one at Brookside Elementary School in Ossining, the other at the cross section of Route 100 and 118 in Yorktown Heights. Both rest stops will be equipped with toilet facilities and the portable ones will be removed after the ride. Attached are the two designated course routes. We have taken every means to provide a safe bicycle tour by enlisting many volunteers to help monitor the roads including Dutchess/Putnam REACT. The rest stops will be stocked with plenty of food and beverages and SAG wagons will be available to escort broken down riders. In addition, there will be a crew to remove the garbage from all the rest stops along the two courses.

FD is a devastating Jewish genetic disease, which affects the autonomic and sensory nervous system. Babies born with FD can't feel pain, which makes undiagnosed broken bones quite common; they don't cry tears, which causes serious eye problems; their blood pressure, digestive system and heart don't function like yours or mine, which can lead to many other life-threatening consequences. The funds raised from this ride will be provided to the Dysautonomia Foundation, Inc. and will be used for research and clinical care purposes for the FD disease. The Dysautonomia Foundation Inc. is a not-for-profit organization, which supports medical research and clinical care of FD patients.

Please contact me at 212.279.1066 for more details. Please feel free to share any information about the Tour de Foliage with your staff or the public. Thank you in advance for your cooperation for this very important cause.

Sincerely yours,

Lina Aguillon  
Assistant Executive Director

**Please note: Insurance certificate attached.**

a 501(c)3 non-profit organization supporting medical research and treatment for

**FAMILIAL DYSAUTONOMIA**



# CERTIFICATE OF LIABILITY INSURANCE

DYSAU-1

OP ID: JV

DATE (MM/DD/YYYY)

06/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> SCS Agency, Inc. 1981 Marcus Avenue, Suite 125 Lake Success, NY 11042	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> 516-466-6007	<b>FAX (A/C, No):</b> 516-829-5857
<b>INSURED</b> Dysautonomia Foundation Inc. Mr. David Brenner 315 West 39th St. Suite 701 New York, NY 10018	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Harleysville Worcester Ins.Co.	<b>NAIC #</b> 26182
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		MPA00000017254Q	02/13/2016	02/13/2017	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> Prof						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000
	OTHER						GENERAL AGGREGATE \$ 3,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ 3,000,000
	<input type="checkbox"/> ANY AUTO						Emp Ben. \$ 1,000,000
	<input type="checkbox"/> ALL OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> HIRED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB						\$
	<input type="checkbox"/> EXCESS LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	<input type="checkbox"/> CLAIMS-MADE						\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						E L EACH ACCIDENT \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E L DISEASE - EA EMPLOYEE \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: FD Cycle Tour to be held on September 18, 2016.  
The certificate Holder is included as Additional Insured only as respects to the FD Cycle Tour as required by written contract or agreement.

**CERTIFICATE HOLDER**

TOWNSM1

Town of Somers  
835 Route 202  
Somers, NY 10589

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## 2016 Tour de Foliage, FD Cycle Tour 15-mile Route

Go X Miles	Then Turn	At or Onto	Mileage at Turn
0.0	L	Ryder Rd/Pines Bridge Rd	0.0
0.6	R	Narraganset Ave	0.6
0.5	L	Narraganset Ave	1.1
0.2	R	Croton Dam Rd	1.3
0.1	L	Kitchawan State Rd	1.4
0.2	R	Hawkes Ave	1.6
1.1	R	Spring Valley Rd	2.7
0.1	L	Glendale Rd	2.8
1.2	R	Quaker Ridge Rd	4.0
	R	Quaker Ridge Rd	4.0
2.3	L	Croton Dam Rd	6.3
0.5		<b>CROTON DAM- STOP-TURN AROUND</b>	6.8
		Go back on Croton Dam Rd	
0.4	R	Quaker Ridge Rd	7.2
0.2	L	Applebee Farm Rd (becomes Blinn Rd)	7.4
1.5	L	Spring Valley Rd	8.9
0.8	L	Kitchawan Rd (Rte. 134)	9.7
0.7	R	Old Kitchawan Rd	10.4
0.4	R	Chadeayne Rd	10.8
0.4	R	Pines Bridge Rd/Ryder Rd. T at turn	11.2
3.5	L	Brookside Lane	14.7
0.1	<b>ON RIGHT SIDE</b>	<b>Brookside Elementary School Finish</b>	14.8

Legend: R = Right, L = Left, S = Straight, Br R = Bear Right, Br L = Bear Left

### **Safety Tips**

Obey all traffic laws

Always wear your helmet, wristband and number

Signal all road hazards and turns

Keep single file on busy roads

Make left-hand turns to allow motorist to flow around you:

*From middle of road on 2-lane road*

*From the right side of left turning lanes*

Watch GREEN arrows for turns to stay on course

**FOR A MEDICAL EMERGENCY, CALL 911**

**If you have a problem on the ride,**

**or lost and off route, call Melissa @ 914.261.5905**

## 2016 Tour de Foliage, FD Cycle Tour 45-mile Route

Go X Miles	Then Turn	At or Onto	Mileage at Turn
0.0	L	Ryder Rd/Pines Bridge Rd	0.0
0.6	R	Narragansett Ave	0.6
0.5	L	Narragansett Ave	1.1
0.2	R	Croton Dam Rd	1.3
0.1	L	Kitchawan State Rd	1.4
0.2	R	Hawkes Ave	1.6
1.1	R	Spring Valley Rd	2.7
0.1	L	Glendale Rd	2.8
1.2	R	Quaker Ridge Rd	4.0
	R	Quaker Ridge Rd	4.0
2.3	L	Croton Dam Rd	6.3
		(go across Croton Dam)	
0.8	R	Rte 129	7.1
5.3	S	Rte 118 South	12.4
1.2	L	Rte 100 North	13.6
<b>ON LEFT SIDE Rest Stop 100/118 Cross Section</b>			
		Continue on Rte. 100 North	
1.9	L	Moseman Avenue	15.5
0.7	R	Wood Street	16.2
0.9	L	Mekeel Street	17.1
0.5	L	At Stop Sign continue on Mekeel Street	17.6
0.6	R	Pines Bridge Road	18.2
1.1	R	Route 35	19.3
0.1	L	Rte 202 East/118 North	19.4
2.8	R	202 East	22.2
1.9	S	Rte 139	24.1
0.8	L	Sunderland Lane	24.9
1.2	L	Plum Brook Road, T at turn	26.1
0.1	L	Rte 100, T at turn	26.2
1.2	R	Rte 138	27.4
1.8	R	to Rte 22	29.2
0.1	L	Rte 22 South	29.3
2.0	R	Deer Park	31.3
0.2	R	Rte 35 West	31.5
1.8	L	Rte 100 South	33.3
4.2	<b>ON RIGHT SIDE Rest Stop Route 100/118 Cross Section</b>		37.5
1.7	R	Rte 134	39.2
1.3	L	Chadeayne Rd	40.5
0.6	R	Pines Bridge Rd/Ryder Rd, T at turn	41.1
3.2	L	Brookside Lane	44.3
0.1	<b>ON RIGHT SIDE Brookside Elementary School Finish</b>		44.4

Legend: R = Right, L = Left, S = Straight, Br R = Bear Right, Br L = Bear Left

### **Safety Tips**

- Obey all traffic laws
- Always wear your helmet, wristband and number
- Signal all road hazards and turns
- Keep single file on busy roads
- Make left-hand turns to allow motorist to flow around you:
  - From middle of road on 2-lane road
  - From the right side of left turning lanes
- Watch GREEN arrows for turns to stay on course

**FOR A MEDICAL EMERGENCY, CALL 911**

**If you have a problem on the ride,  
or lost and off route, call Lisa @ 917.414.9190**