

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on Monday, August 22, 2016, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York

PRESENT: Supervisor - Peter H. Parsons  
Councilmen - Frank Kelly, John Pappalardo, Daniel Welsh  
Town Clerk - Janet Donohue  
Absent - Peter DeLucia

Also attending was the Attorney for the Town Jennifer Herodes, Facilities Maintenance Manager Joel Smith and Confidential Secretary/Benefits Coordinator Mary Hafter.

And approximately 4 residents/observers.

Mr. Parsons called the meeting to order at 7:33 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

There were no public comments.

COMMUNICATIONS

TOWN OFFICES – Closing Early on September 1, 2016

Supervisor Parsons announced that all town offices would be closing at 1 p.m. on Friday, September 2, 2016.

DEPARTMENT OF TRANSPORTATION (DOT) – Repairs

Mr. Parsons stated that the DOT will be doing repairs on Route 684. Mr. Parsons asked for noise barriers however, that request was denied. The DOT is going to repair the existing visual barriers. Mr. Parsons has written to the legislators to get their help for the noise barriers.

CONSENT AGENDA

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to approve minutes.

MINUTES - Approved

On the above motion and second, the minutes of the August 8, 2016 Town Board meeting were approved.

THE VOTE:	Yes	- Kelly, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- DeLucia	(1)

ACARC APPLICATION - Leon Levy

On motion by Mr. Welsh, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- Kelly, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- DeLucia	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby authorize the submission of the Supervisor's ACARC application for signage at the Leon Levy Preserve which explains the invasive species removal program.

WESTCHESTER COUNTY AGREEMENT – STOP-DWI Patrol/Datamaster Project

On motion by Mr. Pappalardo, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, , Kelly, Pappalardo, Welsh	(4)
	No	- None	(0)
	Absent	- DeLucia	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby approve the agreement with Westchester County regarding STOP-DWI Patrol/Datamaster project and be it also

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign said agreement.

COMPLETE DOT PROGRAM – Agreement

On motion by Mr. Kelly, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- Parsons, , Kelly, Pappalardo, Welsh	(4)
	No	- None	(0)
	Absent	- DeLucia	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby approve the Complete DOT program agreement and be it also

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign said agreement.

CEMETERIES – Authorize Transfer of Ownership

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Parsons, , Kelly, Pappalardo, Welsh	(4)
	No	- None	(0)
	Absent	- DeLucia	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby approve the transfer of Graves #1 and #2 in Plot 130 in the South Salem Cemetery Section B from Joseph Tavalocci to Louisa Tine’.

ROAD CLOSURE – Block Party

Lake Waccabuc Association sent a letter requesting permission to close Lakeview Road on Sunday, September 4, 2016 at 4 p.m. for a community block party.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Kelly, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- DeLucia	(1)

RESOLUTION

RESOLVED, that the Town Board does hereby grant permission for the Lake Waccabuc Association to close Lakeview Road on Sunday, September 4, 2016 at 4 p.m. for a community block party.

TOWN OFFICIALS AND EMPLOYEES - Police Chief

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

THE VOTE:	Yes	- Kelly, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- DeLucia	(1)

RESOLUTION

RESOLVED, that Lt. Charles Beckett is promoted to the in-house position of Police Chief as of September 1, 2016.

TOWN OFFICIALS AND EMPLOYEES - Police Sergeant

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Kelly, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- DeLucia	(1)

RESOLUTION

RESOLVED, that Police Officer David Alfano is promoted to Police Sergeant on a provisional basis as of September 1, 2016.

GOLDENS BRIDGE – Old Bedford Road Traffic

Mr. Welsh stated that he has been going back and forth with the Old Bedford Road neighborhood regarding changing the traffic pattern at the southernmost triangle to help with the volume of cars and speed at which the cars are traveling. Mr. Welsh described it as a type of a roundabout. Mr. Welsh and the Highway Superintendent, Peter Ripperger, did go out to look at the road along with the neighborhood representative Kate Barker. They were looking at measures that wouldn't be huge capital investments. They feel that this would help to calm the traffic especially around the time when school is getting out and when people are trying to get to classes at the art center.

Mr. Welsh would also like to see the wider portion of the road, which is closer to the train station, narrowed to send the signal that you are coming in to a neighborhood.

Mr. Welsh would ultimately like to see the speed lowered to 25 MPH.

Mr. Parsons stated that there will be another on site meeting on September 1st regarding this situation.

PUBLIC HEARING ANNOUNCED – Modifying the Hiring Age of Part-time Police Officers Local Law

Mr. Parsons stated that he is suggesting we adopt a local law modifying the hiring age of part-time police officers from 45 to 55 years of age. Mr. Parsons stated in 2008 other towns around us passed this law however our Town did not.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

THE VOTE:	Yes	- Kelly, Pappalardo, Parsons, Welsh	(4)
	No	- None	(0)
	Absent	- DeLucia	(1)

RESOLUTION

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Lewisboro, will hold a public hearing on September 12, 2016 at 7:30 p.m. or soon thereafter as time permits, at the Lewisboro Town House, 11 Main Street, South Salem, New York, for the purpose of hearing the public with regard to amending Chapter 50 entitled "Officers and Employees" stating that at

the time of appointment police officers in the Town of Lewisboro must be at least twenty-one (21) years of age and not more than fifty-five (55) years of age.

PUBLIC COMMENT PERIOD (Re-opened) - Sewage (7:52 – 8 pm)

Diane Reiter, who lives on Stone Meadow in Oakridge, stated that there has been an ongoing issue with the sewage in Oakridge and on June 30, 2016, the sewage company had to come out to handle a huge backup on Fox Hill Road.

Mr. Parsons has been told by the company that handles the sewage, VRI that a public relations campaign needs to take place in Oakridge explaining that wipes should not be discarded down the toilets. The Oakridge sewer plant is designed to accept sewage and toilet paper, not wipes. When there have been problems, the reason is usually the wipes. Mr. Parsons is prepared to come to the association to discuss this problem. Mr. Parsons stated that the problem will continue to exist until the wipe situation is handled.

Mr. Reiter will try to spread the word. The Board suggested including an educational mailing in the next water bill.

Joel Smith stated that they should also look at grease traps from the businesses and make sure that the capacities are suitable. Mr. Smith will speak with our consultants. He will get them out there within a week to take a look at the grease traps.

The Board asked Mr. Smith to report back to them as to the feedback from the engineer.

CLAIMS – Authorized for Payment

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to authorize payment of the Town's bills in the amount of \$209,851.91.

POLLING OF THE BOARD

RAIL TRAIL – Goldens Bridge

Mr. Welsh stated that he received a notice from the DEP and they had approved it, but he is waiting on clarity as to what they actually approved. However he felt that this was a good sign.

STATE TAX CAP – Need to Discuss

Mr. Kelly stated that the Board should discuss the state tax cap very shortly.

CAPITAL WORK – Performance Bond

Moving forward, Mr. Kelly suggested having a clause in all Request for Proposals (RFPs) that requires a performance bond or insurance. One of the companies that we used went bankrupt and left the town with no recovery. Mr. Pappalardo agreed. This will be discussed at a future meeting.

SOLAR POWER ASSESSMENT – Onatru Farm

Mr. Kelly would like to have a solar power assessment conducted at Onatru Farm. What would the cost and return be for the town? Mr. Welsh does have some contacts and will start working on this.

PARKS & RECREATION – Shared Services with North Salem

Mr. Kelly stated that a while back the Board talked about sharing Parks and Recreation programs with North Salem, NY. Mr. Parsons stated that they have been working more and more closely with them. They are just about ready to begin sharing the senior bus service with North Salem, at a price. Mr. Kelly would like to see it go further and talk about an Inter Municipal Agreement (IMA) and merging the two Parks and Recreation departments.

CREDIT CARD ACCEPTANCE – Town Wide

Mr. Kelly asked where we were on the acceptance of credit cards. Currently, the Town Clerk's office and the Court are the only departments that accept credit card payments. He would like to get our bank vendor in to discuss credit card acceptance throughout the town. Mr. Kelly questioned why residents are not able to sign up for programs via online and pay for these programs via online. Mr. Parsons will discuss with the Parks and Recreation Superintendent.

MEETINGS – Date Set

There will be a Town Board meeting on Monday, September 12, 2016 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

EXECUTIVE SESSION – To Discuss Legal and Land Issues

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to go into executive session at 8:10 p.m. to discuss legal and land issues.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to come out of executive session at 9:49 p.m.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 4-0 to adjourn at 9:50 p.m.

Janet L. Donohue  
Town Clerk