



**AGENDA  
TOWN OF LEWISBORO  
ORGANIZATIONAL &  
TOWN BOARD MEETING  
TOWN HOUSE  
JANUARY 9, 2017  
7:30 P.M.**

**ORGANIZATIONAL MEETING**

**I. CALL TO ORDER**

**II. STAFF APPOINTMENTS**

- |   |                                     |
|---|-------------------------------------|
| 1. Town Attorneys   | Jennifer Herodes and Anthony Mole'  |
| 2. Planning Board Attorney  | Judson Seibert, Keane & Beane, P.C. |
| 3. Town Engineers   | Kellard Sessions Consulting, P.C.   |
| 4. Town Planner & Wetlands Insp.  | Kellard Sessions Consulting, P.C.   |
| 5. Town Prosecutor  | Greg Monteleone                     |
| 6. Town Auditor   | O'Connor Davies Munns & Dobbins     |
| 7. Fire Inspectors  | Peter Barrett and Paul Bauer        |
| 8. Supervisor's Confidential Secretary/<br>Benefits Administrator                       | Mary Hafter                         |
| 9. Deputy Supervisor  | Peter DeLucia                       |
| 10. Deputy Receiver of Taxes  | Diane Crocker                       |
| 11. Elections Officer/Registrar of Vital Statistics/<br>12. Records Management Officer  | Janet Donohue                       |
| 13. Deputy Town Clerk/Deputy Elections Officer/<br>Deputy Registrar of Vital Statistics | Jennifer Caviola                    |
| 14. Deputy Highway Superintendent   | Joseph Posadas                      |
| 15. Town Historian  | Maureen Koehl                       |
| 16. Cemetery Commissioner   | Stephen Johnson                     |
| 17. Deputy Building Inspector   | Paul Bauer                          |
| 18. Comptroller   | Leo Masterson                       |
| 19. Dog Control Officer   | Debbie Kilcullen                    |
| 20. Wild Oaks Administrator   | Leo Masterson                       |
| 21. Oakridge Sewer and Water Administrator  | Joel Smith                          |
| 22. Oakridge Water Billing Administrator  | Deirdre Casper                      |

### **III. REAPPOINTMENT OF COMMITTEE MEMBERS**

1. Advisory Committee for the Disabled
2. Antenna Advisory Board
3. Board of Assessment Review
4. Cable Television Committee
5. Conservation Advisory Council
6. Housing Committee
7. Open Space and Preserves Advisory Committee
8. Parks and Recreation Advisory Council
9. Planning Board
10. Stormwater Management Committee
11. Sustainability Committee
12. Zoning Board of Appeals

### **IV. APPOINTMENT OF CHAIRPERSONS OF COMMITTEES AND COUNCILS**

- |   |                       |
|---|-----------------------|
| 1. Advisory Committee for the Disabled                      | Peter Beardsley       |
| 2. Antenna Advisory Board                                   | Tibor "Ted" Sohonyay  |
| 3. Architectural and Community Appearance<br>Review Council | Virginia LoBosco      |
| 4. Board of Assessment Review                               | Lawrence A. Mandelker |
| 5. Cable Television Advisory Committee                      | Dean Travalino        |
| 6. Conservation Advisory Council                            | Janet Andersen        |
| 7. Emergency Management Committee                           | Adam Ochs             |
| 8. Housing Committee  | Linda Rae             |
| 9. Landmarks Advisory Committee                             | W. Theodore Strauss   |
| 10. Open Space and Preserves Advisory Committee             | Greg Monteleone       |
| 11. Parks and Recreation Advisory Council                   | Ian Harris            |
| 12. Planning Board  | Jerome Kerner         |
| 13. Stormwater Management Committee                         | Paul Lewis            |
| 14. Sustainability Committee                                | Robert Karpel         |
| 15. Zoning Board of Appeals                                 | Robin Price, Jr.      |

### **V. APPOINTMENTS, APPROVALS & AUTHORIZATIONS**

1. Procurement Policy
2. Attendance at Conferences and Meetings
3. Memberships
4. Association of Towns Delegate and Alternate
5. Parks and Recreation Seasonal Salary Ranges
6. Mileage
7. Kennel Agreement
8. Library Agreement
9. Designation of Official Newspaper and Alternative

10. Designation of Banks
11. Approve Bank Depository Agreements
12. Supervisor's and Comptroller's Authorizations to Transfer Funds
13. Highway Department -Authorization to Purchase Tools, Etc.
14. Highway Department - Agreement to Spend Funds
15. Highway Department - Annual Estimate and Budget
16. Meetings - Set Date, Time and Place

## **VI. TOWN BOARD COMMITTEE LIAISONS**

1. Advisory Committee for the Disabled – John Pappalardo
2. Architectural & Community Appearance Review Council (ACARC) – Peter DeLucia
3. Antenna Advisory Board – Peter DeLucia
4. Assessor's Office – Peter Parsons
5. Building Department – Peter DeLucia
6. Cable TV Committee – Frank Kelly
7. Conservation Advisory Council (CAC) – Dan Welsh
8. Court Clerks' Office – John Pappalardo
9. East of Hudson Watershed Corporation – Peter Parsons
10. Emergency Management Committee – Frank Kelly
11. Finance Department – Peter Parsons
12. Grants – Dan Welsh
13. Highway Department – Frank Kelly
14. Housing – John Pappalardo
15. Katonah-Lewisboro School Board – Peter Parsons
16. Labor Negotiations – John Pappalardo
17. Landmarks Advisory Committee – John Pappalardo
18. Library – Peter Parsons
19. Maintenance Department – Frank Kelly
20. Oakridge & Wild Oaks Sewer/Water Districts – Peter DeLucia
21. Open Space and Preserves Advisory Committee (OSPAC) – Dan Welsh
22. Parks & Recreation Advisory Council – Peter DeLucia
23. Parks & Recreation Department – Peter DeLucia
24. Planning Board – Peter DeLucia
25. Police Department – Peter DeLucia
26. Recycling Center/Sustainability Committee – Dan Welsh
27. Stormwater Management Committee – Dan Welsh
28. Tax Receiver's Office – Peter Parsons
29. Town Clerk's Office – Peter Parsons
30. Zoning Board of Appeals (ZBA) – Peter DeLucia

## **REGULAR MEETING**

### **VII. PUBLIC COMMENT PERIOD**

### **VIII. CONSENT AGENDA**

- 1. Approval of Minutes of December 19, 2016**
- 2. Monthly Reports – December 2016**
  - i. Police Department**

### **IX. NEW BUSINESS**

- 1. Resolution Approving Cabaret License Application of Oscaleta Partners  
Operating at 920 Oak Ridge Common**
- 2. Resolution Stating No Objection to Victor Ponzo's Application for a Liquor  
License for 920 Oak Ridge Common and Waiving the Alcoholic Beverage  
Control Law 30-Day Advance Notice Requirements**
- 3. Discussion of Resolution in Support of NYS Clean Water Grant Funding**
- 4. Resolution Waiving Onatru Rental Fee for the Humanitarian Assistance  
Program (HAP), through the Trauma Recovery Network, to Provide  
Training to Westchester Therapists**
- 5. Resolution to Approve Prime Time Lacrosse's Rental of Onatru for the  
Weekends of April 28, 2017, and July 8, 2017**
- 6. Resolution to Approve F. C. Transylvania's Rental of Onatru for a Soccer  
Tournament on Memorial Day Weekend, May 27 & 28, 2017, with a Rain  
Date of May 29, 2017**
- 7. Resolution Authorizing the Supervisor to Agree to Muncity Software  
Consulting Associates' (SCA) Tax Online Options Procedures and  
Authorizing the Project to Proceed**

## **X. OLD BUSINESS**

- 1. Resolution to Set a Date for a Public Hearing to Consider Changes to Cell Tower Town Law to Accommodate Federal Requirements**

## **XI. APPROVAL OF CLAIMS**

## **XII. POLLING OF BOARD**

## **XIII. ANNOUNCEMENTS**

## **XIV. MOTION TO GO INTO EXECUTIVE SESSION**

Items submitted for inclusion on the agenda for regular Town Board Meetings must be received by the Supervisor's Office by noon on the Thursday preceding the meeting. Items of significant importance may be added if deemed necessary by the Town Board or Supervisor.

**Town Board Meetings Accessibility:** The Town of Lewisboro is committed to providing equal access to all its facilities, services and activities to the fullest extent possible. The Town House, Onatru Farmhouse, and the Town Offices at Orchard Square are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled meeting, and we will try to accommodate whenever possible.

A meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on Monday, December 19, 2016, at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York

PRESENT: Supervisor - Peter H. Parsons  
Councilmen - Peter DeLucia, \*Frank Kelly, John Pappalardo, Daniel Welsh Town  
Clerk - Janet L. Donohue  
Absent - None

Also attending was the Attorney for the Town Jennifer Herodes, Facilities Maintenance Manager Joel Smith, Police Chief Charles Beckett and Confidential Secretary/Benefits Coordinator Mary Hafter.

And approximately 0 residents/observers.

Mr. Parsons called the meeting to order at 7:36 p.m.

PLEDGE OF ALLEGIANCE

Supervisor Parsons led the Pledge of Allegiance to the flag.

PUBLIC COMMENT PERIOD

There were no public comments.

COMMUNICATIONS

CONSERVATION ADVISORY COUNCIL – Annual Report Submitted

Mr. Parsons stated that the Conservation Advisory Council did submit their annual report and always seem to do so in a timely fashion.

OLD FIELD PRESERVE – Parking Lot for Horse Trailers

Mr. Parsons announced that there is now a parking lot for horse trailers at the Old Field Preserve. This did not cost the town any money. The Lewisboro Horseman's Association presented the town with a check for the stone that was used to create the parking lot. The parking lot has already received significant usage.

CONSENT AGENDA

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted 3-0 to approve meeting minutes and voted 4-0 to receive and file a departmental report.

MINUTES - Approved

On the above motion and second, the minutes of the December 5, 2016 Town Board meeting were approved.

THE VOTE:	Yes	- Parsons, DeLucia, Kelly, Pappalardo, Welsh	(3)
	No	- None	(0)
	Abstain, Absent-	DeLucia, Kelly	(2)

REPORT – Monthly Report

On the above motion and second, the December, 2016 report from the Building Department was received and filed.

THE VOTE:	Yes	- Parsons, DeLucia, Pappalardo, Welsh	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

FUNDRAISER – Reading Dream

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows;

THE VOTE:	Yes	- Parsons, DeLucia, Pappalardo, Welsh	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

RESOLVED, that the Town Board does hereby authorize the use of Cyrus Russell Community House for a fund raiser to be held on Saturday, January 14, 2017 for a local organization known as Reading Dream, and be it further

RESOLVED, that the Town Board does hereby waive the required fee for use of the building.

TOWN PROPERTY – Town House Parking Lot

On motion by Mr. Parsons, seconded by Mr. Welsh, the Board voted as follows;

THE VOTE:	Yes	- Parsons, DeLucia, Pappalardo, Welsh	(4)
	No	- None	(0)
	Absent	- Kelly	(1)

RESOLVED, that the Town Board does hereby authorize the use of the Town House parking lot only (no parking at the library or post office) to be used for overflow parking during events on February 26 and December 10, 2017, as requested by Camerata d'Amici.

CELL TOWER – Discussion Re Amending Town Law (7:42 – 7:47 p.m.)

Mr. Parsons would like to set a public hearing to consider making changes to the cell tower town law to accommodate Federal requirements. The Federal government is requiring the town to allow cell towers to add additional users and to replace broken bits. Anything that doesn't expand the base of the cell towers would be allowed without going to the building department.

Town Attorney, Jennifer Herodes suggested leaving this on for discussion so that it can be looked at further by all and make sure that no other changes need to be made. Ms. Herodes spoke with the Planning Board attorney and they feel that since these changes were only made on Friday, all Boards should have further time to look it over and avoid the "piece meal" that sometimes happens. The Town Board will discuss this further at the next meeting and will schedule a public hearing at that time.

SUSTAINABLE WESTCHESTER – Municipal Solar Buyers Group (7:48 – 7:53 p.m.)

Mr. Parsons stated that our town has been invited to participate in Sustainable Westchester's Municipal Solar buyer's group. Mr. Parsons feels that they should at least fill out the initial paperwork because he doesn't see a downside in getting a proposal. Mr. Parsons stated for the record that he is a very small shareholder in Next Era Energy Resources LLC, the company that won the bid for the contract.

At the suggestion of both Dana Mayclim, Parks and Recreation Superintendent and Joseph Cermele, Kellard Sessions, they would like to put the solar at the Town Park where the tennis courts are currently and possibly eliminate the tennis courts. Mr. DeLucia suggested covering the tennis courts with a structure and putting the solar panels on the roof of the structure. Mr. Parsons feels these courts are gently sliding and they need work for the second time since Mr. Parsons has been Supervisor. Mr. Parsons feels that there has been a decline in people that play tennis. Mr. Welsh suggested a covered track. Mr. DeLucia suggested a pavilion style ice rink in the winter and the tennis courts in the summer with solar power and possibly a track going around the rink/courts.

The Board agreed to move ahead with the investigation of solar power at the Town Park and to complete the initial paperwork.

STORMWATER – Draft Requirements for MS-4 Recertification (7:54 – 7:58 p.m.)

Mr. Parsons explained that NY State was sued by the Federal Government and a series of river organizations to make significant tightening of their MS4 regulations. After looking at the draft regulations Mr. Parsons feels that Lewisboro will have to do the following: buy a sweeper (the current sweeper that the town owns is on its last legs), ensure that we can staff the sweeper and



vacuum the drains more often. Finally, there will be an additional paperwork requirement that will be loaded on to the town. Mr. Parsons stated that many of the Northern Westchester and Putnam Supervisors are upset about this and they are planning a meeting on January 16, 2017 with DEC to discuss at length. This appears that this will be an unfunded mandate. The comment period has been extended until at least February of 2017. Mr. Pappalardo asked if we shared a sweeper with North Salem and the answer was yes, however it is a much smaller sweeper than would be required. Sweeper prices are about a quarter of a million dollars. Mr. Kelly suggested talking to our Assemblyman and Senators. Mr. Parsons stated that the group of Supervisors will speak with the DEC first and then our Assemblyman and Senators.

TOWN SPEED LIMIT – Discussion (7:59 – 8:11 p.m.)

Mr. Parsons stated that on May 23 of this year the Board authorized him to send a letter requesting reducing speed limits to 25 mph. As a result David Buchwald looked through the laws and found that as of 2008 the town is already allowed to do this per road.

Mr. Parsons stated that there are two specific roads in town where during a few Town Board meetings someone suggested a reduced speed limit on Spring Street and Old Bedford Road. Other roads that were in question were lake roads and Ridgefield Avenue. Mr. Parsons asked for the Boards opinion. Mr. Kelly feels that we should not change the speed limit.

Mr. Parsons has a genuine concern about two things in this town and they are very separate. First, he is concerned with the roads that were never designed for vehicle traffic such as the lake roads and some of the older roads in town. The second is a very different category of roads and that is Elmwood, Oscaleta, Main and Mead Streets. Mr. Parsons stated that these roads have a very heavy volume of pedestrian and bicycle traffic. On these roads you have to go slow or you will kill someone.

Mr. DeLucia feels that when you are driving 30 mph it feels like you are crawling. Mr. DeLucia is wondering if there are any areas where the police department feels it should be lowered. Chief Beckett feels that 30 mph is a legitimate number on 95% of the roads. He feels that, for example, on Old Bedford Road that there is a perception that people are speeding. After doing about 20 hours of speed surveys they found that the average speed is 25-27 mph. Chief Beckett feels that even if you do change the speed limit to 25 mph he feels that you will still get the same or more complaints. But there are certain areas, such as by the Horse and Hound, that it would be justified. But as in Lake Katonah area you really can't go 30 mph.

Mr. DeLucia feels that maybe we leave things as is and if our police department comes to the Board with data then they will revisit. Chief Beckett also stated that he has written the most tickets on Elmwood Road at the straight away. It all goes back to enforcement.

Again, Chief Beckett stated that if the Board has any concerns to contact him and they will get the data to them.

WESTCHESTER COUNTY AGRICULTURAL DISTRICT NO. 1 – Discussion of Supervisor's Draft Letter for Recertifying Process (8:12 – 8:14 p.m.)

Mr. Parsons is working on a letter to the County Legislature regarding recertification of the Westchester agricultural district. He stated that the one thing he wants to address is the situation that the Town had with the horse farm on Waccabuc River Lane where they didn't care about the local laws. Mr. Parsons also stated that the taxes for the Town of Lewisboro are diminutive.

CLAIMS – Authorized for Payment

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$129,745.50.

POLLING OF THE BOARD

ELECTRICAL VEHICLE SURVEY – Grants

Mr. Welsh stated he is still working on the rail trail and the municipal buying of solar power. Mr. Welsh asked if Mr. Parsons received the electrical vehicle survey. There are grants out there and information on our current fleet of cars are needed.

PARKS AND RECREATION – Senior Luncheon

Mr. Parsons thanked Dana Mayclim and the Parks and Recreation Department for putting together a lovely luncheon for 73 seniors. Mr. Parsons stated that there are a growing number of seniors in town and that we need to continue to provide entertainment for seniors.

LEGISLATION – Requests

Mr. Parsons stated that he received a letter from Assemblyman David Buchwald asking the town to submit requests for legislation as soon as possible. The earlier he gets the requests the longer he can advocate for us. Mr. Parsons has one item and that is where the ambulance in Vista is not allowed to bill however the ambulance in Cross River is allowed to charge.

Mr. Welsh asked if there were any legislative paths to getting some satisfaction around issues that have been stuck with the Department of Transportation such as lights, roads, etc. Mr. Parsons feels that this would be more of a lobbying issue.

MEETINGS – Date Set

There will be a Town Board Organizational and regular meeting on Monday, January 9, 2017 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

EXECUTIVE SESSION – To Discuss Appointments and Legal Issues

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to go into executive session at 8:20 p.m. to discuss appointments and legal issues.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to come out of executive session at 8:54 p.m.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted 5-0 to adjourn at 8:55 p.m.

Janet L. Donohue  
Town Clerk

## CABARET LICENSE APPLICATION

TOWN OF LEWISBORO  
TOWN HOUSE  
11 MAIN STREET  
SOUTH SALEM, NY 10590

1. Name of applicant OSCALEJA PARTNERS LLC
2. Location of cabaret 920 OAK RIDGE CIRCLE SOUTHEASTEN NY 10590
3. Business address " "
4. Business telephone numbers 914 841 1597
5. Home and emergency telephone numbers [REDACTED]
6. Name of owner VICTOR PORZO
7. Names and addresses of officers of business, etc. \_\_\_\_\_
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_
8. Operator of premises \_\_\_\_\_
9. Type of musical entertainment REGIONAL ACTS (POP, CLASSIC ROCK)
10. Number of square feet in the room or rooms to be used for cabaret purposes 3,500
11. License fee \$150
12. Date 11/3/17
13. Signature of applicant [Signature]  
\_\_\_\_\_  
PRESIDENT  
Title

Corporate Seal  
JACOB M. KRELLENSTEIN  
Notary Public, State of New York  
No. 02KR6087276  
Qualified in Westchester County  
Commission Expires February 18, 20 19

Sworn to before me this 5 day of Jan, 20 17

[Signature]  
Notary Public

LICENSE IS NOT TRANSFERABLE

January 5, 2017

Town of Lewisboro  
P.O. Box 500  
11 Main Street  
South Salem, NY 10590

To Whom It May Concern,

On December 28, 2016, OSCALETA PARTNERS LLC filed a municipal notice for an On-Premises Liquor License at 920 Oakridge Common, South Salem, NY 10590. In light of the fact that this premises is currently licensed (serial # 1223144), we are requesting a waiver for the 30-day waiting period. I have included a sample template of a waiver letter for your convenience.

Thank you,

A handwritten signature in black ink, appearing to read 'Rachel Crouthamel', written in a cursive style.

Rachel Crouthamel  
NYS ABC Law Consulting Group  
(718) 208-5141  
rachel@liquorauthority.org

## Draft Municipal Resolution for NYS Clean Water Grant Funding

Whereas, US Environmental Protection Agency(EPA) Reports and NYS Environmental Facilities Corporation(EFC) documents estimate that Wastewater Infrastructure cost needs over the next twenty years are in excess of 30 billion dollars in New York State; and

Whereas, these USEPA Reports and NYS EFC documents further estimate that Drinking Water Facilities Infrastructure cost needs over the next twenty years are also in excess of 30 billion dollars in New York State; and

Whereas, the Construction Industry Council of Westchester and Hudson Valley and the Construction Advancement Institute of Westchester and Mid-Hudson Valley launched a Clean Water/Jobs Coalition campaign and released a report in October of 2016 entitled *The Water Infrastructure GAP for New York State's Future: Clean Water Infrastructure Needs for Communities in Westchester County and the Hudson Valley* which identified over 250 million dollars in current clean water (wastewater and drinking water) infrastructure project needs and a billion dollars in total clean water infrastructure project needs over the next five years in the local communities of the Westchester/Hudson Valley Region; and

Whereas, investments in clean water infrastructure projects protect our water bodies, purify our drinking water, enhance community quality of life, create thousands of jobs and enhance the local economy; and

Whereas, local municipalities cannot take on this challenge alone and need clean water grants and low-interest financing to make these investments possible; and

Whereas, under the leadership of Governor Cuomo and the State Legislature the *Water Infrastructure Improvement Act of 2015* was enacted and to date has allocated 425 million dollars state-wide in clean water infrastructure grant funds to communities of which 250 million dollars has been awarded including close to 35 million dollars awarded to communities in the Westchester and Hudson Valley region; and

Whereas, this Clean Water grant program will allocate its remaining 175 million dollars in clean water grant funds state-wide in 2017 which will leave a zero balance in the account while many projects have not been funded and the need remains in the billions of dollars;

Whereas, it is critical that the Water Infrastructure Improvement Act be reauthorized and new/increased funds be appropriated state-wide in the NYS 2017-2018 budget in order for communities in Westchester County and across the State of New York to meet their clean water infrastructure needs today and into the future.

*(Here further whereas on other municipal concerns/local issues could be added...)*

Therefore be it Resolved that the (Town/Village/City of.....) joins the Clean Water/Jobs Coalition call for Governor Cuomo and the State Legislature to appropriate 800 million dollars in the NYS 2017-2018 Budget for the Clean Water grant program state-wide and in doing so reauthorize the Water Infrastructure Improvement Act.

*(Here further resolves on other local concerns in program could be added...)*

## Mary Hafter

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**From:** Dana Mayclim <DMayclim@lewisborogov.com>  
**Sent:** Friday, December 16, 2016 12:22 PM  
**To:** 'Peter Parsons'; Pdelucia@lewisborogov.com  
**Cc:** 'Mary Hafter'; 'Laura Stone'  
**Subject:** FW: Using Onatru for HAP Humanitarian Assistance Program

Hello All –

This person is looking to use Onatru Farm hour for three days for free . . . any thoughts?

Thanks  
Dana

*Dana Mayclim*

Superintendent of Parks and Recreation  
Town of Lewisboro  
99 Elmwood Road  
South Salem, NY 10590  
(914)232-6162  
Fax – (914) 232-6165  
[www.lewisborogov.com](http://www.lewisborogov.com)

**From:** Rebecca Walkley [mailto:[rebecca.walkley@gmail.com](mailto:rebecca.walkley@gmail.com)]  
**Sent:** Thursday, December 15, 2016 12:12 PM  
**To:** dmayclim@lewisborogov.com  
**Subject:** Using Onatru for HAP Humanitarian Assistance Program

Dear Dana,

I am on the planning board for the Trauma Recovery Network (TRN) of Westchester. [www.trnwestchester.org](http://www.trnwestchester.org) The parent organization is [emdrhap.org](http://emdrhap.org) in Hamden, Ct.

I am looking for a space to bring in a three day (Fri-Sat-Sun) training for westchester therapists through the not-for-profit organization HAP [emdrhap.org](http://emdrhap.org)

Our organization gives free services in a community traumatic events as was the case for Lewisboro residence in the Valhalla train accident. I will be giving a trauma and self care talk in January to the Lewisboro ambulance corp.

HAP gave free services to victims of Sandy Hook, Boston bombing, Arizona firefighters, Hurricane Sandy, Oklahoma bombings, 911, Katrina...just to name a few.

So in short, I am seeking a place to host a training in Westchester so we can continue to build and maintain our trauma recovery program for first responders and citizens.

I think Onatru would be a perfect place. Do you think that Lewisboro could sponsor us in this way?

Thank you,  
Rebecca

Rebecca G. Walkley, MS, NCC, LMHC, CGP, SEP  
NYS LMHC Supervisor  
licensed Mental Health Counselor  
Certified EMDR therapist, EMDRIA Approved Consultant

[REDACTED]  
873 Route 35, Cross River, NY 10518

and

333 Westchester Ave, St. E106

White Plains, NY 10604  
[REDACTED]  
[REDACTED]



## Mary Hafter

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**From:** Dana Mayclim <DMayclim@lewisborogov.com>  
**Sent:** Thursday, January 05, 2017 12:10 PM  
**To:** 'Peter Parsons'; benefits@lewisborogov.com  
**Subject:** FW: Field Rentals 2017

Can you add this to the agenda too for Monday . . . for approval to take Onatru off line for two weekends for rentals?

Thanks  
Dana

*Dana Mayclim*

Superintendent of Parks and Recreation  
Town of Lewisboro  
99 Elmwood Road  
South Salem, NY 10590  
(914)232-6162  
Fax – (914) 232-6165  
[www.lewisborogov.com](http://www.lewisborogov.com)

**From:** Nicholas Daniello [mailto:[nick@lewisborogov.com](mailto:nick@lewisborogov.com)]  
**Sent:** Wednesday, January 04, 2017 5:24 PM  
**To:** Dana Mayclim <DMayclim@lewisborogov.com>  
**Cc:** Ernie Lupinacci [mailto:[elupinacci@gmail.com](mailto:elupinacci@gmail.com)]  
**Subject:** Field Rentals 2017

Dana,

I hope you had a wonderful holiday season and New Years. I wanted to reach out to you for a few quick things for this upcoming year.

As I mentioned Ernie & I are planning to run two tournaments this year at Onatru

- South Salem Spring Shootout April 29th & 30th, 2017- Same tournament we did last year for the town teams
- Prime Time Summer Invitational-July 8th & 9th, 2017-A Small club team youth event.

Do we need to do anything for that paperwork? I know last year I believe you said it had to be approved by the town board?

In addition I am looking to run a day camp Monday July 17th - 19th, 2017 from 9:00 AM - 1:00 PM. I believe when we spoke in the fall July dates weren't an issue.

For the Summer, Ernie is going to be helping me with scheduling and practices. When would be a good time to come in to meet with you to discuss the field rentals for the upcoming spring? Would it be worth speaking with both baseball and soccer?

Let me know if you need any additional information from us and thanks again for all you do!

Regards,

Nicholas Daniello Esq.  
C [REDACTED]  
Nick@PTLacrosse.com  
P.O Box 355  
Cross River, NY 10518

## Mary Hafter

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**From:** Dana Mayclim <DMayclim@lewisborogov.com>  
**Sent:** Thursday, January 05, 2017 3:55 PM  
**To:** Supervisor@lewisborogov.com; benefits@lewisborogov.com  
**Subject:** FW: Memorial weekend soccer tournament facility request


What are the chances of everyone coming out of the wood work on one day asking for tournament weekends? LOL

Can you add this one too to Monday night's budget?

Thanks  
Dana

*Dana Mayclim*

Superintendent of Parks and Recreation  
Town of Lewisboro  
99 Elmwood Road  
South Salem, NY 10590  
(914)232-6162  
Fax – (914) 232-6165  
[www.lewisborogov.com](http://www.lewisborogov.com)

**From:** Constantin Albu [mailto:  
**Sent:** Thursday, January 05, 2017 11:22 AM  
**To:** Dana Mayclim <DMayclim@lewisborogov.com>  
**Subject:** Memorial weekend soccer tournament facility request


Dear Dana,

I hope you had great holidays. Wishing you & your family Happy & Healthy New Year!

I would like to submit our club's request to reserve Onatru fields for soccer tournament during Memorial Weekend (May 27 & 28 ,rain date May 29).

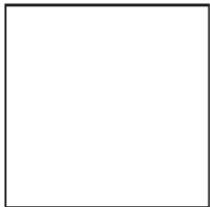
Please let me know when I can have your approval to advertise this year Transylvania annual tournament .

Thank you and regards!

**Constantin Albu**  
F.C. TRANSYLVANIA INC - Coaching Director  
United States Soccer Federation - National "A" License coach since 2000  
U.E.F.A - International "A" License- coach since 1998  
Tel:   
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**MUNICIPALITY**  
Software Consulting Associates

# **TAX COLLECTION SYSTEM OPTIONS FOR**

## **TOWN OF LEWISBORO**

**DECEMBER 15, 2016**

**Prepared by:  
Software Consulting Associates  
54 Elizabeth St.  
Red Hook, NY**

**Account Representative: Wil LaBossier  
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Website: [www.sca-corp.com](http://www.sca-corp.com)**

# Investment

(Prices valid for 180 days)

## SCA Tax Online Options

<input type="checkbox"/> Web Tax Payments (Credit Card & ACH)	\$1,900
<i>Setup/First Year and subsequent years Annual Maintenance/Hosting*</i>	<i>\$1,200</i>
<input type="checkbox"/> Email Bills/Receipts	\$3,900
<i>Setup/First Year and subsequent years Annual Maintenance/Hosting</i>	<i>\$1,200</i>
This feature is hosted on SCA's PCI certified web servers.	
Sub Total:	\$8,200
15% Reduction for Purchasing both systems	(\$1,230)
Total:	\$6,970

\*This feature is hosted on SCA's PCI certified web servers located on Amazon's AWS Cloud

## Authorization

The Town of Lewisboro, NY hereby agrees to the procedures outlined and authorizes Software Consulting Associates to proceed with the project.

Town of Lewisboro, NY

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

SOFTWARE CONSULTING ASSOCIATES

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Optional Items

## A. **Web Based Tax Payments (Credit Card and ACH)**

- a. SCA has an optional fully integrated web-based tax payment feature which allows existing customers to view and pay their tax bills online.
- b. Credit card and ACH payments are immediately and seamlessly posted through to your in-house SCA Tax Collection System.\*
- c. Bank routing code verification reduces erroneous customer payments. All resulting in no data entry by tax office personnel.

*\*This feature is hosted on SCA's PCI-DSS certified servers and is linked to your existing website.*

City of Long Beach, NY  
<http://www.municipalexpayments.com/>

## Long Beach, NY

*The City By The Sea*

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**Tax: Property Information**

Name: SIXTH ALEXANDER  
 Legal Address: RIVERIDGE BLVD  
 Type of Tax: NY City  
 Map Number: 2000230 (10-14)  
 Bill Number: 00400

Date Due	Payment Type	Amount	Total
2/1/2015	1st Installment	\$709.75	\$709.75
	<b>Total Due 1st Installment</b>		\$709.75
2/1/2016	2nd Installment	\$709.75	\$709.75
	<b>Total Due 2nd Installment</b>		\$709.75
	<b>Total Tax Owed</b>		\$1,419.50

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**STEP 4: Complete Details**

Please fill out the form below. Note that the (\*) fields are required.

All information will remain confidential. You will automatically receive a digital notification of your transaction. To receive an e-mail confirmation, you must provide your e-mail address.

**Select Payment:**

Payment: Full Payment \$1,419.50 ▼

**Payor Information** (Information for the person paying the bill is for.)

First Name: SIXTH ALEXANDER  
 Middle Name:   
 Last Name:   
 Suffix (Jr., Sr., etc.):   
 Street Address: 110 RIVERIDGE BLVD APT G2  
 City: LONG BEACH  
 State: NY ▼  
 ZIP Code: 11561  
 Phone Number: ( ) - -  
 E-mail Address:   
 (Required for our e-mail confirmation and online transactions.)

**Payment Information**

Select a Payment Method:

Check: Note: A \$1.50 fee will be added to your bill for payment by cash/credit check.  
 Credit Card: Note: A \$2.50 fee will be added to your bill for payment by credit card.  
 Debit: Note: A \$2.50 fee will be added to your bill. This method uses a Pre-Paid account. If you do not have one you will have to register when you are charged on line.  
 Important: POST DATED CHECKS ARE NOT SUPPORTED. Only pay by check if you have the funds currently available in your account. Funds will be reserved from your account immediately.

**Credit Card Form**

Cardholder's Name: First Name Last Name  
 Billing Address (For Credit Card Approval)  
 Street Address  
 City State NY ZIP Code

**Credit Card Details**

Card Type: MASTERCARD ▼ Card Number  
 CVV Code: 00000 (BANK) Card Expiration Date (ex: 06/2012)

Back Continue

Web-Based Payments – Sample Screen



- B. **Email Bills and Receipts** - Tax payer-managed web-based registration for receiving tax bills and receipts (minimal Tax Office staff involvement required).
- Bulk email of receipts from tax system.
  - On-demand emailing of single bill/receipt request from Tax System Inquire screen.

