

The Organizational meeting and regular meeting of the Town Board of the Town of Lewisboro, Westchester County, New York, was held on January 9, 2017 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

PRESENT: Supervisor - Peter Parsons
Councilmen - Peter DeLucia, *Frank Kelly, John Pappalardo, Daniel Welsh
Town Clerk - Janet L. Donohue
Absent - None

And approximately 5 residents/observers.

Also attending was the Attorney for the Town Anthony Mole', Facilities Maintenance Manager Joel Smith and Confidential Secretary/Benefits Coordinator Mary Hafter.

Supervisor Parsons called the Organizational Meeting of 2017 to order at 7:34 p.m.

*Frank Kelly arrived at 7:46 p.m. and did state for the record that he had previously looked at all staff and committee appointments and approved of all that were appointed prior to his arrival.

PLEDGE OF ALLEGIANCE

The Supervisor led the Pledge of Allegiance to the flag.

STAFF APPOINTMENTS

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows to make and approve the following Staff Appointments as one motion as written:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

| | |
|---|--------------------------------------|
| Town Attorneys | Jennifer Herodes Anthony Mole' |
| Planning Board Attorney | Judson Seibert, Keane & Beane, P.C. |
| Town Engineers | Kellard Sessions Consulting, P.C. |
| Town Planner & Wetlands Inspector | Kellard Sessions Consulting, P.C. |
| Town Prosecutor | Greg Monteleone |
| Town Auditor | O'Connor Davies Munns & Dobbins, LLP |
| Fire Inspectors | Peter Barrett Paul Bauer |
| Supervisor's Confidential Secretary/Benefits Administrator | Mary Hafter |
| Deputy Supervisor | Peter DeLucia |
| Deputy Receiver of Taxes | Diane Crocker |
| Elections Officer/Registrar of Vital Statistics/ Records Management Officer | Janet Donohue |
| Deputy Town Clerk/Deputy Elections Officer/ Deputy Registrar of Vital Statistics | Jennifer Caviola |
| Deputy Highway Superintendent | Joseph Posadas |

| | |
|--|--------------------|
| Town Historian | Maureen Koehl |
| Cemetery Commissioner | Stephen T. Johnson |
| Deputy Building Inspector | Paul Bauer |
| Comptroller | Leo Masterson |
| Dog Control Officer | Debbie Kilcullen |
| Wild Oaks Administrator | Leo Masterson |
| Oakridge Sewer and Water Administrator | Joel Smith |
| Oakridge Water Billing Administrator | Deirdre Casper |

ADVISORY COMMITTEE FOR THE DISABLED – Reappointment of Member

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Judy Castellucci hereby is reappointed as member of the Advisory Committee for the Disabled for a 3-year term ending December 31, 2019.

ANTENNA ADVISORY BOARD – Reappointment of Member

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Alan Cole be and hereby is reappointed as a Member of the Antenna Advisory Board for a 5-year term expiring December 31, 2021.

BOARD OF ASSESSMENT REVIEW – Reappointment of Member

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Lawrence A. Mandelker is hereby reappointed as a Member of the Board of Assessment Review for a 5-year term expiring September 30th, 2021.

CABLE TELEVISION ADVISORY COMMITTEE – Reappointment of Members

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Cable Television Advisory Committee is now a 3 year term committee with staggered reappointments as follows: Dean Travalino and Steve Shapiro hereby are reappointed members with terms ending December 31, 2019; Raymond Moore and Jim Moreo hereby are reappointed members with terms ending December 31, 2018; Glenn DeFaber and Sam Dodge hereby are reappointed members with terms ending December 31, 2017.

CONSERVATION ADVISORY COUNCIL – Reappointment of Members

On motion by Mr. Parsons, seconded by Mr. Welsh, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Robert Sullivan and Janet Andersen hereby are reappointed to the Conservation Advisory Council for 2-year terms expiring December 31, 2018.

HOUSING COMMITTEE – Reappointment of Members

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Linda Rae, Glenn DeFaber and Jane Lindau are reappointed to the Housing Committee for 2-year terms ending December 31, 2018.

OPEN SPACE AND PRESERVES ADVISORY COMMITTEE – Reappointment of Members

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Callie Bauer, Gregory Monteleone, Mike Ferrara, Michael Surdej, Mark Gordon and David Gordon are hereby reappointed members of the Open Space and Preserves Advisory Committee for 2-year terms expiring December 31, 2018.

PARKS AND RECREATION ADVISORY COUNCIL – Reappointment of Members

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Bill Pink, Barbara Granata, Maryanne Brogan and Peter DeVittorio hereby are reappointed members of the Parks and Recreation Advisory Council for a 2-year term expiring December 31, 2018.

PLANNING BOARD – Reappointment of Member

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Ron Tetelman hereby is reappointed a member of the Planning Board for a 5-year term expiring December 31, 2021.

STORMWATER MANAGEMENT COMMITTEE – Reappointment of Members

On motion by Mr. Parsons, seconded by Mr. Welsh, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Joel Smith, Peter Ripperger, Janet Andersen and Paul Lewis hereby are reappointed members of the Stormwater Management Committee for a two-year term expiring December 31, 2018.

SUSTAINABILITY COMMITTEE – Reappointment of Members

On motion by Mr. Parsons, seconded by Mr. Welsh, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Edie Salchow hereby are reappointed as members of the Sustainability Committee for a two-year term ending December 31, 2018.

ZONING BOARD OF APPEALS – Reappointment of Member

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Thomas Casper hereby is hereby reappointed as Member of the Zoning Board of Appeals for a 5-year term expiring December 31, 2021.

CHAIRPERSONS OF COMMITTEES & COUNCILS

On motion by Mr. Parsons, seconded by Mr. Welsh, the Board voted 5-0 to make the following appointments of Chairpersons of Committees and Councils:

| | |
|---|-----------------------|
| Advisory Committee for the Disabled | Peter Beardsley |
| Antenna Advisory Board | Tibor “Ted” Sohonyay |
| Architectural and Community Appearance Review Council | Virginia LoBosco |
| Board of Assessment Review | Lawrence A. Mandelker |
| Cable Television Advisory Committee | Dean Travalino |
| Conservation Advisory Council | Janet Andersen |
| Emergency Management Committee | Adam Ochs |
| Housing Committee | Linda Rae |
| Landmarks Advisory Committee | W. Theodore Strauss |
| Open Space and Preserves Advisory Committee | Greg Monteleone |
| Parks and Recreation Advisory Council | Ian Harris |
| Planning Board | Jerome Kerner |
| Stormwater Management Committee | Paul Lewis |
| Sustainability Committee | Robert Karpel |
| Zoning Board of Appeals | Robin Price, Jr. |

APPOINTMENTS, APPROVALS & AUTHORIZATIONSPROCUREMENT POLICY

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Town Board has adopted an amended procurement policy as of October 24, 2016 and said policy should be reviewed by the Town Board on an annual basis.

AUTHORIZE ATTENDANCE AT CONFERENCES AND MEETINGS

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED that authorization be given for instate travel to the Supervisor, Town Board members and other municipal officials and employees for attendance at annual meetings and training sessions and be it further

RESOLVED that said municipal officials and employees of the Town shall submit a request for attendance at such meetings along with an estimate of costs to the Town Board in advance of such meeting and

BE IT FURTHER RESOLVED that attendees be reimbursed by the Town for reasonable budgeted expenses incurred by their attendance at the meeting/training sessions.

ASSOCIATION OF TOWNS – Training School & Annual Meeting

The dates, times and place of the annual meeting of the Association of Towns were announced.

MEMBERSHIPS – Authority to Join Organizations and Pay Dues

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that memberships in the following professional organizations for 2017 are approved, and the required 2017 dues be paid:

Association of Towns of NYS
New York Planning Federation
Sustainable Westchester
Westchester Municipal Officials Association Westchester Putnam Association of Town
Supervisors Westchester Municipal Planning Federation

ASSOCIATION OF TOWNS – Re-appointment of Delegate and Alternate

On motion by Mr. DeLucia, seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Peter Parsons hereby is re-appointed as the 2017 delegate and Daniel Welsh as the 2017 alternate delegate to represent the Town of Lewisboro at the annual meeting of the Association of Towns of New York State.

PARKS AND RECREATION - Set Seasonal Salary Ranges

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the 2017 part-time seasonal staff salary ranges as proposed by the Superintendent of Parks and Recreation in a memo dated January 9, 2017 hereby is approved.

MILEAGE – Rate Set

On motion by Mr. DeLucia, seconded by Mr. Welsh, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Town employees and elected officials shall be reimbursed for use of a personal vehicle for Town business, when a Town-owned vehicle is not available for use, at the per-mile rate set by the IRS.

KENNEL - Authorize Agreement

On motion by Mr. DeLucia seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Supervisor is hereby authorized to sign a one-year agreement, for a term expiring December 31, 2017, between the Town and the South Salem Animal Hospital that provides for holding and sheltering dogs, in accordance with the provisions of the New York State Agriculture and Market Law, and in accordance with the provisions of Chapter 105 of the Code of the Town of Lewisboro, at a cost of \$37.00 per twenty-four hours or part thereof, and \$32.00 if dog belongs to the Town of Lewisboro and it waiting to be adopted out, said approval subject to counsel's review of the agreement.

LIBRARY – Authorize Annual Agreement

On motion by Mr. DeLucia, seconded by Mr. Welsh, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Supervisor be and hereby is authorized to sign the 2017 agreement with the Lewisboro Library.

NEWSPAPER – Designation of Official Newspaper and Alternative

On motion by Mr. DeLucia, seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Town Board does hereby designate the Record Review as the official newspaper for the Town of Lewisboro along with the Journal News, which is a daily paper, as an alternative paper.

FINANCE – Designation of Banks

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Bank of America, J. P. Morgan Chase, Wells Fargo, Signature Bank, TD Bank, Putnam County Savings Bank and M&T Bank are hereby approved as the depositories for Town funds during the year 2017.

FINANCE – Approve Bank Depository Agreements

On motion by Mr. DeLucia, seconded by Mr. Welsh, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Supervisor hereby is authorized to sign bank depository agreements.

FINANCE – Transfer Authorization

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, the Town Supervisor and the Town Comptroller are hereby authorized to make transfers of funds not to exceed \$10,000 a month, among the appropriation lines of the 2017 Town Budget.

HIGHWAY DEPARTMENT – Authorization to Purchase Tools

On motion by Mr. DeLucia, seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that pursuant to Section 142 of the Highway Law, the Superintendent of Highways of the Town of Lewisboro is hereby authorized to purchase equipment, tools and other implements to be used for highway maintenance, construction or reconstruction during 2017, subject to the limitations of budgetary appropriations and public bidding requirements.

HIGHWAY DEPARTMENT – Agreement to Spend Funds

On motion by Mr. DeLucia, seconded by Mr. Welsh, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that pursuant to the provisions of Section 284 of the Highway Law, the Agreement to Spend Town Highway funds budgeted for the year 2017, as presented to the Town Board by the Superintendent of Highways, is hereby approved.

HIGHWAY DEPARTMENT – Highway Estimate and Budget

On motion by Mr. DeLucia, seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Annual Highway Estimate and Budget for 2017, as presented by the Superintendent of Highways, hereby is approved.

MEETINGS – Dates Set

On motion by Mr. DeLucia, seconded by Mr. Welsh, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that Town Board meetings shall normally take place on the second and fourth Mondays of the month. Such meetings will normally be held at the Town House, 11 Main Street, South Salem, New York at 7:30 p.m. Additional meetings will be held as the Board deems necessary.

LIAISONS – Discussion re: the Supervisor's 2017 Liaisons List

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 5-0 as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Town Board does approve the 2017 Town Board Liaison List as written below.

TOWN OF LEWISBORO 2017 TOWN BOARD LIAISON LIST

| | |
|---|-----------------|
| Advisory Committee for the Disabled | John Pappalardo |
| Architectural & Community Appearance Review Council | Peter DeLucia |
| Antenna Advisory Board | Peter DeLucia |
| Assessor's Office | Peter Parsons |
| Building Department | Peter DeLucia |
| Cable Television Committee | Frank Kelly |
| Conservation Advisory Council CAC | Dan Welsh |
| Court Clerk's Office | John Pappalardo |
| East of Hudson Watershed Corporation | Peter Parsons |
| Emergency Management Committee | Frank Kelly |
| Finance Department | Peter Parsons |
| Grants | Dan Welsh |
| Highway Department | Frank Kelly |
| Housing Committee | John Pappalardo |
| Katonah-Lewisboro School Board | Peter Parsons |
| Labor Negotiations | John Pappalardo |
| Landmarks Advisory Committee | John Pappalardo |
| Library | Peter Parsons |
| Maintenance Department | Frank Kelly |
| Oakridge & Wild Oaks Water/Sewer District | Peter DeLucia |
| Open Space Advisory Committee OSAC | Dan Welsh |
| Parks & Recreation. Advisory Council | Peter DeLucia |
| Parks & Recreation Department | Peter DeLucia |
| Planning Board | Peter DeLucia |
| Police Department | Peter DeLucia |
| Recycling Department (Sustainability Committee) | Dan Welsh |
| Stormwater Management Committee | Dan Welsh |
| Tax Receiver's Office | Peter Parsons |
| Town Clerk's Office | Peter Parsons |
| Zoning Board of Appeals | Peter DeLucia |

REGULAR TOWN BOARD MEETING:**ANNOUNCEMENTS****LEWISBORO FIRST DAY - Successful**

Supervisor Parsons thanked everyone who was involved with the Third Annual Lewisboro First Day, including the Westchester Land Trust, the Wolf Conservation Center, the Parks and Recreation Department, the Lions Club, The Horse and Hound, and all the other cooperating agencies that took part in Lewisboro First Day. It was another successful event with over 400 attendees.

RESIGNATION – Stormwater Committee

Mr. Parsons stated that Sam Wear has resigned from the Stormwater Committee after several years of contributions to this committee. Mr. Parsons and the Board thanked Mr. Wear for his many years of volunteer service.

OAKRIDGE PUBLIC WATER SUPPLY – Violation

Mr. Parsons stated that the public Oakridge water supply has experienced a violation in Trihalomethanes which are disinfection products. The Board of Health approved a violation notice. The Town has Delaware Engineering working on a long term solution to the problem. For the short term the water system will be flushed more frequently. The problem was detected in the slowest moving part of the system at the end of one water line which dead ends. The other test site in the middle of the system was fine. Notices are being mailed out with the water bills tomorrow, posted on the condominium bulletin boards, on the town website and Town Clerk's bulletin board.

Mr. Welsh asked if all in all the expectation is optimistic and the response was yes. Mr. DeLucia stated that the Town may be doing quarterly checks on the water as opposed to yearly checks moving forward.

CONSENT AGENDA

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 5-0 to approve meeting minutes and to receive and file departmental reports.

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

MINUTES - Approved

On the above motion and second, the minutes of the December 19, 2016 Town Board meeting were approved.

REPORT – Monthly Report

On the above motion and second the December report from the Police Department was received and filed.

Mr. Parsons did state that there was a satisfying improvement over the 2015 police department report. Mr. DeLucia stated that he is impressed with Chief Becket and his staff. The Board thanked the Chief and his staff for a job well done.

CABARET LICENSE –Cabaret License for Oscaleta Partners

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Town Board does hereby authorize a cabaret license for Oscaleta Partners, LLC operating at 920 Oakridge Common for a period of one year, subject to the Building Reports being received.

LIQUOR LICENSES – Waive 30 Day Waiting Period

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Town Board does authorize the Town Clerk to waive the 30 day waiting period that the New York State Liquor Authority requires for Oscaleta Partners, LLC which will be operating at 920 Oakridge Commons, South Salem, NY.

NYS CLEAN GRANT FUNDING – Discussion

Mr. Parsons stated that he would like to pass a resolution in support of the NYS Clean Water Grant funding. Mr. Parsons stated that NYS funded a clean water fund that will be exhausted this year. There is a need for about 30 billion dollars' worth of spending and he would like to support reinvestment into that fund. He feels that local municipalities cannot take on this challenge alone and need clean water grants. He stated that he does not believe that this will affect Lewisboro directly right now but it may in the future.

A neighboring Town Supervisor has sought out the cooperation of a union believing that unions have more power in Albany as opposed to the Association of Towns.

Mr. Kelly stated that he would abstain, as he always does, since he does not believe that this will directly affect the Town of Lewisboro.

Mr. DeLucia stated that what he'd like to see is something similar to what the Town of Bedford was able to work out and that was for monies to be available potentially to homeowners who are not in the position to do work on their septic systems. Additionally with the regulations of homeowners pumping out their septic systems every 5 years, the towns may become responsible for keeping track of this which would be very costly.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

| | | | |
|-----------|---------|---------------------------------------|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Pappalardo, Welsh | (4) |
| | No | - None | (0) |
| | Abstain | - Kelly | (1) |

RESOLUTION

Town of Lewisboro Resolution in support of New York State Clean Water Grant Funding

Whereas, US Environmental Protection Agency(EPA) Reports and NYS Environmental Facilities Corporation(EFC) documents estimate that Wastewater Infrastructure cost needs over the next twenty years are in excess of 30 billion dollars in New York State; and

Whereas, these USEPA Reports and NYS EFC documents further estimate that Drinking Water Facilities Infrastructure cost needs over the next twenty years are also in excess of 30 billion dollars in New York State; and

Whereas, the Construction Industry Council of Westchester and Hudson Valley and the Construction Advancement Institute of Westchester and Mid-Hudson Valley launched a Clean Water/Jobs Coalition campaign and released a report in October of 2016 entitled *The Water Infrastructure GAP for New York State's Future: Clean Water Infrastructure Needs for Communities in Westchester County and the Hudson Valley* which identified over 250 million dollars in current clean water (wastewater and drinking water) infrastructure project needs and a

billion dollars in total clean water infrastructure project needs over the next five years in the local communities of the Westchester/Hudson Valley Region; and

Whereas, investments in clean water infrastructure projects protect our water bodies, purify our drinking water, enhance community quality of life, create thousands of jobs and enhance the local economy; and

Whereas, local municipalities cannot take on this challenge alone and need clean water grants and low-interest financing to make these investments possible; and

Whereas, under the leadership of Governor Cuomo and the State Legislature the *Water Infrastructure Improvement Act of 2015* was enacted and to date has allocated 425 million dollars state-wide in clean water infrastructure grant funds to communities of which 250 million dollars has been awarded including close to 35 million dollars awarded to communities in the Westchester and Hudson Valley region; and

Whereas, this Clean Water grant program will allocate its remaining 175 million dollars in clean water grant funds state-wide in 2017 which will leave a zero balance in the account while many projects have not been funded and the need remains in the billions of dollars;

Whereas, it is critical that the Water Infrastructure Improvement Act be reauthorized and new/increased funds be appropriated state-wide in the NYS 2017-2018 budget in order for communities in Westchester County and across the State of New York to meet their clean water infrastructure needs today and into the future.

Therefore be it resolved that the Town of Lewisboro joins the Clean Water/Jobs Coalition call for Governor Cuomo and the State Legislature to appropriate 800 million dollars in the NYS 2017-2018 Budget for the Clean Water grant program state-wide and in doing so reauthorize the Water Infrastructure Improvement Act.

HUMANITARIAN ASSISTANCE PROGRAM (HAP) – Waive Onatru Fee

Mr. Parsons stated that the Humanitarian Assistance Program would like to use the Onatru Farmhouse for a three day training workshop. HAP provides education for therapists who work with first responders. The dates that they are looking for do not conflict with any other rentals or the Parks and Recreation department.

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Town Board does authorize the Humanitarian Assistance Program to use the Onatru Farmhouse for a three day training workshop on March 31, April 1 & 2, 2017 and be it further

RESOLVED, that the Town Board does waive all fees associated with the rental of Onatru Farm for this three day training workshop.

ONATRU FARM FIELD RENTALS – Prime Time Lacrosse

The discussion of fees for the rental of town owned fields was discussed. Mr. Pappalardo stated that he was all for renting out the fields for revenue raising but he had a few questions. The first question was if the fee structure was going to be implemented before the approval of the two programs are approved tonight. Mr. DeLucia stated that the fee structure was put together as part of the budget. He has received feedback that the fees were high. Mr. DeLucia stated that they will work with the groups and work with the fees and possibly discount them accordingly. Mr. Pappalardo asked why then have a fee structure if it won't be adhered to. Mr. DeLucia stated you have to have a fee structure to base something off of. Mr. DeLucia stated they don't want to turn people away. But if a group has rented several times before he feels some type of a discount should be given. Mr. Pappalardo stated he didn't have an issue with that but he wanted to make sure that there was some level of consistency.

Mr. Pappalardo also asked about the note regarding that the Town reserves the right to require additional services such as additional restrooms or security. Mr. Pappalardo asked if it should be at our discretion to add “at their cost”. Mr. DeLucia stated that the town reserves the right to require the group to add certain items, but the cost would be paid by the group.

On motion by Mr. DeLucia, seconded by Mr. Parsons, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Town Board, after confirming with the Parks & Recreation Superintendent, does approve Prime Time Lacrosse’s use of the Onatru fields for their South Salem Spring Shootout, April 29th and 20th, 2017 and for the Prime Time Summer Invitational, July 8th & 9th, 2017, with applicable fees. In addition the Town Board also approves Prime Time Lacrosse to run a day camp Monday July 17th - 19th, 2017 from 9:00 AM - 1:00 PM at Onatru Farm, with applicable fees being charged and be it further

RESOLVED, that any variation from the fees as set forth herein are subject to Town Board approval, upon recommendation by the Superintendent of Parks and Recreation.

ONATRU FARM FIELD RENTALS – F.C. Transylvania

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Town Board, after confirming with the Parks & Recreation Superintendent, does approve F.C. Transylvania’s rental of Onatru fields for their soccer tournament on Memorial Day Weekend, May 27 & 28, 2017 with a rain date of May 29, 2017, with applicable fees being charged and be it further

RESOLVED, that any variation from the fees as set forth herein are subject to Town Board approval, upon recommendation by the Superintendent of Parks and Recreation.

RECEIVER OF TAXES - Authorize Muncity Software Project to Proceed

On motion by Mr. DeLucia, seconded by Mr. Kelly, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

RESOLVED, that the Town Board does authorize the Receiver of Taxes to proceed with the Municipality Software Consulting Associates' (SCA) Tax online options project.

PUBLIC HEARING ANNOUNCED – Changes to Cell Tower Town Law

Mr. Parsons would like to set a public hearing to consider making changes to the cell tower town law to accommodate Federal requirements. The Federal government is requiring the town to allow cell towers to add additional users and to replace broken bits. Anything that doesn't expand the base of the cell towers would be allowed without going to the building department.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted as follows:

| | | | |
|-----------|--------|--|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Kelly, Pappalardo, Welsh | (5) |
| | No | - None | (0) |
| | Absent | - None | (0) |

RESOLUTION

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Lewisboro will hold a public hearing on January 23, 2017 at 7:30 p.m., or soon thereafter as time permits at the Lewisboro Town House, 11 Main Street, South Salem, New York for the purpose of hearing the public with regard to a proposed local law amending Chapter 220, Section 220-41.1(C)(3), entitled "Communication Facility siting," to include "when an applicant proposes collocation of proposed antennas and communication facilities on an existing communication tower, building, structure or base station, the applicant must demonstrate and certify that the proposed modification constitutes an eligible facilities request that does not substantially change the physical dimensions of the existing tower or base station" and to amend Section 220-41.1(H)(1), entitled H "Alterations, amendments and waiver of application requirements" to include "provided the alteration constitutes an eligible facilities request as defined in 47 U.S.C. §1455."

CLAIMS – Authorized for Payment

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted 5-0 to authorize payment of the Town's bills in the amount of \$682,985.22.

POLLING OF BOARD AND ANNOUNCEMENTSLEWISBORO FIRST DAY - Successful

Supervisor Parsons thanked everyone who was involved with the Second Annual Lewisboro First Day, including the Westchester Land Trust, the Wolf Conservation Center, the Parks and Recreation Department, the Lions Club, etc. It was another successful event.

VOLUNTEERS – Thanked

Mr. Pappalardo thanked the numerous volunteers that take part in the many committees in our community. Our town is better because of them.

SOLAR POWER – Update

Mr. Welsh stated that the solarized program that was running a while back around Westchester is a campaign based promotion of solar. The mechanism is that they get local volunteers involved, bids from solar vendors would be obtained so that competitive rates could be fixed for the towns and then a further mechanism to leverage lower prices with every installation sold. The organizer would go out with an RFP with the towns that want to participate. Mr. Welsh stated that this worked pretty well the last time and about 400 new set ups were installed. Mr. Welsh spoke with the towns of North Salem and Pound Ridge and they are interested. It doesn't cost anything to the town to take part in this. A resolution will be needed for this at a future meeting.

TOWN PROPERTY – Tennis Courts

Mr. DeLucia stated that while he likes the idea of putting an open pavilion with solar panels over the tennis courts at Town Park, they started brain storming about other ideas other than tennis courts. Multi games could be played under the pavilion. One idea was pickle ball. Other ideas included ping pong tables, bocce, etc. In the winter time it could possibly be an ice skating rink, etc. Campers and residents would be able to use. It could also be rented out for parties. Mr. DeLucia stated that the cost to repair the tennis courts would be approximately \$200,000 and we already have courts at other Town Parks. Mr. Welsh stated that they could put year round usage as a vision on the application for the solar panels.

The Parks and Recreation Advisory Committee will be involved and will continue to look into this and other ideas.

MEETINGS – Dates Set

Upcoming meetings of the Board include a regular meeting on January 23, 2017 at 7:30 p.m. at the Town House, 11 Main Street, South Salem, New York.

EXECUTIVE SESSION – To Discuss Appointments and Contractual Issues

On motion by Mr. Parsons, seconded by Mr. Kelly, the Board voted 5-0 to go into executive session at 8:33 p.m. to discuss appointments and contractual issues.

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to come out of executive session at 8:55 p.m.

EMERGENCY MANAGEMENT COMMITTEE – Appointment of Chairperson

On motion by Mr. Parsons, seconded by Mr. Pappalardo, the Board voted as follows:

| | | | |
|-----------|---------|---------------------------------------|-----|
| THE VOTE: | Yes | - Parsons, DeLucia, Pappalardo, Welsh | (4) |
| | No | - None | (0) |
| | Abstain | - Kelly | (1) |

RESOLUTION

RESOLVED, that Frank Kelly hereby is appointed as Chairperson of the Emergency Management Committee for a term expiring December 31, 2017.

ADJOURNMENT

On motion by Mr. Parsons, seconded by Mr. DeLucia, the Board voted 5-0 to adjourn at 8:56 p.m.

Janet L. Donohue
Town Clerk