



**AGENDA
TOWN OF LEWISBORO
ORGANIZATIONAL &
TOWN BOARD MEETING
LEWISBORO LIBRARY
JANUARY 7, 2019
7:30 P.M.**

ORGANIZATIONAL MEETING

I. CALL TO ORDER

II. STAFF APPOINTMENTS

- | | |
|---|-------------------------------------|
| 1. Town Attorneys | Jennifer Herodes and Anthony Mole' |
| 2. Planning Board Attorney | Judson Seibert, Keane & Beane, P.C. |
| 3. Town Engineers | Kellard Sessions Consulting, P.C. |
| 4. Town Planner & Wetlands Insp. | Kellard Sessions Consulting, P.C. |
| 5. Town Prosecutor | Greg Monteleone |
| 6. Town Auditor | O'Connor Davies Munns & Dobbins |
| 7. Fire Inspectors | Joseph Angiello, Bill Seegmuller |
| 8. Supervisor's Confidential Secretary/
Benefits Administrator | Mary Hafter |
| 9. Deputy Supervisor | Leo Masterson |
| 10. Deputy Receiver of Taxes | Diane Crocker |
| 11. Elections Officer/Registrar of Vital Statistics/
Records Management Officer | Janet Donohue |
| 12. Deputy Town Clerk/Deputy Elections Officer/
Deputy Registrar of Vital Statistics | Jennifer Caviola |
| 13. Deputy Highway Superintendent | Joseph Posadas |
| 14. Town Historian | Maureen Koehl |
| 15. Cemetery Commissioner | Stephen Johnson |
| 16. Deputy Building Inspector | Bill Seegmuller |
| 17. Comptroller | Leo Masterson |
| 18. Dog Control Officer | Debbie Kilcullen |
| 19. Wild Oaks Administrator | Leo Masterson |
| 20. Oakridge Sewer and Water Administrator | Joel Smith |
| 21. Oakridge Water Billing Administrator | Deirdre Casper |

III. APPOINTMENT/REAPPOINTMENT OF COMMITTEE MEMBERS

1. Advisory Committee for the Disabled
2. Architectural and Community Appearance Review Council
3. Board of Assessment Review
4. Cable Television Committee
5. Conservation Advisory Council
6. Housing Committee
7. Open Space and Preserves Advisory Committee
8. Parks and Recreation Advisory Council
9. Planning Board
10. Stormwater Management Committee
11. Sustainability Committee
12. Zoning Board of Appeals

IV. APPOINTMENT OF CHAIRPERSONS OF COMMITTEES AND COUNCILS

- | | |
|---|---|
| 1. Advisory Committee for the Disabled | Lorey H. Leddy |
| 2. Antenna Advisory Board | Tibor "Ted" Sohonyay |
| 3. Architectural and Community Appearance
Review Council | Virginia LoBosco |
| 4. Board of Assessment Review | Lawrence A. Mandelker |
| 5. Cable Television Advisory Committee | Dean Travalino |
| 6. Conservation Advisory Council | John Wolff |
| 7. Emergency Management Committee | Chair Adam Ochs/
Deputy Chair Tony Goncalves |
| 8. Housing Committee | Jane Lindau |
| 9. Landmarks Advisory Committee | W. Theodore Strauss |
| 10. Open Space and Preserves Advisory Committee | Greg Monteleone |
| 11. Parks and Recreation Advisory Council | Ian Harris |
| 12. Pedestrian and Bicycle Advisory Committee | Alan Cole |
| 13. Planning Board | Jerome Kerner |
| 14. Stormwater Management Committee | Paul Lewis |
| 15. Sustainability Committee | Robert Karpel/
Elizabeth Meyer-Gross |
| 16. Zoning Board of Appeals | Robin Price, Jr. |

V. APPOINTMENTS, APPROVALS & AUTHORIZATIONS

1. Procurement Policy
2. Attendance at Conferences and Meetings
3. Association of Towns – Authority to Join and Pay Dues, Training School,
and Re-Appointment of Delegate and Alternate
4. Parks and Recreation Seasonal Salary Ranges
5. Mileage
6. Kennel Agreement

7. Library Agreement
8. Designation of Official Newspaper and Alternative
9. Designation of Banks
10. Approve Bank Depository Agreements
11. Supervisor's and Comptroller's Authorizations to Transfer Funds
12. Highway Department - Authorization to Purchase Tools, Etc.
13. Highway Department - Agreement to Spend Funds
14. Highway Department - Annual Estimate and Budget
15. Meetings - Set Date, Time and Place

VI. TOWN BOARD COMMITTEE LIAISONS

1. Advisory Committee for the Disabled – Jane Crimmins
2. Architectural & Community Appearance Review Council (ACARC) – Jane Crimmins
3. Antenna Advisory Board – John Pappalardo
4. Assessor's Office – Tony Goncalves
5. Benefits Administration – Jane Crimmins
6. Building Department – Tony Goncalves
7. Cable TV Committee – Tony Goncalves
8. Conservation Advisory Council (CAC) – Dan Welsh
9. Court Clerks' Office – John Pappalardo
10. East of Hudson Watershed Corporation – Peter Parsons
11. Emergency Management Committee – Tony Goncalves
12. Finance Department – Peter Parsons
13. Grants – Dan Welsh
14. Highway Department – Peter Parsons
15. Housing – John Pappalardo
16. Katonah-Lewisboro School Board – Peter Parsons and Jane Crimmins
17. Labor Negotiations – John Pappalardo
18. Landmarks Advisory Committee – Jane Crimmins
19. Library – Jane Crimmins
20. Maintenance Department – Peter Parsons
21. Oakridge & Wild Oaks Sewer/Water Districts – Tony Goncalves
22. Open Space and Preserves Advisory Committee (OSPAC) – Dan Welsh
23. Parks & Recreation Advisory Council – Jane Crimmins
24. Parks & Recreation Department – Jane Crimmins
25. Planning Board – Peter Parsons
26. Police Department – John Pappalardo
27. Recycling Center/Sustainability Committee – Dan Welsh
28. Stormwater Management Committee – Dan Welsh
29. Tax Receiver's Office – Peter Parsons
30. Town Clerk's Office – Tony Goncalves
31. Zoning Board of Appeals (ZBA) – Jane Crimmins

REGULAR MEETING

VII. PUBLIC COMMENT PERIOD

VIII. COMMUNICATIONS

IX. CONSENT AGENDA

1. Approval of Minutes of December 10, 2018
2. Monthly Reports – December 2018
 - i. Building Department
 - ii. Police Department

X. NEW BUSINESS

1. Discussion of Submission to NYS DOT to Re-classify Connector Roads as
Local Roads

XI. APPROVAL OF CLAIMS

XII. POLLING OF BOARD

XIII. ANNOUNCEMENTS

Town Board Meeting Tuesday, January 22, 2019 at 7:30 p.m. in the Courtroom at the Town Offices at 79 Bouton Road (formerly Lewisboro Elementary School), South Salem

XIV. MOTION TO GO INTO EXECUTIVE SESSION

Items submitted for inclusion on the agenda for regular Town Board Meetings must be received by the Supervisor's Office by noon on the Thursday preceding the meeting. Items of significant importance may be added if deemed necessary by the Town Board or Supervisor.

Town Board Meetings Accessibility: The Town of Lewisboro is committed to providing equal access to all its facilities, services and activities to the fullest extent possible. The Town House, Onatru Farmhouse, and the Town Offices at 79 Bouton Road (formerly Lewisboro Elementary School) are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled meeting, and we will try to accommodate whenever possible.


PETER RIPPERGER
Superintendent of Highways
Tel: 914-763-3166
Fax: 914-763-8134
www.lewisborogov.com



TOWN OF LEWISBORO
11 MAIN STREET
P.O. BOX 500
SOUTH SALEM, NEW YORK 10590

HIGHWAY DEPARTMENT
TOWN OF LEWISBORO

TO: Peter Parsons, Town Supervisor
Jane Crimmins, Council Member
Tony Goncalves, Council Member
John Pappalardo, Council Member
Dan Welsh, Council Member
Janet Donohue, Town Clerk

FROM: Peter Ripperger, Superintendent of Highways 

DATE: January 2, 2019

RE: Authorization to Purchase

As Highway Superintendent of the Town of Lewisboro, I am hereby requesting authorization to purchase equipment, tools and other implements to be used for Highway maintenance, construction, or reconstruction subject to the limitations of budgetary appropriations and public bidding requirements, pursuant to section 142 of the Highway Law for the 2019 budget year. Thank you.


PETER RIPPERGER
Superintendent of Highways
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TO: Peter Parsons, Town Supervisor
Jane Crimmins, Council Member
Tony Goncalves, Council Member
John Pappalardo, Council Member
Dan Welsh, Council Member
Janet Donohue, Town Clerk

FROM: Peter Ripperger, Superintendent of Highways 

DATE: January 2, 2019

RE: Appointment of Deputy Highway Superintendent

As of January 1, 2019, I am appointing Joseph Posadas as Deputy Highway Superintendent.
If you have any questions or comments, please don't hesitate to call.

Thank you.

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS
TOWN OF LEWISBORO
COUNTY OF WESTCHESTER

Pursuant to the provisions of section 284 of the Highway Law, We agree that monies levied and collected for the repair and improvements of Highways, and received from the state for the repair and improvements of highways, shall be expended as follows:

1. GENERAL Repairs. The sum of \$60,000.00 may be expended for general repairs upon 96.16 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. IMPROVEMENTS. The following sums shall be set aside to be expended for the improvements of town highways:

- a) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____ type _____ width of traveled surface _____ thickness _____ sub-base _____
- b) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____ type _____ width of traveled surface _____ thickness _____ sub-base _____
- c) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____ type _____ width of traveled surface _____ thickness _____ sub-base _____

Executed in duplicate this _____ day of _____, _____.

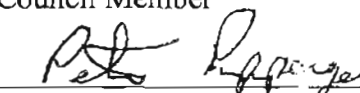
Supervisor

Council Member

Council Member

Council Member

Council Member


Superintendent of Highways

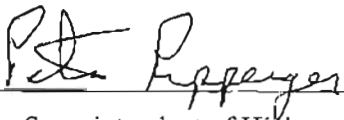
January 2, 2019
Date

ANNUAL HIGHWAY ESTIMATE AND BUDGET
FOR THE YEAR OF 2019
TOWN OF LEWISBORO

Fund	Appropriations	Less Estimated Revenues	Less Unexpected Balance	Amount To Be Raised By Tax
Highway & Street Admin.	\$192,236	\$0	\$0	\$192,236
Maintenance of Roads	\$904,907	\$0	\$0	\$904,907
Permanent Improvements	\$472,500	\$0	\$0	\$472,500
Mechanic's	\$217,837	\$0	\$0	\$217,837
Garage Utilities	\$16,304	\$0	\$0	\$16,304
Snow Removal	\$428,500	\$0	\$0	\$428,500
Total	\$2,232,284	\$0	\$0	\$2,232,284

I hereby submit the estimates as summarized above and as detailed in the columns entitled "Estimates by Superintendent of Highways."

Dated January 2, 2019


Superintendent of Highways

SUMMARY OF HIGHWAY BUDGET APPROVED BY TOWN BOARD

Highway & Street Admin.	\$ _____	\$ _____	\$ _____	\$ _____
Maintenance of Roads	\$ _____	\$ _____	\$ _____	\$ _____
Permanent Improvements	\$ _____	\$ _____	\$ _____	\$ _____
Mechanic's	\$ _____	\$ _____	\$ _____	\$ _____
Garage Utilities	\$ _____	\$ _____	\$ _____	\$ _____
Snow Removal	\$ _____	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____	\$ _____

We hereby approve the Highway Budget as summarized above and as detailed in the columns entitled "Budget approved by Town Board"

Dated _____

Town Supervisor

Councilman

Councilman

Councilman

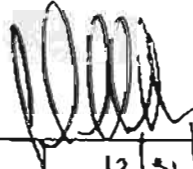
Councilman

DECEMBER MONTHLY REPORT

Quantity	Bld Permit	Permit	CC/CO	RM	EQ
	Res Minor Work	\$ 4,310.00	\$ 2,020.00	\$ 46.00	\$ 550.00
	Res ADD	8310.00	8210.00	2.00	50.00
	Res Acc Str	2480.00	1980.00	10.00	150.00
	Res Alt	2160.00	1560.00	12.00	0.00
	Res New	5350.00	5250.00	2.00	0.00
	Res Renew	8350.00	0.00	12.00	0.00
	Comm Alt/Add	0.00	0.00	0.00	0.00
	Comm Minor	0.00	0.00	0.00	0.00
	ZBA	750.00	0.00	6.00	0.00
	Other Permits	570.00	270.00	4.00	0.00
	220-76C	0.00	0.00	0.00	0.00
	Wetlands/EQ	600.00	0.00	0.00	150.00
	Civil Penalty	760.00	0.00	0.00	0.00
	Copies	0.00	0.00	0.00	0.00
	Misc	1004.00	0.00	0.00	0.00
	Total	\$ 34,644.00	\$ 19,290.00	\$ 94.00	\$ 900.00

Total Receipts : \$ 54,928.00

Total Deposits:

Bldg Insp: 
 Date: 12/31/18

Total: \$54,928.00

<u>Res. MW</u>	<u>BP</u>	<u>CC</u>	<u>RM</u>	<u>EQ</u>		<u>Residential Add</u>	<u>BP</u>	<u>CO</u>	<u>RM</u>	<u>EQ</u>	
Bunker	110	20	2	0		Marschke		8310	8210	2	50
Ginsberg	170	70	2								
Marschke	140	40	2	0							
Sant	120	20	2	50							
Sathue	120	20	2	0							
Ronda	270	170	2	50							
Ellwood	210	110	2	50							
Barbasch	130	30	2	0							
Rose	370	270	2	0							
Murphy	340	240	2	0							
Kaplan	130	30	2								
Spiros	240	140	2	0							
Barasch	130	30	2	50							
Domingo	140	40	2	0		Column Total		8310	8210	2	50
St. Johns	180	80	2	50		Subtotal			16572		
St. Johns	250	150	2	50		Comm. MW	BP	CO	RM	EQ	
Herpin	210	110	2	0							
Van Le	150	50	2	50							
Picca	200	100	2	50							
Unger	190	90	2	50							
Schaffer	210	110	2	50							
Staci	110	10	2	0		Column Total		0	0	0	0
Buckley	190	90	2	50		Subtotal			0		
						Res. Alt	BP	CO	RM	EQ	
						Lonigro		400	300	2	0
						Stockel		350	250	2	0
						Hughes		250	150	2	0
						Stewart		350	250	2	0
						Vellensky		310	210	2	0
						Marques		500	400	2	0
						Column Total		2160	1560	12	0
						Subtotal			3732		
						Res. New	BP	CO	RM	EQ	
						SSEL CORP		5,350	5250	2	0
						Column Total		5350	5250	2	0
						Subtotal			10602		
						220-76C	BP	CO	RM	EQ	

					Column Total	0	0	0	0
					Subtotal	0			
					Res Renewal	BP	CO	RM	EQ
					Manbeck	112.5	0	2	0
					Manbeck	425	0	2	0
					Bridwell	750	0	0	0
					Snell	87.5	0	2	0
					HSBS	200	0	2	0
					Manbeck	3750	0	2	0
					Egginton	25	0	2	0
					Pinetta	3000	0	0	0
					Column Total	8350	0	12	0
					Subtotal	8362			
					Wetland	W/P	S/W	EQ	
					Harrington	0	0		50
					McCourtney	0	0		50
					Racz	150	0		0
					Scaffzin	150	0		0
					Kringas	150	0		0
					Rose	0	0		50
					Sunku	150	0		0

KGCJ (REINSP)	100						
Kaplan (REINSP)	100						
Cipes (REINSP)	700						
Hudson Search (F	4						
Column Total	1004	0	0	0	Column Total	750	0 6 0
Subtotal	1004				Subtotal	756	
Cash					Res. A/S	BP	CO RM EQ
					Thistlewaithe	800	700 2 0
					Bowen	180	80 2 50
					Mott	130	30 2 50
					Teich	880	780 2 50
					Vosler	490	390 2 0
					Column Total	2480	1980 10 150
Subtotal	0				Subtotal	4620	

DECEMBER

DAY OF THE WEEK	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
INCIDENT TYPE																										
AUTO ACCIDENTS		1	1				1	1		1			2			1	2			1				1		
AIDED CASES	1		2	2	1	1	1	2		1	1	2	1	1			1	1	3	1		1	2	2	1	1
ALARMS	1		1	4					3	2		2	3			2	1	1	1	1		2		2		2
ANIMAL																						1				
ASSIST OT DEPTS					1	1							1					2								
BURGLARY																										
CIVIL COMPS															1									1		
CRIMINAL ACT				1																	1			1		
DOMESTICS		1								1					1									1		
DRUGS				1																						
HARASSMENT														1												
LARCENY																1										
FINGERPRINTS																										
FIRE																										
PROPERTY LOST/FOUND	1																					1				1
UTILITIES		1															1			2		1				
MISCELLANEOUS					2				1	1	1				1		1	1				1				
MISCH/VANDALISM		1																							1	
SUMMONS/PAPERS SERVED																										
SUSPICIOUS ACTIVITY		1		1		1		1	1		1	1			1											
TRESPASS																										
VEHICLES			1	1										1					1							
DAILY TOTALS	3	5	5	10	4	3	2	4	5	6	3	5	7	3	4	4	6	5	5	5	1	6	3	8	2	4

DAY OF THE WEEK	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
DWI																					1					
PARKING SUMMONSES			1	2						1	2						1									
APPEARANCE TICKETS				1															1							

27	28	29	30	31	MO TOTALS
2		1		1	16
	3		1	2	35
	2	2	1	1	34
					1
1				1	7
					0
					2
					3
1					5
					1
					1
					1
					0
					0
					3
					5
		2			11
					2
					0
					8
					0
			1	1	6
4	6	6	3	6	141

27	28	29	30	31	MO TOTALS
					1
					7
					2