

# Committee Updates to Town Board

News Release Date  
03-30-2022

## Comprehensive Plan Steering Committee Background

### Committee Formation & Recommending a Qualified Planning Consultant

The Town Board by [Resolution dated January 11, 2021](#) authorized a Steering Committee be formed to begin the work of updating the 1985 Comprehensive Master Plan. One of the charges of the Committee was to prepare a Request for Proposal (RFP) seeking to engage such professional service of qualified planning consultants to review and update the Town's 1985 Comprehensive Master Plan in accordance with vision determined by the Town Board after an inclusive, thorough, and transparent engagement process with the residents of the Town.

The Committee created a robust RFP that would represent the Town's needs and desires for the Comprehensive Plan update. The process of drafting and issuing the final RFP spanned May 2021 – November 2021 and involved several Town Councils & Boards, including the Town Board itself. Please see the [Consultant Search Recommendation](#) in Supporting Documents below for the full methodology and outcomes.

From November 2021 – March 2022, the Steering Committee underwent an extensive due diligence process for the firms that responded to the RFP. Please see the [Consultant Search Recommendation](#) in Supporting Documents below for the full search methodology and recommendations.

In March 2022, the Steering Committee provided its recommendation to the Town Board. Please see the [Summary Presentation](#) and the [Consultant Search Recommendation](#) in Supporting Documents below.

The Town Board, as the ultimate decision-maker, [hired the consulting firm Nelson Pope Voorhis \(NPV\)](#) to assist in the development of the updated Comprehensive Plan and in the implementation of the Plan process.

## Quarterly Reports

One of the charges of the Steering Committee is to present quarterly updates to the Town Board. Please see the updates in Supporting Documents below.

# Supporting Documents

CPSC Quarterly Update February 2024 2.8 MB

CPSC Quarterly Update January 2024 - Part 1 86.58 KB

CPSC Quarterly Update January 2024 - Part 2 409.8 KB

Summary presentation to Town Board 3 29 2022 2.14 MB

Comprehensive Plan: Consultant Search Recommendation 2.15 MB

CPSC Quarterly Update September 2023 Part 1 1.73 MB

CPSC Quarterly Update September 2023 Part 2 1.35 MB

CPSC Quarterly Update June 2023 4.92 MB

CPSC Quarterly Update March 2023 2.35 MB

CPSC Quarterly Update January 2023 2.21 MB

CPSC Quarterly Update January 24 17.51 KB

CPSC Quarterly Update to Town Board 1/24/2022 5.36 MB

CPSC Update September 2022 1.93 MB

CPSC Quarterly Updated June 2022 1.24 MB

CPSC Update October 2021 10.39 KB

CPSC Update July 2021 13.34 KB

Remarks for TB Update July 2021 13.34 KB