

2022 Lewisboro Sustainability Advisory Committee

Roles and Responsibilities

The Town Board created the Sustainability Advisory Committee in 2010 to assist in areas such as energy conservation, renewable energy, alternatives to automobile transportation, green building technology, waste and material management, local food and related “green jobs”.

Mission

The Committee's role is to:

1. Assist the Town Board to follow up on energy and sustainability projects;
2. Identify and suggest to the Town Board energy and other sustainability measures of benefit to either municipal operations or the town at large;
3. Collect and interpret relevant information to support Town Board decision making processes;
4. Provide advice to Town Departments and Committees regarding aspects of sustainability which may be relevant to Department or Committee operations and/or scopes of responsibility;
5. Assist the Town Board with community outreach in support of active programs and general sustainability issues;
6. Strive to achieve cost effectiveness and “financial sustainability” with all measures.

Membership

Member terms should be staggered so that no more than four expire in a given year. In addition, with the approval of the Town Board, the Committee may solicit the assistance of local experts and other individuals on a “task force” basis for specific projects. The committee shall provide to the Town Board regular correspondence as is necessary to ensure that their activity is consistent with Town Board directives, and also, at minimum, a quarterly summary of progress on active issues.

As of December 2021, the following are members of the Lewisboro Sustainability Committee:

- Sarah Coccaro
- Elizabeth Meyer-Gross
- Robert Karpel
- Robert Fischman
- Thomas Kelly
- Lisa Silver
- Jessica Gallagher
- Christopher Coccaro
- Janet Harckham

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Role	Responsibilities	Champion	Supporting Committee Members
Chairperson	The Chairperson is responsible for making sure that each meeting is planned effectively, conducted according to the constitution and that matters are dealt with in an orderly, efficient manner. Act as the voice of the Committee to the Town Board and other Town Departments, Committees, or Civic Organizations	Robert Fischman	
Vice-Chairperson	Responsibilities of the Vice Chair are to substitute for the Chair as needed.	Christopher Cocco	
Secretary	Prepare Agenda and take meeting minutes for committee meetings	Christopher Cocco	
Treasurer	Track funding opportunities, grant applications, and the committee budget	Tom Kelly	
Town Board Liaison	A member of the Town Board attends all meetings to facilitate coordination between the Town Board and Committee. The Liaison is not a member of the Committee	Dan Welsh	
Food Scrap Task Lead	Coordinate and implement a food scrap recycling program for the Town of Lewisboro by the end of 2022	Co-lead: Jessica Gallagher, Sarah Cocco	
Community Outreach and Coordination Task Lead	Coordinate quarterly newsletter, media inquiries, coordination with other committees/town functions, and manage social media accounts and/or posts	Sarah Cocco	
Climate Smart Community Task	Coordinate and drive Lewisboro to achieve bronze level status with the	Co-lead: Tom Kelly, Dan	

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Lead	NYSDEC Climate Smart Communities program by the end of 2022	Welsh	
KLSD Sustainability Committee Liaison	Coordinate with KLSD sustainability committee actions and report back to the committee	Co-lead: Tom Kelly, Janet Harckham	
Recycling Program Lead	Leading programs at the recycling center, developing new programs and resources	Bob Karpel	
Clean Energy Community Task Lead	Coordinate and drive Lewisboro to achieve bronze level status with the NYSERDA Clean Energy Communities program by the end of 2022		
EV/Transit/ Transportation Program Task Lead	Promote EV usage and infrastructure within the Town of Lewisboro		
Home Energy / Efficiency	Promoting home energy alternatives	Robert Fischman	