



**TOWN OF LEWISBORO
TOWN BOARD WORK SESSION
AGENDA
VISTA FIRE DEPARTMENT
MONDAY, NOVEMBER 13, 2017
7:30 P.M.**

PUBLIC COMMENT

COMMUNICATIONS

- Proclamation for Eagle Scout Evan Neu
- Proclamation Celebrating 50th Anniversary of Meadow Pond Elementary School
- Letter Commending Police Officer Mike Armistead from the Lewisboro Garden Club

CONSENT AGENDA

- Approval of Minutes of October 10 and October 23, 2017
- Monthly Reports October 2017
 - Building Department
 - Police Department

NEW BUSINESS

- Discussion Regarding Second Water Well at Onatru
- Discussion Regarding Oakridge Water
- Resolution Approving Le Chateau's Application for License to Operate a Cabaret
- Discussion Regarding Country Childrens Center Request to Use Cyrus Russell as an Emergency Dismissal Site for Meadow Pond Students
- Discussion Regarding CodeRed and Nixle
- Discussion Regarding the Addition of Vape Free Zones to Smoking Law and Setting a Public Hearing
- Set Public Hearing Date for 2018 Budget
- Discussion Regarding the Acquisition of Defibrillators for Town Buildings

APPROVAL OF CLAIMS

POLLING OF THE BOARD

ANNOUNCEMENTS

- **Town Board Meeting Monday, November 27, 2017 at 7:30 p.m. at the Town House, 11 Main Street, South Salem**

MOTION TO GO INTO EXECUTIVE SESSION

Town Board Meetings Accessibility: The Town of Lewisboro is committed to providing equal access to all its facilities, services and activities to the fullest extent possible. The Town House, Cyrus Russell Community House, Onatru Farmhouse, and the Bouton Road Town Offices are accessible to persons with physical handicaps. If anyone who wishes to attend any meeting of the Town Board has special needs, please contact the Supervisor's Office (763-3151) at least one week before any scheduled meeting, and we will try to accommodate whenever possible.

Mary Hafter

From: George Scott <gscott@scottassociatesllc.com>
Sent: Monday, October 30, 2017 12:53 PM
To: Parsons Peter
Cc: Hafter Mary
Subject: Fw: A Big Thank You to Officer Armistead

Peter,
You may have heard of this from Timi, but just in case. Thought Charlie should know.
George Scott

From: George Scott
Sent: Monday, October 30, 2017 11:38 AM
To: Beckett Charles
Subject: A Big Thank You to Officer Armistead

Charlie,

I'd like to commend LPD Officer Mike Armistead for going above and beyond duty at Saturday's Golden Roads Daffodils Planting.

We experienced very hard ground, probably due to lack of rain, which resulted in very slow planting and with many bulbs still not planted when volunteers were finishing the last planting shift. That is when Mike, without an announcement or fanfare, started digging holes in the hard ground so the remaining volunteers could put the bulbs in the ground faster. He continued to do so even after his traffic safety "shift" was over.

Too often, around the country, you hear stories of issues with police officers – wanted you to know how Mike preformed, to the surprise and delight of the remaining volunteer planters Saturday.

Regards,
George Scott
Lewisboro Garden Club

\$

MONTHLY REPORTL OCTOBER 2017

Quantity	Bld Permit	Permit	CC/CO	RM	EQ
	Res Minor Work	\$ 5,030.00	\$ 2,160.00	\$ 58.00	\$ 600.00
	Res ADD	66440.00	65740.00	14.00	200.00
	Res Acc Str	1100.00	710.00	8.00	100.00
	Res Alt	850.00	450.00	8.00	0.00
	Res New	0.00	0.00	0.00	0.00
	Res Renew	0.00	0.00	0.00	0.00
	Comm Alt/Add	0.00	0.00	0.00	0.00
	Comm Minor	700.00	500.00	4.00	50.00
	ZBA	1250.00	0.00	8.00	0.00
	Other Permits	450.00	250.00	4.00	50.00
	220-76C	0.00	0.00	0.00	0.00
	Wetlands/EQ	0.00	450.00	0.00	250.00
	Civil Penalty	500.00	0.00	0.00	0.00
	Copies	2.75	0.00	0.00	0.00
	Misc	0.00	0.00	0.00	0.00
Total		\$ 76,322.75	\$ 70,260.00	\$ 104.00	\$ 1,250.00

Total Receipts : \$150,086.75

Total Deposits: \$150,086.75

Bldg Insp: 

Date: 11/2/17

Difference

[illegible]

Column Total	0	0	0	0
Subtotal		0		

Res Renewal	BP	CO	RM	EQ
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Column Total	0	0	0	0
Subtotal		0		

Wetland	W/P	S/W	EQ
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COVERT	150			
BACIO				50
FAUST				50
DELANEY/COHEN	150			
RODENBACH				50
BEYERS				50
OSTROFF	150			
SSEL CORP		450		
14 COVE	150			
54 SMITH RIDGE	150			
FERRARA	150			
TUCKNER	150			
YATES	500			
LEATHERS	300			
COUSINS	150			
WPL, INC				50

Column Total	5030	2160	58	600
Subtotal	\$ 7,848.00			

TODD MANAGEM	150			
Column Total	2150	450		250

Civil Penalty	CP
RAFOSS	250
COUTINE	250

Subtotal	2850
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Other Permits	BP	CC	RM	EQ
TORRE	250	150	2	50
SKRELJA	200	100	2	

Subtotal	500
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Comm. Add/Alt	BP	CO/CC	RM	EQ
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Column Total	450	250	4	50
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Subtotal	754
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ZBA	Permit Application	RM
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BACIO	250	2
RODENBACH	250	2
SMITH RIDGE AS'	250	2
WILSON	500	2

Column Total	0	0	0	0
Subtotal	0			

Misc	BP	CO/CC	RM	EQ
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Column Total	0	0	0	0	Column Total	1250	0	8	0
Subtotal		0			Subtotal		1258		
Cash					Res. A/S	BP	CO	RM	EQ
COPIES	2.75				TUCKNER		140	40	2
					FERRARA		150	50	2
					ORGANIC CHOICI		700	600	2
					WOODDAWG LLC		110	20	2
					Column Total		1100	710	8
Subtotal	2.75				Subtotal			1918	100

PATROL ACTIVITY 2017

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
INCIDENTS REPORTED													
Auto Accidents	14	20	11	16	15	20	10	11	10	18	0	0	145
Aided Cases	30	30	34	26	22	29	36	38	34	41	0	0	320
Alarms	35	33	26	29	27	41	33	26	36	29	0	0	315
Animal	5	5	7	5	17	14	8	12	8	5	0	0	86
Assist Other Depts.	2	6	5	2	5	16	9	9	2	7	0	0	63
Burglary	1	0	0	1	0	0	0	0	0	0	0	0	2
Civil Complaints	0	2	1	0	2	3	4	2	1	2	0	0	17
Criminal Activity	1	2	3	0	2	1	1	0	1	1	0	0	12
Domestic Incidents	2	1	5	2	0	1	1	0	2	1	0	0	15
Drug Related Activity	0	0	0	1	1	2	0	0	0	1	0	0	5
Harassment	4	0	4	0	5	2	0	1	3	3	0	0	22
Larceny	2	3	3	7	8	7	3	0	3	3	0	0	39
Fingerprints	2	3	0	0	2	2	2	0	0	2	0	0	13
Fire	0	0	1	2	4	2	2	0	0	2	0	0	13
Property Lost / Found	2	3	4	0	2	1	2	4	2	6	0	0	26
Utilities	2	7	7	4	7	9	13	9	6	7	0	0	71
Miscellaneous	2	12	14	11	13	13	10	10	12	10	0	0	107
Mischief / Vandalism	3	0	1	5	2	2	2	3	1	0	0	0	19
Summons / Papers Served	0	3	2	2	1	4	1	0	0	2	0	0	15
Suspicious Activity	7	4	6	10	6	8	10	7	9	9	0	0	76
Trespass	0	0	0	1	0	2	1	1	1	0	0	0	6
Vehicles	8	9	12	9	9	7	9	6	7	9	0	0	85
MONTHLY TOTALS	122	143	146	133	150	186	157	139	138	158	0	0	1472

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
D.W.I Arrests	0	1	0	0	0	1	1	0	0	0	0	0	3
Parking Summons	30	26	19	15	15	34	51	18	11	8	0	0	227
Appearance Tickets	1	5	2	4	1	2	7	1	2	2	0	0	27
MONTHLY TOTALS	31	32	21	19	16	37	59	19	13	10	0	0	257

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
VEHICLE AND TRAFFIC TICKETS													
Speeding	16	22	17	16	20	32	31	30	13	20	0	0	217
Agg. Unlicensed	0	2	2	1	3	2	3	1	1	1	0	0	16
Stop Sign	7	4	8	11	4	11	20	22	10	11	0	0	108
Seat Belts	4	4	3	3	10	7	8	10	1	1	0	0	51
Cell / Text	1	1	1	5	4	2	4	2	5	5	0	0	30
Other	2	83	74	54	78	64	75	53	39	57	0	0	579
Parking	27	26	23	13	16	40	48	22	13	7	0	0	235
App Ticket	2	6	3	9	1	3	4	0	2	2	0	0	32
MONTHLY TOTALS	59	148	131	112	136	161	193	140	84	104	0	0	1268

DAY OF THE WEEK	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	MO TOTALS
INCIDENT TYPE																																
AUTO ACCIDENTS	1	1	1	2	2			2			2	1	1	1						1				1	2	1			1		1	18
AIDED CASES	1	3	2	1	1	4	3	3		1	1	1	1	2	1		2					1		2	1	2			4	2	41	
ALARMS	2		3						1				2	1		1	2	3		1	1	1	1	1	1	2	1	3		1	29	
ANIMAL	1			1	1	1															1	1							1	5		
ASSIST OT DEPTS		1										1								1			2			1		1		1	7	
BURGLARY																														0	0	
CIVIL COMPS															1												1			2	2	
CRIMINAL ACT						1																									1	
DOMESTICS	1																														1	
DRUGS																											1				1	
HARASSMENT															1												1				3	
LARCENY				1												1			1											1	3	
FINGERPRINTS																1	1													2	2	
FIRE	1																									1					2	
PROPERTY LOST/FOUND	1		1							1															1	1						6
UTILITIES																									1			1	4	1		7
MISCELLANEOUS	1	1																1	1					1	1	3	1				10	
MISCH/VANDALISM																															0	
SUMMONS/PAPERS SERVED																		2													2	
SUSPICIOUS ACTIVITY	1			1								1	1	1		1				1						1	1				9	
TRESPASS																															0	
VEHICLES	1		2	2																2					1		1					9
DAILY TOTALS																																153
DAY OF THE WEEK	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30</		

APPLICATION FOR LICENSE
TO OPERATE A CABARET
IN THE TOWN OF LEWISBORO

Town of Lewisboro
Town Clerk's Office
11 Main Street
P. O. Box 500
South Salem, New York 10590

1. Name of applicant LE CHATEAU LLC
2. Location of cabaret LE CHATEAU
3. Business address 1410 R 35 South Salem
4. Business telephone number 914 206 7244
5. Home and emergency telephone numbers [REDACTED] / [REDACTED]
6. Name of owner JOHN ROYCE + TOM MONTAGUE
7. Names and addresses of officers of business John Royce, [REDACTED] WILTON, CT
TOM MONTAGUE, [REDACTED] NEWTOWN, CT
8. Operator of premises LE CHATEAU LLC
9. Type of musical entertainment LIVE BANDS / DJ's at WEDDINGS
10. Number of square feet in the room or rooms to be used for cabaret purposes 5800
11. License fee \$ 150.-

Signature of applicant

Title

Sworn to before me this 29th day of
MARCH, 2007

C. Geoffrey Ball
Notary Public

LICENSE IS NOT TRANSFERRABLE

C. GEOFFREY BALL
NOTARY PUBLIC OF CONNECTICUT
My Commission Expires 1/31/2021

Mary Hafter

From: Peter Parsons <Supervisor@lewisborogov.com>
Sent: Tuesday, October 31, 2017 5:54 PM
To: 'Dan Welsh'; Frank Kelly; John Pappalardo ; Peter DeLucia
Cc: DMayclim@lewisborogov.com; Janet Donohue; 'Mary Hafter';
bmorton@countrychildrenscenter.org
Subject: FW: The Country Childrens Center

I plan to put this on the agenda for our next Board Meeting on 11/13/17 at the Vista Fire Department at 7:30 PM. Peter

-----Original Message-----

From: Brent Morton [mailto:bmorton@countrychildrenscenter.org]
Sent: Tuesday, October 31, 2017 3:41 PM
To: supervisor@lewisborogov.com
Cc: Polly Peace; Janet L Donohue; Dana Mayclim
Subject: The Country Childrens Center

Dear Mr Parsons,

As you are aware, The County Childrens Center has inquired about using the Cyrus Russell House as an emergency dismissal site for children who are enrolled in our programs at Meadow Pond Elementary School. Yesterday Dana Mayclim and I met at the Russell House where she showed me the facility. The Country Childrens Center would like to formally request the use of this space for the aforementioned purpose. If approved the action plan would be as follows:

In the event of an emergency dismissal for weather or any other reason, children enrolled in Meadow Pond Elementary School who have selected The Country Childrens Center as their emergency dismissal site would be bused by Katonah Lewisboro School District Transportation to the Cyrus Russell House where they would be greeted by our staff. Once at the house the children would be picked up by their parents within 2 hours of this dismissal. We would need to be provided with a key and our staff would be responsible for the opening, closing and locking of the house. We also understand that any snow removal and salting would be our responsibility.

As you know, the CCC is committed to providing quality child care to the community and this action plan would greatly benefit the families of the children enrolled in our care. I look forward to hearing back from you.

Sincerely,

Brent Morton

School-age Program Director
The Country Childrens Center
(914) 242-0520 EXT:302

TOWN OF LEWISBORO

LOCAL LAW NUMBER __-2017 OF THE TOWN OF LEWISBORO

AMENDMENT OF CHAPTER 187
OF THE LEWISBORO TOWN CODE

BE IT ENACTED by the Town Board of the Town of Lewisboro, Westchester
County, New York, as follows:

Section 1. Chapter 187, entitled “Smoking,” is hereby amended to read as
follows:

Chapter 187

SMOKING

§187-1. Purpose.

§187-2. Definitions.

§187-3. Smoke and vape free zones.

§187-4. Penalties for offenses.

**[HISTORY: Adopted by the Town Board of the Town of Lewisboro 3-26-2012 by L.L.
No. 2-2012.]**

§ 187-1. Purpose.

The purpose of this chapter is to create smoke and vape free zones at the Town Parks and Town
owned open spaces.

§ 187-2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

SMOKING - Using lighted tobacco and tobacco products, clove cigarettes and similar
substances, including without limitation, cigarettes, cigars and pipes.

VAPING – Using an electronic cigarette (also known as an “e-cigarette”) or similar device.

ELECTRONIC CIGARETTE or “E-CIGARETTE” – An electronic device that delivers vapor which is inhaled by an individual user, and shall include any refill, cartridge and any other component of such a device.

§ 187-3. Smoke and vape free zones.

A. The following Town owned areas, and any area owned by the Town of Lewisboro located within 75 feet thereof, are hereby designated as smoke and vape free zones:

- (1) Picnic areas;
- (2) Sport areas and fields, including but not limited to tennis facilities, volleyball facilities, baseball fields and basketball courts;
- (3) Pool facilities; and
- (4) Playgrounds.

B. Smoking and vaping is strictly prohibited in any smoke and vape free zone within the Town of Lewisboro.

§ 187-4. Penalties for offenses.

Any person upon conviction for a violation of this chapter shall be guilty of a violation as defined in Article 10, §10.00, Subdivision 3, of the Penal Law, which shall be punishable by payment of a fine not to exceed \$100. In addition to these penalties, the Town Board may revoke for a period of one year any and all Town issued park permits, licenses, and/or passes held by an individual in violation of this chapter. Further, any individual in violation of this chapter may be removed from, and refused admission to, any area stated in section 187-3(A).

Section 2. If any provision of this Local Law is declared illegal, unconstitutional or unenforceable by a court of competent jurisdiction, the remainder of this Local Law shall be declared to have been separately adopted and shall remain in full force and effect.

Section 3. This local law shall take effect immediately upon filing in the Office of the Secretary of State of the State of New York.

Dated: _____, 2017

BY THE ORDER OF THE TOWN BOARD OF
THE TOWN OF LEWISBORO

JANET L. DONOHUE, TOWN CLERK